

DCP 394 Working Group Meeting 10

09 June 2022 at 10:00 - Web-Conference

Attendee	Company
Working Group Members	
David Jones [DJ]	AltHan Co
Colette Baldwin [CB]	Gemserv
Finn Davies-Clark [FDC]	SSE
Geoff Huckerby [GH]	Power Data Associates
Kevin Woollard [KW]	Centrica
Paul Abreu [PA]	Energy Networks Association (ENA)
Paul Morris [PM]	UKPN
Richard Brady [RB]	Western Power
Richard Hill [RH]	British Gas
Warren Lacey [WL]	NPg
Scott McLaughlin [SM]	Scottish Power Energy Networks
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 Updates on all actions are provided in **Appendix A**.
- 1.3 The group reviewed the minutes from the previous meeting held on 27 April 2022. Members approved the minutes as a fair and accurate representation of events. These can be found as **Attachment 1**.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the updated legal text and draft consultation document.

3. Review of Updated Legal Text

- 3.1 The Working Group reviewed the update legal text that had been circulated prior to the meeting (Attachment 1). The legal text had been updated in relation to decisions that had been made at the last meeting. The updates included the following:
 - Section 10.2 – Persons Entitled to Propose: This section was updated to state that a SIP Party would be eligible to raise Change Proposals (CPs) in respect of Section 2G.
 - Section 12.3 was updated to state that a SIP Party shall cast their votes on a corporate group basis, so that all of the Parties in each such Party Category that fall within a single Group shall collectively have only one vote. This aligns with the rules in place for Suppliers, IDNOs and CVA Registrants.
 - Section 12.9 was updated to state that each Group in the Party Category shall have an equal Weighted Vote.
 - New Clauses 25.32 to 25.36 were added to articulate the decision to incorporate some of the principles of DCP 390 into DCP 394. This requires Suppliers to publish details on their website of how their customers can obtain a safe isolation and will ensure that where customer is unable to obtain an isolation from a SIP, they will always be able to get an isolation from their Supplier as a last resort.
 - Section 52X – Provision of Information: This Section was updated to include extra information in relation to the information that the SIP needs to send the Distributor. It has additional commentary relating to Category A and B reporting (similar to what is required of a Meter Operator installing a Smart Meter on behalf of a Supplier). It does not include any SLAs on Distributors at this stage, as agreed at the last meeting.
- 3.2 After review, the Working Group were comfortable with the suggested amendments to the DCP 394 legal text.

4. Review of Consultation Document

- 4.1 The Working Group reviewed the draft consultation document that was circulated prior to the meeting. Key updates are below:

- Throughout the document we will now use the term Low and Zero Carbon Technologies (LZCT)
- It was agreed that we should add the survey that NAPIT undertook in relation to the impact of the current situation regarding requesting the removal of service cut-out fuses to enable safe working. This will be provided in an attachment.
- The increased electrical inspection/rectification criteria being placed on landlords has also been mentioned in the consultation as another reason for the likely increase in safe isolation requests in the future.
- Document updated to clearly state that a SIP may be working on behalf of the premise owner or their appointed electrical contractor, but always with the consent of the building occupier.
- Scope of Works – after discussion the Working Group agreed that there may be cases where the SIP would need to terminate replacement tails into the Suppliers meter, where the tails have been presented and tested by the electrical contractor during their works. It was agreed that the scope of DCP 394 should be extended to include these works. Suggested legal text regarding to this is below:

If required, terminate replacement* customer tails into the Suppliers meter, customer tails having been presented and tested by electrical contractor as part of their works

* only cables fitted for existing or DNO approved additional circuits with an appropriate test certificate will be accepted.

- There were discussions of opening up the scope for other works, but a majority of members were in agreement that this CP should focus purely on providing safe isolations. The SIP may act under a different role during the safe isolation (i.e they may install an isolator switch) but this would not be in the capacity of the SIP and therefore should not be included in the scope of this change.
 - One member raised whether any extra thought was required in relation to when they are de-energising for the purposes of a new consumer unit being fitted. A majority of members were comfortable that MEMs will currently be encountering these scenarios and that this is BAU for MEMs.
- 4.2 The Working Group were unable to review the whole consultation document and it was agreed that they would continue to review and finalise at the next meeting.

10/01: The Working Group to review and finalise the DCP 394 consultation at the next meeting.

5. Any Other Business

- 5.1 The Chair asked the Working Group if there was any other business to discuss to which nothing was raised.

6. Date of Next Meeting

- 6.1 The date of the next meeting has been scheduled for 16 June 2022 at 2pm. The purpose of this meeting will be to finalise the consultation document.

7. Any Other Business

7.1 There was no other business raised.

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
08/01	CB to refer to Gowling to ask whether requirements can be introduced into code for considering vulnerable customers before commissioning work.	CB	Ongoing.
10/01	The Working Group to review and finalise the DCP 394 consultation at the next meeting.	All	Ongoing

Closed Actions

Action Ref.	Action	Owner	Update
04/05	Secretariat to draft a consultation document for review at the next Working Group.	Secretariat	Completed
07/01	PA to investigate the Distribution Code and how it may apply to SIP Parties	PA	Completed
09/01	The Chair to refer to the DCUSA Panel and the DCUSA legal advisers on enabling SIP Parties to raise CPs and vote on CPs concerning section 2G.	Chair	Completed