

# DCP 394 Working Group Meeting 04

03 February 2022 at 14:00 - Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Clare Manning [CM]	E.ON
Colette Baldwin [CB] Part meeting	Gemserv
Dave Hill [DH]	Magnum Utilities
Frank Bertie [FB]	NAPIT
Geoff Huckerby [GH]	Power Data Associates
George Barnes [GB]	Utilita
Irmeen Khan [IK]	Alt Han Co.
Jonathan Elliot [JE]	Certsure
Kevin Liddle [KL]	NPg
Kevin Woollard [KW]	Centrica
Martyn Allen [MA]	Electrical Safety First
Paul Abreu [PA]	Energy Networks Association (ENA)
Paul Morris [PM]	UK Power Networks
Richard Brady [RB]	Western Power
Warren Lacey [WL]	NPg
<b>Code Administrator</b>	
Richard Colwill [RC] (Chair)	ElectraLink
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink
<b>Apologies</b>	
Lee Stone [LS]	E.ON

## 1. Administration

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- 1.1 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 Updates on all actions are provided in **Appendix A**.
- 1.3 The group reviewed the minutes from the previous meeting held on 06 January 2022. Members approved the minutes as a fair and accurate representation of events. These are included as **Attachment 1**.

## 2. Purpose of the Meeting

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- 2.1 The Chair set out that the purpose of the meeting was to provide an update on the progress of DCP 394 and to discuss the next steps.

## 3. Discuss Outputs of Provision of Information Subgroup

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- 3.1 Regarding action 03/02, CB advised that the subgroup had met on 13 January 2022 to discuss the provision of information requirements relating to this change and the possible mechanisms in which this could be carried out.
- 3.2 CB advised that the subgroup had considered the possibility of using the Secure Data Exchange Portal (SDEP) as an interim solution prior to any necessary approved data flows being created. It was noted that we should consider whether any existing data flows could be used as an interim and that this may allow the change to progress quicker, albeit there would still need to be a function to allow MEMs to send flows to all Suppliers not just their appointed Supplier. CD noted that using data flows would be the ideal solution, however that this would take the longest to introduce.
- 3.3 KW, the Proposer of the DCP, suggested that all possible communications should be entered into a matrix and that the matrix should be included in the consultation to allow all affected Parties to comment.
- 3.4 The Chair agreed to work with CB to draft a matrix containing the potential necessary communications. This will be reviewed at the next Working Group to aid in the development of any interim solution and the longer term approved data flow solution.

**ACTION 04/01:** Chair to work with CB to draft a matrix including all possible communications needed within the DCP 394 solution.

## 4. General Update on DCP 394 Progress

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- 4.1 PA suggested an alternative situation, where all Safe Isolations Providers (SIPs) would work for a Supplier, meaning they would not need to accede to DCUSA. PA noted that Suppliers would also already have established communications channels. CB noted that there would still be complex issues surrounding communications (i.e the MEM communicating with non-appointed Suppliers).

- 4.2 PA noted that the change will be easier to implement if SIPs were partnered with a Supplier, as there are already established protections in place.
- 4.3 The group agreed that the alternative solution of SIPs working on behalf of Suppliers should be considered further. PA took an action to provide an overview of this proposed solution and this will be circulated to members once completed.

**ACTION 04/02:** PA to provide an overview of the proposed alternative solution. Secretariat to issue this for Working Group review once completed.

- 4.4 GH highlighted the DNO disconnection alerts and asked whether DNOs would want to be notified ahead of a large number of disconnections. GH suggested that if work was being completed on a block of flats, not all meters would be disconnected at the same time, they would be disconnected one by one. CB advised that DNOs have stated they would like advance notice of large-scale work, however that they wouldn't need a meter point by meter point update.

#### DCP 390 'Provision of Isolations for Safe Working on Customers' Electrical Installations'

- 4.5 The Chair highlighted to the group that Ofgem issued a letter on 02 February stating that they cannot accept or reject DCP 390 due to conflicts with DCP 394. The Chair asked for the Working Groups thoughts on this.
- 4.6 PA advised that a solution needs to be found, for the benefit of both customers and electricians. It was agreed and noted that both DCPs aim to facilitate quick and safe deenergising and reenergising for customers installing low carbon technology.
- 4.7 PA highlighted that DCP 390 seeks to implement a 10 Working Day (WD) timeframe for works and noted that this may have prevented some Suppliers from agreeing with the change. PA suggested that the Proposer could consider amending DCP 390 to withdraw this Service Level Agreement (SLA).
- 4.8 It was suggested that rather than having a 10 WD SLA, Suppliers should be able to work with the customer to establish a reasonable date for the work. MA raised that the 10 WD SLA was included as there are regulations in Wales which impose a 28 WD SLA for landlords.
- 4.9 The Chair suggested that the two Working Groups work together to come up with an appropriate way forward.
- 4.10 The Proposers of the two DCPs, KW and KL, agreed to discuss further post meeting and communicate the outcome of these discussions to the Working Groups

**ACTION 04/03:** Chair to organise meeting for KW and KL to discuss next steps for DCP 390.

- 4.11 PA asked whether, if amended, the DCP 390 Change Report would need to be resubmitted for voting. The Chair confirmed it would.

#### DCP 394 Consultation

- 4.12 KW asked about the timescales for issuing a consultation, as at the previous meeting it was mentioned that the DCUSA consultation would need to be paused to align with the Retail Energy Code (REC) consultation. KW raised concerns over this as it would mean the DCP would not be able to be

implemented in June as planned. The Chair took an action to look at timescales for when a consultation could be released.

- 4.13 The Chair agreed to draft a consultation document, including the communications matrix, ahead of the next meeting on 22 February 2022.

**ACTION 04/04:** Chair to consider when the DCP 394 consultation can be released, with consideration to REC modifications.

**ACTION 04/05:** Secretariat to draft a consultation document for review at the next Working Group.

## 5. Next Steps

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- 5.1 The Working Group summarised the next steps as follows.

- Chair to work with CB to draft a matrix including all possible communications needed within the DCP 394 solution.
- Chair to organise a meeting for KW and KL to discuss the next steps for DCP 390.
- Chair to work with PA to issue a summary of DCP 394 alternative solution to members and request feedback.
- Chair to discuss moving the DCP 394 timetable forward with CB, and issue update to Working Group.
- Chair to draft a consultation document, including the communications matrix, to be discussed at the next meeting on 22 February 2022

## 6. Any Other Business

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- 6.1 The Chair asked the Working Group if there was any other business to discuss, to which nothing was raised.

## 7. Date of Next Meeting

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- 7.1 The date of the next meeting has been scheduled for Tuesday 22 February 2022 at 2pm.

## Attachments

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- Attachment 1 - DCP 394 Working Group Meeting 03\_Final Minutes v1.0

## APPENDIX A

### New and Open Actions

Action Ref.	Action	Owner	Update
04/01	Chair to work with CB to draft a matrix including all possible communications needed within the DCP 394 solution.	Chair	Ongoing
04/02	PA to provide an overview of the proposed alternative solution. Secretariat to issue this for Working Group review once completed.	PA/ Chair	Completed – issued to DCP 394 Working Group on 9 February 2022.
04/03	Chair to organise meeting for KW and KL to discuss next steps for DCP 390.	Chair	Update to be provided shortly.
04/04	Chair to consider when the DCP 394 consultation can be released, with consideration to REC modifications.	Chair	Ongoing
04/05	Secretariat to draft a consultation document for review at the next Working Group.	Secretariat	Ongoing

### Closed Actions

Action Ref.	Action	Owner	Update
01/04	RC and CB to discuss offline aligning the timetables of this change with REC.	RC / CB	<b>Action closed.</b> <i>Replaced with action 04/04</i>
03/01	LS to work with CB to capture concerns over potential impacts of DCP 394 on Settlement and communicate these to Elexon.	LS/CB	<b>Action closed.</b> <i>Settlement considerations to be incorporated into the provision of information work.</i>

03/02	CB to organise subgroup meeting with LS, RH, RB and GB to discuss the provision of information. Feedback on outputs to be discussed at the next WG meeting.	CB	<b>Action closed.</b> <i>Discussed under agenda item 3.</i>
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