

DCP 383 Working Group Meeting 03

28 April 2021 at 10am

Teleconference

Attendee	Company
Working Group Members	
Rebecca Wells [RW]	Ofgem
Colin Gentleman [CG]	SSEN
Warren Lacey [WL]	Northern PowerGrid
Geoff Huckerby [GH]	AMO
Leroy Sterling [LS]	UK Power Networks
George Barnes [GB]	Utilita
Paul Morris [PM]	UK Power Networks
Richard Brady [RB]	Western Power Distribution
Simon Wilson [SW]	EDF Energy
Paul Abreu [PA]	Energy Networks
Dave Gilkes [DG]	Opus Energy
Kundai Matrinige [KM]	BU-UK
William McKay [WM]	SSEN
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
George Dawson [GD] (Technical Secretary)	ElectraLink

1. Administration

- 1.1 The Chair welcomed the members to the meeting. The Chair noted the apologies from Geoff Huckerby, Richard Brady and Megan Coventry.
- 1.2 The Chair presented the previous meeting's minutes and subsequent actions to the Working Group.
- 1.3 The Working Group reviewed the "Competition Law Guidance". All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.4 The Working Group approved the minutes of the previous meeting as an accurate record. An update on the actions can be found in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the main purpose of the meeting was to develop the solution further and discuss the received RFI comments further.

3. Discussion Points from the RFI discussions

- 3.1 Prior to the meeting, an email was circulated detailing the key topics for consideration that came out of the RFI responses received. The amended RFI response form, with the Working Group comments, can be found as Attachment 1 in the post-meeting pack.

Charges

- 3.2 The Group discussed whether there was any guidance around the treatment received from vulnerable customers and whether there was any cost incurred by the customer. As per the information contained on the Citizens Advice Bureau website, the WG noted that you are not allowed to charge a vulnerable customer if the meter move is related to accessibility. Paragraph 26.4 from the Supplier License Conditions and Schedule 6, Paragraph 1 Clause 1 from the Electricity Act states similar about a disabled customer.

Domestic and I&C:

- 3.3 The Group agreed that this Change will relate to both Domestic and I&C Customers. DNOs will only move services in their own areas and will only move meters associated with the Service move.

Time Switch:

- 3.4 The Working Group agreed that time-switch should be considered as 'complex metering' and there should be guidance training related to this. The guidance statement should be kept as simple as possible and if the meter they come across is any different to this description, then they should not move it. The Group queried whether a classification system, similar to that used by MOPs, could help rank different meters and make service alterations easier.
- 3.5 A member queried whether radio teleswitch would be considered complex, the Group noted that they would be. PM agreed to provide several examples under the complex metering section and provide to the Working Group for feedback.

ACTION 03/01: PM to draft out examples of complex metering and send to Working Group for feedback.

Liability:

- 3.6 An issue which was mentioned in the Ofgem responses to DCPs 019 and 037 was the topic of liability for Distributors if Supplier equipment gets damaged. The Group agreed that there should be a mechanism to allow Suppliers to look to get costs covered if their equipment is damaged by the DB. There will need to be some text put together around the mechanism for Suppliers and DBs to have discussions about liability for damaging property.
- 3.7 The Group queried whether the liability text in Section 2a of the DCUSA covers this, and if so, it would be good to confirm with Ofgem that there does not need to be any extra-legal text added to the document to eliminate concern through the production of the Change. The Group agreed to take this point to their companies and check that this also eliminates their organisations concerns for this Change. It would be a good question for the Consultation but also be good to confirm within the Working Group prior to the Consultation.
- 3.8 DCP 253 'Retightening and Remaking Of Whole Current Metering System Terminal Connections' also added the following text to DCUSA relating to an incident.

Exchange of Information in respect of Incidents

30.18 Where an incident arises in the course of the User (or its BSC Party Agent) or the Company undertaking work on (or in the immediate vicinity of) a Metering Point, and to the extent that it is reasonably necessary for the User and the Company to exchange information in order to resolve the incident, then the User and the Company shall exchange such information.

ACTION 03/02: WG members to seek internal confirmation on the necessity of more detailed legal text for DCP 383.

Smart Meter Communications:

- 3.9 The Group noted that Prepayment Meters (PPMs) will not come under the 'complex metering' section, however, there may need to be greater considerations made for these meters and guidance would need to be provided on how to handle them. The main concern for customers is that they will have the same credit they had on their meter, pre-works. The Group agreed to put in initial guidance on PPMs and seek Supplier feedback into further information on what meters they can and cannot move.
- 3.10 It was note that there would need to be some guidance put together for how to check connectivity of a smart meter after it has been moved (WAN, IHD, Gas Meter etc).

Training:

- 3.11 The Chair queried what considerations would be needed for additional training. The Group noted that there needs to be notation of the risks of connectivity between meters, photographs taken of credits prior to the movement of the meters and the discussion with the Supplier that they can get a free smart meter from their Supplier.

Support Smart Meter Programme:

- 3.12 The Group noted that there needs to be guidance received from MOPs about how DB's can help the smart meter rollout. There needs to be some guidance received from MOPs about what tests can be carried out to check smart meter connectivity.

ACTION 03/03: Secretariat to make contact with MOPs to see what guidance currently exists regarding tests for smart connectivity.

Audits:

- 3.13 Further consideration is needed regarding any auditing requirements if this CP is approved and an appropriate consultation question will be posed

Information to the Supplier:

- 3.14 Discussions around what information should be given to the Supplier centred around the type of flow which could be used to transfer information. PM noted that there were two flows which he had earmarked that could possibly be used, D0368 or D0215.
- 3.15 D0368 provides a notification of agreed or cancelled appointments with customer. There is a facility for identifying the MPAN, appointment details, and an extra text field which could be filled regarding service alterations. The Working Group believe an amendment to this data flow would be good, but there would need to be service alteration added to the drop-down list for appointment type.
- 3.16 D0215 provides site technical details. This can show the MPAN and the meter equipment location. The Working Group noted that this might be difficult to use.
- 3.17 The Working Group noted that the possibility of creating an entirely new flow for service alterations might be easier than amending existing flows as there is a lot of misuse and overuse of the previously mentioned flows, especially D0368. It was agreed that a consultation question will be asked regarding this.

Seals:

- 3.18 It was agreed that DNOs needs to be equipped with the correct seals.

Old DCPs:

- 3.19 The Group discussed the previous CPs which have been around the same topic, DCP 019 and DCP 037. The main discussion points from these CPs which were not adequately referenced was DB liability and Supplier choice. As such, these topics will be appropriately addressed in the development in DCP 383.

4. Develop Solution

- 4.1 PM presented his presentation on the DCP 383 solution, which was shared in the meeting papers as 'DCP 383 Solution.'
- 4.2 The Working Group noted that it is currently the customer's choice of location where the meter may be moved to and this right should look to be preserved so much as the meters can still be connected to one another. An action was taken to start to develop the consultation document, expanding on the topics discussed at the meeting and to start to consider the guidance that would need to be developed in regard to what is classed as a complex meter and smart connectivity etc.

ACTION 03/04: PM and RC to provide expanded text on each topic for inclusion in the consultation document and circulate to the Working Group for review.

5. Work Plan

- 5.1 The Chair presented the Work Plan to the Group. This can be found in Attachment 2.

6. Agenda Items for the Next Meeting

- 6.1 At the next Working Group, members will develop the proposed solution.

7. Any Other Business

- 7.1 There were no further items of AOB, and the Chair closed the meeting.

8. Date of Next Meeting

- 8.1 The next Working Group is scheduled for Monday, 24 May between 10am and 1pm and a follow up meeting to be held on Monday 28 June between 10am and 1pm to discuss the Consultation.

New and Open Actions

Ref.	Action	Owner	Update
01/03	Secretariat to engage with the MRA regarding their REC merge and how it could impact the proposal for a flow facility to communicate any meter move.	ElectraLink	Ongoing
03/01	PM to draft out examples of complex metering and send to Working Group for feedback.	ElectraLink	
03/02	WG members to seek internal confirmation on the necessity of more detailed legal text for DCP 383.	All	
03/03	Secretariat to make contact with MOPs to see what guidance currently exists regarding tests for smart connectivity.	ElectraLink	
03/04	PM and RC to provide expanded text on each topic for inclusion in the consultation document and circulate to the Working Group for review.	PM and RC	

Closed Actions

Ref.	Action	Owner	Update
01/01	The Working Group to review the draft RFI and provide feedback by Tuesday, 23 March.	All	Completed
01/02	Secretariat to seek more Supplier representation on the Working Group.	ElectraLink	Completed
02/01	Secretariat to set up a WG 03 meeting for 28 April 2021 between 10am and 1pm.	ElectraLink	Complete