

DCP 383 Working Group Meeting 04

24 May 2021 at 10am

Teleconference

Attendee	Company
Working Group Members	
Rebecca Wells [RW]	Ofgem
Colin Gentleman [CG]	SSEN
Warren Lacey [WL]	Northern PowerGrid
Geoff Huckerby [GH]	AMO
Leroy Sterling [LS]	UK Power Networks
George Barnes [GB]	Utilita
Paul Morris [PM]	UK Power Networks
Richard Brady [RB]	Western Power Distribution
Simon Wilson [SW]	EDF Energy
Paul Abreu [PA]	Energy Networks
Dave Gilkes [DG]	Opus Energy
Kundai Matrinige [KM]	BU-UK
William McKay [WM]	SSEN
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
George Dawson [GD] (Technical Secretary)	ElectraLink

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Chair presented the previous meeting’s minutes and subsequent actions to the Working Group.
- 1.4 An update on the actions can be found in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the main purpose of the meeting was to go through the draft Consultation document provided prior to the meeting.

3. Discussion Points from the RFI discussions

- 3.1 The Chair read through the Draft Consultation document paragraph by paragraph and queried whether the Working Group had any comments to add.
- 3.2 The Group queried whether temporarily using a current data-flow, prior to obtaining a dedicated flow, could create confusion within the Industry, especially in the infancy of the Change. They also noted that a question could be put in for paragraph 1.3 in the Consultation asking whether Parties believe a temporary flow should be used, or the progression of the Change be suspended until a new flow can be established.
- 3.3 A member queried whether the 15,000 meter moves in 2020 was negatively impacted by Covid-19 and whether there would be even more moves in a ‘normal’ year. In 2019, it was approximately 20k meter moves, so the text could be changed to reference “circa 15k-20k meter moves per annum.” The Group also queried how many of the 20k installs total were actioned by DNOs.

ACTION 04/01: RC to expand the text in paragraph 1.7 to note there are between 15-20k meter moves per annum.

- 3.4 RC read through the Legal Text in DCP 253 for additional reference. He queried whether this Legal Text should be included in the Consultation. WL noted that internal feedback for DCP 253 deem the Legal Text as a different scenario to a Service Alteration. The Group noted that an amendment to 25.32 would make it more specific to relocation of a Service Alteration.

ACTION 04/02: Parties to discuss whether the possible addition to Clause 25.32 in DCP 253 Legal Text would suffice as effective Legal Text for DCP 383.

- 3.5 The Chair read through Section 4 (Working Group Comments) of the Consultation document as this was the most detailed update.
- 3.6 RC will add in an RFI section at the beginning of the section to provide an element of context to the following comments.
- 3.7 The Group discussed the difference between in scope and out of scope meters. The Group queried the definition of SKU comms hub. SKU stands for ‘stock keeping unit.’ The Chair queried whether there were any thoughts around the way the scope is currently structured. The Group noted that there would need to be some governance guidelines put in place to allow for changes to the meters which are ‘in-

scope' and out of scope. There would need to be a document which references the approved in-scope meters for DCP 383.

- 3.8 There would need to be a question in the Consultation which queries whether the respondents agree with the current in-scope and out of scope meters.
- 3.9 Members noted that smart meters without aerials are in-scope, but smart meters with aerials are out-of-scope.
- 3.10 RC noted that he would expand on the in-scope section and review how the governance structure would look in the future.
- 3.11 The Group requested that the two figures in paragraphs 4.4 and 4.5 be updated to refer to 'DNO' rather than 'UKPN' and to update the first lines and titles also. In Figure 2, the Group noted that 'whole current' should be changed to 'in-scope.'
- 3.12 The Group agreed that the identification of vulnerable customers will need to be put in surveyor training. RC noted this in the Consultation document he had on screen throughout the meeting. The reference to 'vulnerable' in paragraph 4.6 needs to be updated to 'customers with disabilities' as Schedule 6, Paragraph 1 Clause 1 from the Electricity Act does not refer to vulnerable customers.
- 3.13 RC noted that he would pull out the legal text and attain greater legal support on what is required to progress the Change.
- 3.14 The Group agreed that the training section would need expansion and will draft a question about what training currently is offered to surveyors and jointers.

ACTION 04/03: PM and RC to draft a question about what training is currently offered to surveyors and jointers for movement of meters.

4. Work Plan

- 4.1 The Chair presented the Work Plan to the Group. This can be found in the meeting papers as 'DCP 383 Work Plan.'
- 4.2 The Group agreed with the direction of the Work Plan.

5. Agenda Items for the Next Meeting

- 6.1 At the next Working Group, members will develop the Consultation further.

6. Any Other Business

- 6.1 There were no further items of AOB, and the Chair closed the meeting.

7. Date of Next Meeting

- 7.1 The next Working Group is scheduled for Monday 28 June between 10am and 1pm to discuss the Consultation.

New and Open Actions

Ref.	Action	Owner	Update
01/03	Secretariat to engage with the MRA regarding their REC merge and how it could impact the proposal for a flow facility to communicate any meter move.	ElectraLink	Ongoing
04/01	RC to expand the text in paragraph 1.7 to note there are between 15-20k meter moves per annum.	ElectraLink	
04/02	Parties to discuss whether the possible addition to Clause 25.32 in DCP 253 Legal Text would suffice as effective Legal Text for DCP 383.	ElectraLink	
04/03	PM and RC to draft a question about what training is currently offered to surveyors and jointers for movement of meters.	ElectraLink/PM	

Closed Actions

Ref.	Action	Owner	Update
01/01	The Working Group to review the draft RFI and provide feedback by Tuesday, 23 March.	All	Completed
01/02	Secretariat to seek more Supplier representation on the Working Group.	ElectraLink	Completed
02/01	Secretariat to set up a WG 03 meeting for 28 April 2021 between 10am and 1pm.	ElectraLink	Complete
03/01	PM to draft out examples of complex metering and send to Working Group for feedback.	ElectraLink	Complete
03/02	WG members to seek internal confirmation on the necessity of more detailed legal text for DCP 383.	All	Complete

