

DCP 394 Action/ Task/ Considerations Log

Action/ Task/ Consideration	Description/ Update	Status
Scope of works	<ul style="list-style-type: none"> • De-energisation Works – “defined term within DCUSA” means: <ul style="list-style-type: none"> (a) the movement of any switch, (b) the removal of any fuse or meter; or (c) the taking of any other physical works, to De-energise a Connection Point, Metering Point or Metering System. • Re-energisation Works – “defined term DCUSA” means: <ul style="list-style-type: none"> (a) the movement of any switch, (b) the removal of any fuse or meter; or (c) the taking of any other physical works, to Re-energise a Connection Point, Metering Point or Metering System. • Permission to “adjust the terminals of the meter” where disturbance has occurred as used in clauses 25.23 and 25.24 	Agreed
Merge the requirements of DCP 390 into DCP 394 (minus SLAs)	<p>Agreed the following at meeting on 11 March 2022:</p> <ul style="list-style-type: none"> • DCP394 should specify that the customers registered Supplier will meet safe isolation requirements when no SIP is available. • To manage customer expectations, DCP394 should require that Suppliers publish their process for obtaining a safe isolation • The SLA requirements that were originally placed into DCP 390 will be removed 	Agreed

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Produce DCUSA legal text in relation to SIP of last resort	Secretariat to produce legal text	Ongoing First draft of legal text produced – review by WG ongoing
Produce DCUSA legal text in relation to proposed DCP 394 solution	Secretariat to produce legal text	Ongoing First draft of legal text produced – review by WG ongoing
Determine whether the alternative Supplier led solution should be considered further	PA to advise. If so, further development of this solution to be provided at next meeting scheduled for 31 March 2022.	WG concluded SIP led solution preferable. PA to advise DNOs.
<p>Provision of Information:</p> <p>Utilise existing DTN flows where possible</p> <p>Use of Secure Data Exchange Portal (SDEP) being investigated.</p> <p>Can emails be used in the interim.</p>	<p>Comms matrix provided in Appendix 1 below. Working Group needs to conclude what should go within the consultation document.</p> <p>DNOs to consider implications of using existing data flows for default reporting. For example, will this cause issues with accurately reporting smart meter interventions. If it is clearly stated that it has come from a SIP, will this work utilising existing flows?</p> <p>DNOs to consider implications of increase in defaults and interventions due to DCP 394. Is this a discussion for ENA?</p> <p>Members to consider how using emails may work in the interim.</p>	Ongoing
BSC Impact	Need to check if there are any BSC impacts	Ongoing

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Vulnerable Customers	How should these be treated? Members to consider what they believe the approach should be here. Are there existing obligations on landlords/ Housing Associations/ Local Authorities to consider any vulnerable tenants before commissioning work on that property?	Ongoing
Customer Journey	Action to produce some text/ diagrams explaining what the customer journey will look like. Incorporate net zero targets etc. Action to set up a mini sub-group to produce this. LS and KW were willing to assist. Please let RC know if anyone else would like to be involved in this.	Ongoing
Retail Energy Code (REC) Party Impact Assessment Issued	In development by REC. The DCUSA consultation will be released at the same time.	Ongoing
Issue DCUSA Consultation	In development	Ongoing

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Appendix 1

SIP to Distributor	How?	SIP to Supplier	How?	Distributor to Supplier/ SIP	How?
Notification of de-energisation and (re-energisation if not completed same day)	Use of Secure Data Exchange Portal (SDEP) being investigated. or For a DTN option it would need a system change.	Notification of de-energisation and (re-energisation if not completed same day)	Use of Secure Data Exchange Portal (SDEP) being investigated. or For a DTN option it would need a system change.	Informing Supplier/ SIP Category A or B's have been addressed	DTN would this need a system change?
Reporting of Category A and Category B scenarios	Category A – will always be a phone call to the relevant Distributor Category B – D0135 (SIP to Distributor) (need for a new market participant)	Unable to re-energise supply and explanation why: <ul style="list-style-type: none"> - E.g. Evidence of tampering - Fault - Danger, damage, interference 	Use of Secure Data Exchange Portal (SDEP) being investigated. or		

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	(Ability to identify different type of job)		For a DTN option it would need a system change.		
		Comms on meter not working			