

DCP 344 Working Group Meeting 08

16 November 2021 at 10:00am
Teleconference

Attendees	Company
Working Group Members	
Donna Townsend [DT]	Energy Asset Pipelines
Peter Waymont [PW]	UKPN
George Barnes [GB]	Utilita
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink

1. Administration

- 1.1 The Chair welcomed the members to the meeting.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the last meeting and agreed that the minutes were an accurate reflection of the discussions held.
- 1.4 An update on actions can be found in Appendix 1.

2. Purpose of the Meeting

- 2.1 The Chair noted that the purpose of this meeting was to agree the content of the RFI.

3. Review of RFI Documentation

- 3.1 The Working Group reviewed an RFI document which was circulated prior to the meeting. The aim being to issue this to Supplier and Distributor DCUSA Parties to seek views on their preferred DCP 344 solution. There are two solutions being proposed as below:
 - Option A: Those not currently using the DUoS e-billing service have the option to use an agreed format/template to ensure consistency with invoicing, e.g. a designated spreadsheet containing all relevant items.
 - Option B: DCUSA Ltd to procure DUoS e-billing service from ElectraLink so that all DCUSA Parties use the e-billing service, and the costs of the service is apportioned between Parties via the cost recovery mechanisms set out in the DCUSA.
- 3.2 The Working Group made a few minor changes to the RFI and agreed to the following questions:
 - What is your preferred DCP 344 option? Please provide the rationale for your answer.
 - Will there be any costs as a result of implementing either option? If so, please provide an indicative cost.
 - If option A is your preferred solution, does the proposed template capture all the information that is needed?
 - If option B is your preferred solution, do you agree that a six-month lead time is appropriate? If not, provide your rationale.

ACTION 08/01: Secretariat to issue the DCP 344 RFI to Distributor and Supplier Parties for a period of three weeks

Post Meeting Note:

- 3.3 The DCP 344 consultation was issued to Distributor and Supplier DCUSA Parties on 19 November, with a deadline for response set at 10 November.
- 3.4 The DCP 344 consultation, can be found on the DCUSA website [here](#). It should be noted that some content of the consultation was confidential in nature and therefore this was issued to Distributor and Supplier DCUSA Parties only.

4. Any Other Business

4.1 There were no further items of AOB and the Chair closed the meeting.

5. Date of Next Meeting

5.1 The next meeting has been scheduled for 13 December 2021, where the Working Group will review RFI responses and determine next steps.

New and open actions

Action Ref.	Action	Owner	Update
08/01	Secretariat to issue the DCP 344 RFI to Distributor and Supplier Parties for a period of three weeks	ElectraLink	Completed – issued on 19 November, with deadline for response set at 10 December.

6. Closed actions

Action Ref.	Action	Owner	Update
07/01	PW investigate with ElectraLink the potential costs associated with DCUSA Ltd procuring the DUoS e-billing service.	Peter Waymont	Closed
07/02	Secretariat to research into what fields would be necessary in the manual invoice template for Option A.	ElectraLink	Closed
