DCUSA

DCP 375 Working Group Meeting 02

30 June 2021 at 2pm

Web Conference

Attendee	Company
Working Group Members	
Jenny Rawlinson	BU-UK
Tom Chevalier	Power Data Associates
Nigel Birchley	Power Data Associates
Ryan Parker	Western Power Distribution
Peter Waymont	UK Power Networks
Observer	
Abid Sheikh	Ofgem
Code Administrator	
Dylan Townsend (Chair)	ElectraLink

Apologies	Company
Donna Townsend	Energy Assets

1. Administration

1.1 The Chair welcomed the members to the meeting.

1.2 The Working Group reviewed the "Competition Law Guidance". All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

1.3 Members reviewed the minutes of the previous meeting and agreed that they were an accurate record of proceedings.

2. Purpose of the Meeting

2.1 The Chair set out that the main purpose of the meeting was to review the responses received to the consultation that was issued to industry on 10 March 2021. It was noted that the

responses had been collated together into a single document and that some initial comments had been included in order to assist the Working Group in their discussions.

3. Review of collated consultation responses

3.1 The Working Group reviewed the collated consultation response document, and it was noted that during this review, the Working Groups comments on each of the responses to the fourteen questions were captured in the document itself. This updated version of the collated consultation response document acts as Attachment 1 to these minutes.

3.2 A number of actions were recorded during the meeting and these are set out in the bullet points below:

- **ACTION 02/01:** ElectraLink to complete Working Group summary sections for questions 2, 3, 8, 11 and 12.
- **ACTION 02/02:** ElectraLink to include Northern Powergrid's response to question 4 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess when the asking them to conduct their review of the draft legal text for DCP 375.
    - It was noted that the Working Group will specifically ask DCUSA Ltd.'s appointed legal advisor whether the existing Clause 3.4 allows a distributor to refuse to connect an Item, which is what the current Clause 3.3 achieves.
- **ACTION 02/03:** ElectraLink to include the Working Groups comments against BUUK response to question 8 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess and, if possible, simplify or make clearer. This should form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375.
    - The Working Group noted that what the drafting was seeking to achieve can be in simplified as follows:
        - If the detail that should be included in an inventory changes, then it should be updated by the customer in the month following the change;
        - If an inventory does not change after a year, then that should be confirmed by the customer; and
        - The DNO can vary the above timescales in agreement with a particular customer.
- **ACTION 02/04:** ElectraLink to include the Working Groups comments against UKPN response to question 8 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess and, if possible, simplify or make clearer. This should form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375.
- **ACTION 02/05:** ElectraLink to include Northern Powergrid's response to question 10 alongside the Working Group's comments in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess. This is to form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375.

4. Next Steps and Work Plan

4.1 The Working Group discussed the practical next steps and in doing so agreed the following:

- **ACTION 02/06:** ElectraLink to collate the items to be referred for clarification to DCUSA Ltd.'s legal advisors and issue to the Working Group for a sense check and once sense check has been completed, issue the draft legal text and log of clarifications to the legal advisors;
- **ACTION 02/07:** Working Group members to complete sense check of items being referred for clarification;
- **ACTION 02/08:** ElectraLink to complete an initial draft of the Change Report document and circulate to the Working Group prior to the next meeting; and
- The next meeting is to be held on Thursday, 22 July 2021 between 10am and 1pm.

4.2 The Chair noted that ElectraLink can take an action to update the Work Plan and circulate to the Working Group following the meeting.

ACTION: 02/09 – ElectraLink to update the Work Plan and circulate to the Working Group following the meeting.

5. Any Other Business

5.1 There were no items of AOB, and the Chair closed the meeting.

APPENDIX 1: Actions Log

New and Open Actions

Ref.	Action	Owner	Update
02/01	ElectraLink to complete Working Group summary sections for questions 2, 3, 8, 11 and 12.	ElectraLink	
02/02	ElectraLink to include Northern Powergrid's response to question 4 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess when the asking them to conduct their review of the draft legal text for DCP 375. • It was noted that the Working Group will specifically ask DCUSA Ltd.'s appointed legal advisor whether the existing Clause 3.4 allows a distributor to refuse to connect an Item, which is what the current Clause 3.3 achieves.	ElectraLink	
02/03	ElectraLink to include the Working Groups comments against BUUK response to question 8 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess and, if possible, simplify or make clearer. This should form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375. • The Working Group noted that what the drafting was seeking to achieve can be in simplified as follows: ○ If the detail that should be included in an inventory changes, then it should be updated by the customer in the month following the change; ○ If an inventory does not change after a year, then that should be confirmed by the customer; and ○ The DNO can vary the above timescales in agreement with a particular customer.	ElectraLink	
02/04	ElectraLink to include the Working Groups comments against UKPN response to question 8 in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess and,	ElectraLink	

	if possible, simplify or make clearer. This should form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375.		
02/05	ElectraLink to include Northern Powergrid's response to question 10 alongside the Working Group's comments in log of items which the Working Group will provide to DCUSA Ltd.'s legal advisors to assess. This is to form part of the request when the asking legal advisors to conduct their review of the draft legal text for DCP 375.	ElectraLink	
02/06	ElectraLink to collate the items to be referred for clarification to DCUSA Ltd.'s legal advisors and issue to the Working Group for a sense check and once sense check has been completed, issue the draft legal text and log of clarifications to the legal advisors.	ElectraLink	
02/07	Working Group members to complete sense check of items being referred for clarification.	Working Group members	
02/08	ElectraLink to complete an initial draft of the Change Report document and circulate to the Working Group prior to the next meeting	ElectraLink	
02/09	ElectraLink to update the Work Plan and circulate to the Working Group following the meeting.	ElectraLink	

Closed Actions

Ref.	Action	Owner	Update
01/01	ElectraLink to investigate the inclusion of Clauses 3.3 and 3.4 in Section 4 of the NTCs to confirm how duplication came about	ElectraLink	Completed
01/02	ElectraLink to find the processes referenced in Clauses 7.5 & 7.6 within BSCP520 and ensure this is included in the draft consultation document.	ElectraLink	Completed
01/03	NB to assist the Secretariat in describing the correct processes referenced in Section 4 and contained in BSCP520.	Nigel Birchley	Completed
01/04	ElectraLink to ensure that any items flagged in the draft legal text as requiring a specific consultation question are included in the first draft of the consultation document.	ElectraLink	Completed
01/05	ElectraLink to complete first draft of consultation document based on Working Group discussion during meeting and circulate to Working Group for review. In doing so the Secretariat should ensure that it is drafted in way that is easy to understand, using plain English where possible.	ElectraLink	Completed
01/06	Working Group members and ElectraLink to consider who the consultation should be issued to and how best to ensure it reaches them.	Working Group members / ElectraLink	Completed