

DCP 390 Working Group Meeting 07

08 November 2021 at 10:00 - Web-Conference

Attendee	Company
Working Group Members	
Charlotte Lee [CL]	NAPIT
Frank Bertie [FB]	NAPIT
Geoff Huckerby [GH]	Power Data Associates
George Barnes [GB]	Utilita
Ian Crawley [IC]	SSEN
John Heague [JH]	Scottish Power
Kevin Liddle [KL]	NPg
Paul Abreu [PA]	Energy Networks Association (ENA)
Richard Brady [RB]	Western Power
Richard Hill [RH]	British Gas
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
Mel Kendal [MK] (Technical Secretariat)	ElectraLink
Apologies	
Simon Wilson [SW]	EDF

1. Administration

- 1.1 The Chair welcomed attendees to the DCP 390 Working Group meeting.
- 1.2 The Chair reminded members to act in accordance with the terms set out in the DCUSA “Competition Law Guidance” for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the last meeting and agreed that the minutes were an accurate reflection of the discussions held.
- 1.4 The Working Group noted the items on the actions list from the last meeting. Updates on all actions are provided in **Appendix A**.

2. Review of Change Report

- 2.1 The Chair set out that the purpose of the meeting was to review the draft Change Report and make any necessary amendments before it is finalised and provided to the November DCUSA Panel.
- 2.2 The Chair paused at each section of the draft Change Report for Working Group feedback/comments. It was noted that the Authority (Ofgem) will have access to all referenced attachments (including RFI and Consultation questions and responses).
- 2.3 Sections 1 to 3 (Executive Summary / Governance / Why Change?)
- 2.4 There were no further Working Group comments.
- 2.5 Section 4 (Solution)
- 2.6 In regard to paragraph 4.29 (under section 4), there was a discussion between Working Group members as to whether a ‘reasonable period’ as stated within Regulation 17 should be further defined (i.e., a number of Working Days), however, after further discussion the Working Group agreed to make no additional changes to the current wording.
- 2.7 Sections 5 to 6 (Code Specific Matters / Relevant Objectives)
- 2.8 There were no further Working Group comments.
- 2.9 Section 7 (Impacts & Other Considerations)
- 2.10 The Chair noted that discussions around revisiting a potential ‘Electricians Access Scheme’ (originally put forward by UKPN in 2009 – DCP038) has been mentioned within the considerations of wider industry impacts, however it was agreed that this is out of scope of this change.
- 2.11 It was also noted that DCP 394 ‘Allow any REC Accredited Meter Operator to De-Energise any Metering Point’ seeks to widen the scope of DCUSA to allow any REC accredited Meter Operator to carry out De-Energisation and Re-Energisation works.
- 2.12 Sections 8 (Implementation)
- 2.13 There were no further Working Group comments.

2.14 Section 9 (Legal Text)

- 2.15 The Chair informed the Working Group that the legal text is currently with legal advisors for final review. If there are any further amendments to the legal text, the Chair confirmed the intent will not be changed and will be circulated to the Working Group post-meeting.

ACTION 07/01: Secretariat to circulate finalised legal text to the Working Group post-meeting once legal review is complete.

3. Next Steps

- 3.1 The Working Group discussed the next steps, and the following items were captured:

1. The Secretariat to circulate the final Legal Text to the Working Group.
2. The Secretariat to circulate the updated Change Report to the Working Group.
3. The Secretariat to take the Change Report to the DCUSA Panel on 17 November 2021 and issued for voting (dependant on approval) on 19 November 2021.
4. The Secretariat to send to the Authority (Ofgem) on 03 December 2021.

Post Meeting Note

- 3.2 The final legal text has been issued to the Working Group and the DCP 390 Change Report has been issued to the DCUSA Panel for review on 17 November 2021.

4. Any Other Business

- 4.1 The Chair asked the Working Group if there was any other business to discuss.
- 4.2 There were no other items of business raised.

5. Date of Next Meeting

- 5.1 The Chair confirmed there will be no further Working Group meetings for DCP 390 unless the Authority request that additional work needs to be carried out.

6. Attachments

- Attachment 1_Updated Legal Text
- Attachment 2_Change Report

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
06/01	Secretariat to request additional information from the relative respondent to the RFI regarding the NHHMOA audits post-meeting.	ElectraLink	Ongoing.
06/02	PS to draft wording to explain why there are no risks of duplication against the Guaranteed Standards of Performance to be included within the Change Report.	PS	Ongoing.
06/03	PM to draft suggested tracked changes to the performance reporting table and circulate to the Working Group for review.	PM	Ongoing.
06/04	The Secretariat to circulate the current draft of the legal text to the Working Group post-meeting for review with a deadline of Friday 29 October 2021.	ElectraLink	Ongoing.
06/05	The Secretariat to circulate the draft legal text to legal advisors for final review.	ElectraLink	Ongoing.
06/06	The Secretariat to draft the Change Report and circulate to the Working Group with the post-meeting pack prior to going to the November DCUSA Panel.	ElectraLink	Ongoing.
06/07	Secretariat to circulate a placeholder invite to the Working Group for 08 November 2021 from 2pm to 3pm if further discussions are required.	ElectraLink	Ongoing.
07/01	Secretariat to circulate finalised legal text to the Working Group post-meeting once legal review is complete.	ElectraLink	Ongoing.

Closed Actions

Action Ref.	Action	Owner	Update
03/01	Working Group to issue DCP 390 Consultation.	ElectraLink	Completed.
04/01	Secretariat and Working Group to discuss and decide when the implementation of the SLAs will come in.	All	Completed.
04/02	Secretariat to circulate the NAPIT Survey Presentation to the Working Group within the post-meeting pack.	ElectraLink	Completed.
04/03	Secretariat to circulate an updated Workplan with key dates to the Working Group within the post-meeting pack.	ElectraLink	Completed.
05/01	Secretariat to circulate the updated legal text to Distributors and Suppliers via RFI for further feedback prior to being finalised.	ElectraLink	Completed.
05/02	Secretariat to create and circulate a reporting table in regard to carrying out the service and meeting the SLAs to the Working Group for review.	ElectraLink	Completed.