

DCP 383 Working Group Meeting 05

09 August 2021 at 10am

Teleconference

Attendee	Company
Working Group Members	
Rebecca Wells [RW]	Ofgem
Colin Gentleman [CG]	SSEN
Warren Lacey [WL]	Northern PowerGrid
Geoff Huckerby [GH]	AMO
Leroy Sterling [LS]	UK Power Networks
George Barnes [GB]	Utilita
Paul Morris [PM]	UK Power Networks
Richard Brady [RB]	Western Power Distribution
Simon Wilson [SW]	EDF Energy
Paul Abreu [PA]	Energy Networks
Dave Gilkes [DG]	Opus Energy
Kundai Matrinige [KM]	BU-UK
Megan Coventry [MG]	SSE
Finn Davies-Clarke [FDC]	SSE
William McKay [WM]	SSEN
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
George Dawson [GD] (Technical Secretary)	ElectraLink

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Chair presented the previous meeting’s minutes and subsequent actions to the Working Group.
- 1.4 An update on the actions can be found in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair set out that the main purpose of the meeting was to go through the Consultation responses received from Parties prior to the meeting.

3. Discussion Points from the Consultation Responses

- 3.1 The Chair read through the Draft Consultation document paragraph by paragraph and queried whether the Working Group had any comments to add.
- 3.2 Q1 – The group noted that all the responses understood the intent.
- 3.3 Q2 – The group noted that the majority of responses agreed with the principles of the CP. One respondent noted that they did not want to blur clear lines of responsibility between DNOs and Suppliers. It was noted that if this CP was approved Suppliers to not have to accept a Distributors request to move a meter, and Distributors do not have to offer the service.
- 3.4 Q3 - Most parties agreed yes that it should be relevant to whole current meters, however members noted that if there’s an opportunity to develop the list of what meters are in scope, then we should do that at a later date. The Chair noted that this current list would be agreed for the initial period, however this could be addressed moving forward. Nothing stopping something becoming in-scope in the future if it becomes apparent that it should be. A member noted that there is limited difference between AMR meters (not in-scope) and some of the other in-scope meters and so possibly this could be added at a later date.
- 3.5 Q4 – One respondent stated that they may not always visit the customer property for a quotation. After discussion the Working Group agreed that if a Distributor was to move a meter they would need to visit the property at the quotation stage. One respondent noted that the flow diagram needed to be amended to remove the reference to UKPN part again. It was also noted that the quote provided to the customer should include price for service alteration with and without meter move. The customer can then decide if they would like to also get a quote from the Supplier.
- 3.6 Q5 – The Working Group that DNOs likely will have the facilities to take pictures of the meter post/pre move whilst on the job and this would effectively become an element of best practice. UKPN provided some alternative text regarding liability and after review, the Working Group were satisfied with the legal text. This has been circulated to the DCUSA legal advisors, with a question on whether the proposed text on liability is sufficient.

- 3.7 Q6 – After review of respondents it was noted that if a PPM loses connectivity, a customer is unable to top up and therefore will lose connectivity once credit runs out. It was agreed that if a PPM loses connectivity the Distributor should contact the Supplier immediately. A resolution can then be made between the Supplier and the customer. If credit is very low, one interim solution could be that the Supplier provides the customer with a code to top up the meter to ensure credit does not run out before a visit is arranged.
- 3.8 Q7 – Members noted that most MOPs use signal checkers to check connectivity. The Working Group noted that the proposed approach for checking connectivity detailed within the consultation is acceptable but the use of a signal checker may be considered best practice. Despite it being up to the customer to choose the new location for the service, there *should* be an element of advice over the location by the Distributor regarding connectivity to improve customer experience. The Group agreed that as long as the risks are highlighted to the customers, then the experience should be fairly standard within all moves.
- 3.9 Q8 – The Group noted that most responses highlighted that as long as any risks and issues after the moves are resolved, then there is not much else to note.
- 3.10 Q9 – It was noted that each DNO would have their own designated training for their own jointers to provide the meter moves.
- 3.11 Q10 – The view of MOCOPA should be sought regarding the audit requirements.
- 3.12 Q11 – The Group noted that in terms of the Smart Meter Programme, the Distributor informing the customer that they could have a smart meter installed for free by their Supplier.
- 3.13 Q12 – Parties should assume that the supplier would want the meter as close to the service position as possible. Pragmatic solution that meters are positioned in a suitable location. At the moment it is up to the customer to contact the supplier regarding the meter move.

ACTION 05/01: The Working Group to determine what the interim solution would be for Meter Move communications until an official flow can be assigned to its activity.

ACTION 05/02: Ofgem to consider whether there is anything else the WG should be considering

ACTION 05/03: Secretariat to investigate likely timescales for a new flow and how long process is for utilising an existing flow in the meantime.

4. Work Plan

- 4.1 The Chair presented the Work Plan to the Group. This can be found in the meeting papers as 'DCP 383 Work Plan.'
- 4.2 The Group agreed with the direction of the Work Plan.

5. Agenda Items for the Next Meeting

- 6.1 The Working Group agreed to hold an extended hour session on Thursday 12 August between 2:30pm to 3:30pm to discuss questions 13 to 19.

6. Any Other Business

6.1 There were no further items of AOB, and the Chair closed the meeting.

New and Open Actions

Ref.	Action	Owner	Update
01/03	Secretariat to engage with the MRA regarding their REC merge and how it could impact the proposal for a flow facility to communicate any meter move.	ElectraLink	Ongoing
05/01	The Working Group to determine what the interim solution would be for Meter Move communications until an official flow can be assigned to its activity.	Working Group	
05/02	Ofgem to consider whether there is anything else the WG should be considering	Ofgem	
05/03	Secretariat to investigate likely timescales for a new flow and how long process is for utilising an existing flow in the meantime.	ElectraLink	

Closed Actions

Ref.	Action	Owner	Update
01/01	The Working Group to review the draft RFI and provide feedback by Tuesday, 23 March.	All	Completed
01/02	Secretariat to seek more Supplier representation on the Working Group.	ElectraLink	Completed
02/01	Secretariat to set up a WG 03 meeting for 28 April 2021 between 10am and 1pm.	ElectraLink	Complete
03/01	PM to draft out examples of complex metering and send to Working Group for feedback.	ElectraLink	Complete
03/02	WG members to seek internal confirmation on the necessity of more detailed legal text for DCP 383.	All	Complete

04/01	RC to expand the text in paragraph 1.7 to note there are between 15-20k meter moves per annum.	ElectraLink	Completed
04/02	Parties to discuss whether the possible addition to Clause 25.32 in DCP 253 Legal Text would suffice as effective Legal Text for DCP 383.	ElectraLink	Completed
04/03	PM and RC to draft a question about what training is currently offered to surveyors and jointers for movement of meters.	ElectraLink/PM	Completed