Rationalisation & Simplification of DCUSA – Workshop 03

02 December 2021 at 13:00 - Web-Conference

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| **Attendee** | Company | |
| **Working Group Members** | | |
| Gus Wood [GW] | Gowling WLG | |
| Joseph Kavanagh [JK] | BU-UK | |
| Kevin Woollard [KW] | Centrica | |
| Mark Jones [MJ] | SSE | |
| Peter Waymont [PW] | UKPN | |
| **Code Administrator** | | |
| Angelo Fitzhenry [AF] (Chair) | ElectraLink | |
| Dylan Townsend [DT] | ElectraLink | |
| Mel Kendal [MK] (Technical Secretariat) | ElectraLink | |
| Apologies | | |
| Ann Burston [AB] | | NPg |
| Lee Stone [LS] | | EON |

1. Administration
   1. The Secretariat informed the group of the apologies received for this meeting.
   2. There were no additional comments relating to the previous meeting minutes.
   3. The Working Group noted the items on the actions list from the last meeting. Updates on all actions are provided in **Appendix A**.
2. Overview and Discussion of Draft Proposal
   1. The Chair invited GW (creator of the draft proposal) to provide an overview to the group. This proposal can be viewed in full detail as **Attachment 1**.
   2. GW informed the group that the draft proposal has been drafted to create lettered Clauses (as opposed to numbered sections) with a number of provisions within these Clauses. The new lettered Clauses will replace the current numbered sections in its entirety.
   3. Sections 1A to 1C
   4. One of the suggestions is to insert a new Schedule for definitions and rules of interpretation. The remainder of the current ‘Section 1’ will be grouped into Clauses L (General Legal Provisions), B (Governance), A (Accession of New Parties) and C (Change Process).
   5. There were no further comments on the suggestions made in the proposal for Sections 1A to 1C.
   6. Sections 2A to 2F
   7. As there are currently payment related sections of the DCUSA that are currently duplicated within the current ‘Section 2’ GW suggested that a new Clause P is created (Payment Default and Security Cover) for ease of viewing.
   8. GW reiterated that all Payment Default and Security Cover related information will be grouped under the Clause P together. One member suggested that Payment Default and Security Cover should be separated (as opposed to being grouped together under the same Clause) as they are not entirely part of the same processes. GW agreed that Security Cover related information could be grouped together under a new Clause S.
   9. GW queried with the group whether the current Section 2A, Clause 32 (Revenue Protection) is still needed within the DCUSA – members agreed that whilst this Schedule is not currently used, a number of DNOs would like to have this Schedule remaining within the DUSA for future reference in case it is ever needed.
   10. There were no further comments on the suggestions made in the proposal for Sections 2A to 2F.
   11. Section 3
   12. GW explained the same structure has been given with grouping the current Clauses into the relevant lettered Clauses together.
   13. There were no further comments on the suggestions made in the proposal for Section 3.
   14. Schedules 1 to 33
   15. GW suggested that the current Schedule 2B (National Terms of Connection) should remain as a Schedule and would become 2.
   16. One member stated that the current Schedule 3 (Interest Reconciliation Accounts) should be grouped within the new Clause P (Payment Default) as opposed to a new Clause D (Distributor to Supplier/CVA Registrant Arrangements). GW agreed this may be better suited.
   17. One member suggested that the current Schedules 19 and 21 can be grouped together under the new billing Clause. Moving these Schedules will also bring the Charging Methodology Schedules closer together within the DCUSA document.
   18. Another member suggested that the current Schedule 33 (Disconnections) could potentially be significantly reduced – GW agreed with this and will reduce if possible.
   19. The group noted the suggestions made by GW within the draft proposal and agreed that these suggestions will help to simplify the DCUSA.
   20. GW agreed to take an action to update the proposal document to include the suggestions made within the Workshop and ElectraLink can then take this to the DCUSA Panel for further review.

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| **ACTION 03/01: GW to update the proposal document to reflect the discussions held within Workshop 03 and send to ElectraLink who will then take to the DCUSA Panel.** |

* 1. One member did query whether the impacts of making these changes will be considered in relation to other industry codes that may reference particular Schedules/Clauses within the current DCUSA – the Chair confirmed these risks will definitely be considered when making any changes to the current DCUSA.

1. Next Steps
   1. The Working Group discussed the next steps, and the following items were captured:
2. GW to update the proposal document to include the suggestions made within the Workshop.
3. ElectraLink to take the proposal to the DCUSA Panel for further review.
4. Any Other Business
   1. The Chair asked the Working Group if there was any other business to discuss.
   2. There were no other items of business raised.
5. Date of Next Meeting
   1. The Chair confirmed that this Workshop will be the final Workshop for the Rationalisation & Simplification of DCUSA. No further Workshops will be held.
6. Attachments

* Attachment 1\_DCUSA Simplification Proposal v1.0

New and Open Actions

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| **Action Ref.** | Action | Owner | Update |
| **03/01** | GW to update the proposal document to reflect the discussions held within Workshop 03 and send to ElectraLink who will then take to the DCUSA Panel. | GW / ElectraLink | **Ongoing.** |

Closed Actions

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| **Action Ref.** | Action | Owner | Update |
| **01/01** | Secretariat to circulate the full Distribution Licence obligations to the Working Group post-meeting. | ElectraLink | Completed.  Circulated to WG during WS 02 and included as an attachment. |
| **01/02** | GW and DT to discuss what is possible to be merged/simplified/removed within the DCUSA document for further discussion at the next Workshop (Workshop 02). | Gowling / ElectraLink | Completed.  Discussions were circulated to the WG via email. |
| **01/03** | Secretariat to circulate a simplified Matrix to circulate to the Working Group to complete. | ElectraLink | Completed.  Circulated to WG post-meeting. |
| **01/04** | The Working Group to complete a simplified version of the original Matrix ready for discussion at the next Workshop (Workshop 02). | Working Group | Completed.  Two responses were received from the WG. These were circulated within the post-meeting pack. |
| **02/01** | GW to draft a proposal for ElectraLink to take to the DCUSA Board for approval. | GW | Completed. |