

# DCP 394 Working Group Meeting 15

05 October 2022 at 10:00 - Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Charlotte Lee [CL]	NAPIT
Colette Baldwin [CB]	Gemserv
Kevin Liddle [KL]	NPg
Kevin Woollard [KW]	Centrica
Nikhel Jethwa [NJ]	SSE
Paul Abreu [PA]	Energy Networks Association (ENA)
Paul Fitzgerald [PF]	SSE
Richard Brady [RB]	National Grid
Richard Hill [RH]	British Gas
Victoria Burkett [VB]	SSE
Warren Lacey [WL]	NPg
<b>Code Administrator</b>	
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink
Richard Colwill [RC] (Chair)	ElectraLink
<b>Apologies</b>	
Lee Stone [LS]	E.ON

## 1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 The group approved the minutes of the previous meeting as a fair and accurate representation of events.

## 2. Purpose of the Meeting

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- 2.1 The Chair advised that the purpose of the meeting was for members to discuss and make a decision on the requirements for Safe Isolation Providers (SIPs) to notify Distributors of work.

## 3. Decision on SIP Notification to Distributor

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- 3.1 PA noted that the matter had been considered at an Energy Networks Association (ENA) group and the possibility of an ENA developed app was discussed. PA highlighted that due to an increase in low carbon technology installers, there may be an opportunity to develop an app to allow SIPs and electrical contractors to notify Distributors of different situations.
- 3.2 PA noted that the idea of an app was supported by the Distributors present at that meeting. PA noted that the option of a data flow is also supported, however that this would limit usage to industry participants.
- 3.3 CB raised that when developing the change, the group wanted to make sure that electrical contractors were not completing this work without the correct permission/certification and raised concern that the app could facilitate this. PA noted that the app could be used by electrical contractors to notify Distributors of other things and suggested there could be a separate section on the app for SIPs and for electrical contractors.
- 3.4 KW noted that the proposed implementation date is currently June 2023 and asked whether Distributors are happy for the change to go live without the notification solution (app or data flow) ready. PA confirmed that they are, as long as the legal text states that a SIP is required to notify the Distributor via the approved method which is under development.
- 3.5 CB raised concerns that the Retail Energy Code (REC) solution is now complete and that the DCUSA change has not received engagement from Meter Equipment Managers (MEMs). CB noted that changing the solution from notification via a portal to a data flow or app at this late stage, is not considering MEMs views. CB highlighted that entering the data into an app would be more time consuming for SIPs.
- 3.6 PA noted that the current solution of a portal on the DCUSA website is not practical, and that the implementation of an app would likely be cheaper for SIPs than implementing a data flow.
- 3.7 The Chair confirmed that CB's concerns are understood.
- 3.8 PF stated that they have been highlighting the need for a data flow throughout the Working Group process and therefore this is not a new requirement. PF noted that there is a requirement for Distributors to phone a customer if they receive an outage alert under some circumstances, and that a notification prior to SIP work would mitigate against the DNO contacting a customer where there were planned SIP works. PF also highlighted the need for a notification from the SIP to the Distributor after work has taken place, to provide a record of who worked on the equipment last.

- 3.9 KW noted that these provisions should have been included in the REC change R0021<sup>1</sup>. CB noted that nothing was fed back during the consultation process. PA highlighted that the requirements for Distributors to contact customers on receipt of an outage alert are new and that some Distributors are yet to implement the process.
- 3.10 RB suggested that if SIPs are required to notify Distributors prior to work, that other parties should also have the same requirement. WL agreed and noted that this could be considered as part of the subsequent DCUSA change.
- 3.11 Regarding SIPs notifying Distributors after work is complete, CB suggested that a future REC change could be raised to add a scenario variant to the flow introduced within R0021 allowing the flow to be sent from SIP to Distributor. CB highlighted however that they would have to wait until R0021 is approved by Ofgem as it introduces the original flow. The group agreed with this approach.
- 3.12 Regarding SIPs notifying Distributors prior to work commencing, the group agreed that further work would be required to facilitate this, whether it be via an app or data flow. A subsequent DCUSA change can then be raised to add this requirement to the legal text.
- 3.13 The group agreed that the need for the above two additional changes should be outlined within the DCP 394 Change Report, along with background information on the new requirements for Distributors to call customers on receipt of an outage alert. The group noted that in light of these new requirements, the Change Report should also note the possibility of including other parties within the requirement to notify Distributors prior to work.
- 3.14 The group agreed that the legal text should be amended to remove the section regarding the requirement of prior notification via a portal on the DCUSA website.

#### **Post Meeting Note**

- 3.15 The DCP 394 legal text is currently with the DCUSA legal advisors for final review. An update will be provided once a response is received.

## **4. Next Steps & Work Plan**

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- 4.1 The Working Group agreed the following next steps:
- Secretariat to update the Change Report in line with discussions above and circulate to members.

## **5. Any Other Business**

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- 5.1 The Chair asked the Working Group if there was any other business to discuss, to which nothing was raised.
- 5.2 There were no other items of business raised.

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<sup>1</sup> R0021 - Allowing REC accredited MEMs to de-energise and re-energise supply points independent of the Supplier

## 6. Date of Next Meeting

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- 6.1 No further meetings have been arranged.

## APPENDIX A

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### New and Open Actions

Action Ref.	Action	Owner	Update
<i>No open actions.</i>			