

DCP 397 Working Group Meeting 03

07 February 2022 at 13:00 - Web-Conference

Attendee	Company
Working Group Members	
Alan Creighton [AC]	NPg
Paul Fitzgerald [PF]	SSE
Richard Ellis [RE]	WPD
Rustam Majainah [RM]	SSE
Simon Yeo [SY]	WPD
Code Administrator	
Angelo Fitzhenry [AF] (Chair)	ElectraLink
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink
Apologies	
Lorna Mallon [LM]	Scottish Power

1. Administration

- 1.1 The Chair welcomed attendees and advised that one apology had been received.
- 1.2 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.3 The Working Group reviewed the minutes from the previous meeting and accepted the minor redlined amendments. These are included as **Attachment 1**.
- 1.4 The Chair advised there are no outstanding actions.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the consultation responses and the Work Plan.

3. Review of Consultation Responses

- 3.1 The Chair presented the collated consultation responses to the group and invited comments from members.
- 3.2 Working Group members had no further comments or questions. The updated document is provided as **Attachment 2**.

4. Review Work Plan

- 4.1 The Working Group discussed the next steps, and the following items were captured:
- The Secretariat agreed to draft the Change Report and circulate to members for their feedback and approval.
 - The Change Report will then be presented to the DCUSA Panel on 20 April 2022 for approval.
 - Following approval, the Change Report will be issued for voting on 21 April 2022 with voting closing on 12 May 2022.
 - The Change Declaration will be issued to Parties on 16 May 2022.
 - The Change will be implemented on 23 June 2022.
- 4.2 An updated version of the Work Plan is provided as **Attachment 3**.

5. Any Other Business

- 5.1 The Chair asked the group whether there was any other business, to which nothing was raised.

6. Date of Next Meeting

- 6.1 There will not be any further DCP 397 meetings.

7. Attachments

- Attachment 1 - DCP 397 Working Group Meeting 02_Final Minutes
- Attachment 2 - DCP 397 Consultation Responses & WG Comments
- Attachment 3 - DCP 397 Work Plan

APPENDIX A

New and Open Actions

No open actions.

Closed Actions

No closed actions.