

DCUSA Panel Meeting 191 (Open Session)

18 May 2022 at 10:00am

Meeting held at 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via teleconference

Attendee	Role	Company
Panel Members		
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Simon Vicary [SV]	Panel Member	DCUSA Ltd
Tim Ellingham [TE]	Panel Member	DCUSA Ltd
Simon Yeo [SY]	Panel Member	DCUSA Ltd
Donna Townsend [DT]	Panel Member	DCUSA Ltd
Donald Preston [DP]	Alternate Panel Member	DCUSA Ltd
Karl Maryon [KM]	Alternate Panel Member	DCUSA Ltd
Simon Brooke [SB]	Alternate Panel Member	DCUSA Ltd
Observers		
Nadir Hafeez [NH]	Observer	Ofgem
Mark DeSouza Wilson [MDW]	Observer (Part Meeting)	BSC
Alison Beard [AB]	Observer (Part Meeting)	SEC
Colette Baldwin [CB]	Observer (Part Meeting)	REC
Code Administrator		
Dylan Townsend [DT]	Secretariat	ElectraLink Ltd
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
George Dawson [GD]	Secretariat	ElectraLink Ltd
Andy Green [AG]	Secretariat	ElectraLink Ltd
Richard Colwill [RC]	Secretariat	ElectraLink Ltd

Apologies

Kevin Woollard [KW]	Panel Member [Chair]
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1. Administration

- 1.1 The Chair welcomed all attendees to the meeting.
- 1.2 It was noted that 'Apologies' had been received from Alison Beard for this meeting.
- 1.3 The minutes of the last meeting were reviewed, and it was agreed they were an accurate representation of the meeting.
- 1.4 The Panel reviewed the open actions and updates on all actions are set out in Appendix A.

2. Change Register

- 2.1 DT presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_01).
- 2.2 The Panel noted the contents of the Change Register.

3. Initial Assessments

- 3.1 DT presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_02). It was noted that there were three new Change Proposals presented for Initial Assessment by the Panel, being:
 - **DCP 408 - Energy Bills Support Scheme (EBSS) cost-recovery treatment**
 - **DCP 409 - Energy Bills Support Scheme (EBSS) cost-recovery treatment (alternative)**
 - **DCP 410 - Change to Credit cover calculations to include Last Resort Supply Payment**
- 3.2 With respect to DCP 408 and 409, the Panel questioned why these had been raised as two Change Proposal's rather than one Change Proposal with two potential solutions. It was explained that two had been raised as the Proposer believed it to be the cleanest way to progress two different solutions that are designed to effectively solve the same problem but on the understanding that Ofgem would only ever accept one and reject the other. It was noted that the dual approach was required due to the fact that BEIS is currently consulting on how to recover the EBSS costs and there isn't time to wait to find out which of the options they'll eventually decide on.
- 3.3 It was noted that the Panel's main concern on the raising of two almost identical changes to solve the same problem was the precedent it might set for the future and agreed that only one change, which presents two options, was required. Therefore, the Secretariat agreed to merge the two changes into one and to circulate to the Panel ex-committee for approval.

Action 191/01: ElectraLink to merge DCP 408 and 409 into one and to circulate to the Panel ex-committee for approval.

- 3.4 With respect to DCP 410, the Panel agreed, subject to amending the number to DCP 409, that they:
 - **ACCEPT** the referral of the CP;
 - **AGREED** that DCP 410 (to be 409) should be treated as a 'Standard' change;
 - **AGREED** that DCP 410 (to be 409) should be treated as a Part 1 Matter;

- **AGREED** that DCP 410 (to be 409) will be progressed to the Definition phase and for a Working Group to be set up to further refine the proposed solution; and
- **AGREED** that the progression of DCP 410 (to be 409) will be in accordance with the timescales set out in the paper.

Action 191/02: ElectraLink to progress DCP 410 (to be 409) to the Definition phase and to set up a Working Group in order to further refine the proposed solution.

4. Change Reports

- 4.1 DT presented the Change Report Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_03). It was noted that there were two Change Reports presented for agreement by the Panel, being:
- DCP 395 ‘Allocation of Smart Meter Communication Licence costs within LDNO Tariffs’; and
 - DCP 397 ‘Modification of the Load Managed Area Notice Template’
- 4.1 RC advised that with respect to DCP 395, some further information related to the impact assessment had been provided by a Party and asked if the Panel were okay with him updating the documents to reflect this. The Panel agreed that the extra information could be added.
- 4.2 For the DCP 395 Change Report, the DCUSA Panel:
- **DETERMINED**, that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
 - **DETERMINED** that the Parties eligible to vote on the Change Proposal are those Parties that are impacted by the Change;
 - **DETERMINED** that the voting period for the Change Proposal should be set to 15 Working Days; and
 - **APPROVED** the Change Report for issue to Parties on 20 May 2022.

Action 191/03: ElectraLink issue the DCP 395 Change Report to Parties for voting on 20 May 2022.

- 4.3 RC advised that with respect to DCP 397, there was a view from the Working Group that the change should be issued out as early as possible given the tight timelines for implementation on 23 June 2022. Therefore, RC suggested that if the Panel approve, the Secretariat will issue DCP 397 out for voting post today’s meeting.
- 4.4 For the DCP 397 Change Report, the DCUSA Panel:
- **DETERMINED**, that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendment and to vote on the Change Proposal;
 - **DETERMINED** that the Parties eligible to vote on the Change Proposal are those Parties that are impacted by the Change;
 - **DETERMINED** that the voting period for the Change Proposal should be set to 15 Working Days; and

- **APPROVED** the Change Report for issue to Parties on 18 May 2022.

Action 191/04: ElectraLink issue the DCP 397 Change Report to Parties for voting on 18 May 2022.

5. Housekeeping Log

- 5.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_04). It was noted that an item had been added to the paper, which followed a brief discussion during the April meeting, where the Secretariat had indicated that a potential item may need to be added, and where that Panel agreed that it should be included in the paper for the May meeting.
- 5.2 DT sought the views of Panel members on the item, which related to Clause 8.9A, which details Party's Cost Contribution in respect of the Recoverable Costs relating to the Theft Risk Assessment Service Arrangements and/or the Energy Theft Tip-Off Service (including their development). The Panel agreed that this should be captured as the theft arrangements have now moved out of the DCUSA to the REC, but will need to be actioned later as there is still a small contingency in the budget for theft costs this year. The Secretariat agreed to add the item to the housekeeping log.

Action 191/05: ElectraLink to add an item to the Housekeeping Log related to Clause 8.9A, which details Party's Cost Contribution in respect of the Recoverable Costs relating to the Theft Risk Assessment Service Arrangements and/or the Energy Theft Tip-Off Service (including their development).

6. Updates from Industry Codes

Balancing & Settlement Code (BSC)

- 6.1 MDW presented a brief verbal BSC update, which was as follows
- The second Workgroup meeting for P434 'Half Hourly Settlement for UMS Metering Systems' is due to be held on Friday 20 May.
 - Regarding the implementation of P375 'Settlement of Secondary BM Units using metering behind the site Boundary Point', this is due to occur on 30 June 2022.
 - With respect to P437 'Allowing non-BSC Parties to request Metering Dispensations' the first Workgroup meeting is scheduled to take place on 24 May 2022.
 - CP1558 'New Registration data items to facilitate MHHS' was issued for a second Industry Consultation on Monday 9 May 2022 with responses invited by Monday 6 June 2022.

Ofgem

- 6.2 NH provided an update on DCPs with Ofgem for decision, during which the following was noted:
- The Authority has set a new expected decision date for [DCP 297 'Network Interventions SLA Enhancement'](#) which is now 23 May 2022.
 - The Authority expects to make a decision on [DCP 386 'Sharing Network Information with Owners and Occupiers'](#) by Friday, 20 May 2022.
 - The following DCPs remain deprioritised:
 - [DCP 313 'Eligibility Criteria for EDCM Generation Credits'](#)

- DCP 343 'Use of a nominated calculation agent for the calculation of the LV mains split'

- The Authority expects to provide a decision on DCP 387 'Amendment to the Definition of Non-Final Demand Site to Align with CUSC' by the end of May 2022.

6.3 NH also provided the Panel with a brief update on the Ofgem's processes related to expected decision dates, noting that they are formally adopting the approach of publishing the dates on which they expect to make a decision following an internal assessment. It was noted that this differs from their previous approach which was based around a 25 Working Day internal KPI.

SEC

6.4 It was noted that AB had needed to leave the meeting early but had provided a brief update to note that SECMP0046 remains on hold.

REC

6.5 CB presented a brief verbal REC update, noting that the REC Code Manager is getting ready for v3.0 of REC which will be implemented via the Faster Switching Programme SCR

6.6 CB also noted that the following new changes have been raised:

- R0044v 'MHHS Programme Changes required to Central Switching Service'
- R0043 'Commissioning of Works using shared Meter Operator services by the Crowded Meter Room Co-ordinator (CMRC)' – which is the sister change to DCP 400.
- R0042 'Performance Assurance Board Terms of Reference'

7. Accession Applications

7.1 DT presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_05).

7.2 DT confirmed that there were no Accession Applications to be approved by the DCUSA Panel this month, and the Panel noted the contents of the Paper.

8. DCMDG Headline Report

8.1 AF provided a verbal update with respect to the DCMDG meeting held on 21 April 2022 at which 24 industry participants attended. It was a short meeting with very little to discuss, however the most useful item was an update from Ofgem with respect to the upcoming decision expect on the Access ACR. During the meeting it was also noted that the DUoS SCR is expected to now be kicked-off again

8.2 AF also highlighted that there had been some discussion on whether DNOs are prepared for the changes that will be brought about by P432 'Half Hourly Settlement for CT Advanced Metering Systems' as there was a concern that DNO engagement had been lacking.

8.3 The full DCMDG minutes are available on the DCUSA website.

9. CACOP Headline Report

9.1 RC presented the CACOP Headline Report to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_05). RC gave the Panel an overview of the paper, which described the latest topics being discussed amongst code administrators at the CACoP forum.

9.2 The Panel noted the contents of the paper.

10. Interventions Working Group (IWG) Headline Report

- 10.1 RC presented the IWG Headline Report to the Panel, which had been circulated prior to the meeting. See paper (Panel_2022_0518_06). RC gave the Panel an overview of the paper, which described the latest topics being discussed at the IWG.
- 10.2 The Panel noted the contents of the paper.

11. DCUSA Monthly Horizon Scan

- 11.1 DT presented the DCUSA Monthly Horizon Scan to the Panel, which was circulated prior to the meeting. See paper (Panel_2022_0518_07). DT advised that no updates had been made to the DCUSA Monthly Horizon Scan since the April Panel meeting and sought confirmation from Panel members as to any suggested amendments.
- 11.2 It was noted that the Panel had no suggested amendments noted the contents of the Horizon Scan.

12. Any other Business

- 12.1 There were no items of any other business raised, and the Chair closed the Open Panel meeting.

13. Next Meeting – 15 June 2022 at 10:00am

- 13.1 The next meeting will be held in person at ElectraLink's offices, 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via Microsoft Teams.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Action Ref.	Action	Owner	Update
179/01	ElectraLink to progress Radius Energy’s Accession Application once they have been granted a licence.	ElectraLink	Awaiting Radius Energy’s License Approval
191/01	ElectraLink to merge DCP 408 and 409 into one and to circulate to the Panel ex-committee for approval.		
191/02	ElectraLink to progress DCP 410 (to be 409) to the Definition phase and to set up a Working Group in order to further refine the proposed solution.		
191/03	ElectraLink issue the DCP 395 Change Report to Parties for voting on 20 May 2022.		
191/04	ElectraLink issue the DCP 397 Change Report to Parties for voting on 18 May 2022.		
191/05	ElectraLink to add an item to the Housekeeping Log related to Clause 8.9A, which details Party's Cost Contribution in respect of the Recoverable Costs relating to the Theft Risk Assessment Service Arrangements and/or the Energy Theft Tip-Off Service (including their development).		

Closed Actions Open session

Action Ref.	Action	Owner	Update
190/01	ElectraLink to set up a Working Group to further refine DCP 399 and to consult with Parties on the proposed implementation date as well as ensuring that sufficient rationale behind the chosen threshold is included in the Change Report.	ElectraLink	Completed – Invite issued and first meeting is being arranged

190/02	ElectraLink to add an item to the Housekeeping Log Summary Paper related to Clause 8.9A, which details Party's Cost Contribution in respect of the Recoverable Costs relating to the Theft Risk Assessment Service Arrangements and/or the Energy Theft Tip-Off Service (including their development).	ElectraLink	Completed – Housekeeping paper includes relevant item this month
190/03	ElectraLink to progress Dare Power Ltd.'s and SMS Energy Services Limited's Accession Applications	ElectraLink	Completed – Accession Agreements drafted and being presented to the Board
190/04	ElectraLink to progress with terminating British Gas X Limited's and Electricity Direct (UK) Limited's Accession to the DCUSA.	ElectraLink	Completed – Website has been updated to reflect this
190/05	ElectraLink to arrange an ex-committee Panel meeting on 26 April 2022 at 2pm for the Panel to undertake their initial assessment of the new Change Proposal that has been submitted as an Urgent change.	ElectraLink	Completed – ex-committee Panel meeting held on 26 April 2022
Ex-com 01/01	ElectraLink to progress DCP 403 to the Definition phase and to set up a Working Group in order to further refine the proposed solution, including the provision of an impact assessment.	ElectraLink	Completed – Invite issued and first meeting is being arranged