

DCP 386 Working Group Meeting 01

28 June 2021 at 10am

Teleconference

Attendee	Company
Working Group Members	
Robert Matta [RM]	SSEN
Lorna Mallon [LM]	Scottish Power
Peter Waymont [PW]	UKPN
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
George Dawson [GD] (Technical Secretary)	ElectraLink

Apology	Company
Peter Turner [PT]	Northern Powergrid
Donna Townsend [DT]	Energy Assets Pipelines & Networks

1. Administration

- 1.1 The Chair welcomed the members to the meeting and noted the two apologies.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Terms of Reference sent out prior to the meeting were agreed by those in attendance.
- 1.4 A member noted that the Change Proposal file name referenced DCP 371 rather than DCP 386. The Secretariat agreed to update the file name of the CP form to DCP 386.

ACTION 01/01: The Secretariat to update the Change Proposal file name from _371_ to _386_.

2. Purpose of the Meeting

- 2.1 The Chair set out that the main purpose of the meeting was to review the CP form which had been submitted to the DCUSA Panel and the proposed solution contained within the CP. This review will allow the Working Group to make initial steps toward writing the Consultation document.

3. Overview of DCP 386

- 3.1 The Chair asked the proposer, Peter Waymont, to provide a background of DCP 386 to the Working Group.
- 3.2 The proposal seeks to amend Clause 17 and Schedule 2B (the NTC) so that it is clearer how the DNO may communicate with owners and occupiers of property.
- 3.3 It was queried whether this Change will be specifically related to the MIC or MEC. The Proposer confirmed that he would be willing to expand the Change to accommodate different elements of customer capacity as provided by Parties in the Consultation.
- 3.4 It was confirmed that as of UKPN’s policies, broker details provided by future owners of properties are taken on faith until confirmed otherwise.

4. Review and Discussion of DCP 386

- 4.1 The attendees agreed that they fully supported the necessity of the Change Proposal.
- 4.2 The Chair chronologically read through the Change Proposal form and queried if there were any areas which needed review. The Group agreed that the review of the General Objectives was fair.
- 4.3 The Group queried what other questions would be required in the Consultation:
 - How do Parties believe prospective customers should be dealt with in their on-boarding process?
 - Are there any further suggestions or builds on the proposal which Parties can provide?
 - Are there any other elements of restrictions (MIC and MEC) that Parties can think of?

ACTION 01/02: The Secretariat to draft a Consultation document to go alongside the Draft Minutes.

5. Agree Work Plan and Next Steps

- 5.1 The Chair queried what the best next steps could be for this Change and Working Group. Below is a list of the agreed steps by the Working Group.
- 5.2 The Group agreed to the following estimated timeline:
 - Draft Consultation to be submitted with the minutes by 05 July with a week for comments until 12 July.
 - Aim to issue the Consultation submitted to Parties on 13 July for 3 weeks. Possibly raise awareness of this in the DCMDG meeting closer to the time.
 - Have a 2nd Working Group meeting on 09 August to review the Consultation comments by Parties and to start working towards the Change Report.
 - Submit the Change Report to the DCUSA Panel by 16 September, and issue out for voting on 18 September.

6. Agenda Items for the Next Meeting

- 6.1 At the next Working Group meeting, the members will review the Consultation responses.

7. Any Other Business

- 7.1 There were no further items of AOB, and the Chair closed the meeting.

8. Date of Next Meeting

- 8.1 The next Working Group is scheduled for Monday, 09 August between 10am and 1pm.

New and Open Actions

Ref.	Action	Owner	Update
01/01	The Secretariat to update the Change Proposal file name from _371_ to _386_	All	
01/02	The Secretariat to draft a Consultation document to go alongside the Draft Minutes.	ElectraLink	