

DCP 388 Working Group Meeting 06

13 May 2022 at 10am - 1pm

Web-conference (MS Teams)

Attendee	Company
Working Group Members	
Chris Barker	Electricity North West
Chris Ong	UKPN
Claire Campbell	SP Energy Networks
Dave Wornell	WPD
Edda Dirks	SSE Generation
Giao Le	SSEN
Helen Tsang	EDF Energy
James Jones	SSEN
Lee Stone	E.ON
Lee Wells	Northern Powergrid
Mark Jones	SSE Business Energy
Observers	
Shannon Murray	Ofgem
David Fewings	Inenco
Kyran Hanks	Waters Wye
Colin Prestwich	Associated British Ports
Code Administrator	
Dylan Townsend [DT] (Technical Secretariat)	ElectraLink
John Lawton [JL] (Chair)	ElectraLink

Apologies	Company
Ryan Roberts	Energy Potential

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 The Secretariat noted that the minutes of the previous meeting had not been added to the meeting pack by mistake and confirmed that they would be circulated alongside the minutes of this meeting. The draft minutes from meeting 05 can be found in **Attachment 1**.
- 1.3 It was noted that during the last meeting the Working Group finalised the development of the consultation and any actions that were recorded during the meeting would have been associated with that process and given the consultation was subsequently issued to industry, those actions could now be closed.
- 1.4 The Working Group noted the update related to the previous actions from the last meeting. Updates on all actions are provided in **Appendix A**.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the consultation responses.

3. Review of Consultation Responses

- 3.1 The Working Group reviewed the collated responses to questions 1 to 6 of the consultation. A summary of the discussions can be found in **Attachment 2**.
- 3.2 It was noted that a comment had been included against a response where further consideration was required by the group due to time running out to review the response in its entirety. A summary of the actions taken during these discussions can be found in **Appendix A**.

4. Next Steps

- 4.1 The Working Group discussed the next steps, and the following item was captured:
 - The Working Group agreed to meet again on 27 May 2022 to continue reviewing the consultation responses.

5. Any Other Business

- 5.1 The Chair asked the Working Group whether there were any other items of business to discuss, to which nothing was raised.
- 5.2 The Chair thanked members and closed the meeting.

6. Date of Next Meeting

- 6.1 Next meeting to be held on Friday, 13 May 2022, between 10am and 1pm, for the purpose of reviewing the responses to the consultation.

7. Attachments

- Attachment 1 - DCP 388 Working Group Meeting 05 - Draft Minutes v0.1
- Attachment 2 - DCP 388 Collated Consultation Responses - WG Comments

APPENDIX 1: Actions Log

New and Open Actions

Ref.	Action	Owner	Update
06/01	ElectraLink to add a Working Group summary to the end of each question.	ElectraLink	

Closed Actions

Ref.	Action	Owner	Update
05/01	ElectraLink to update the draft consultation document in line with what was agreed by the Working Group, ensuring that each of the comments containing actions are covered off. This is then to be circulated to the Working Group for review.	ElectraLink	Completed – updated draft circulated to Working Group members
05/02	Working Group to conduct final review of the consultation document and return any final comments / amendments by Friday, 01 April 2022	Working Group	Completed
05/03	ElectraLink to update the consultation document following any comments / amendments by members of the Working Group and then issue the consultation on 04 April 2022.	ElectraLink	Completed – any comments received were actioned and consultation was issued on 04 April 2022