

DCP 416 Working Group - Meeting 03

07 February 2023 at 10:00 - Web-Conference

| Attendee | Company |
|---|---------------|
| Working Group Members | |
| Hazel Paterson [HP] | SPEN |
| Laura Quinn [LQ] | SPEN |
| Laurie Harman [LH] | Centrica |
| Peter Waymont [PW] | UKPN |
| Tim Porter [TP] | SSE |
| Tracey Dunn [TD] | ENWL |
| Tracey Pitcher [TP] | National Grid |
| Virginia Patey [VP] | St-Clements |
| Code Administrator | |
| Alysson Peña [AP] | ElectraLink |
| Andres Alvarez [AA] | ElectraLink |
| Andy Green [AG] (Chair) | ElectraLink |
| Mel Kendal [MK] (Technical Secretariat) | ElectraLink |

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.
- 1.2 An action log has been created and all updates are provided in **Appendix A**.
- 1.3 Regarding Action 01/01, AA informed the group that work has been carried out to highlight the differences between the current d-flow and the propose dip flow – AA stated that this work is currently being reviewed internally, and once completed the Working Group will be updated.

2. Purpose of the Meeting

- 2.1 The Chair explained that the purpose of this meeting is to review and discuss the straw-man flow structure and the second Consultation within the Working Group and agree next steps.

3. Review of Straw Man Flow Structure

- 3.1 The Chair presented the Straw Man Flow Structure to the Working Group to further discuss. The document was updated live during the meeting, and can be found as **Attachment 1**.
- 3.2 The key points can be found below:
- Addition of 'Invoice Type' under R4 (Invoice Data)
 - Addition of 'cancelled invoice number' under R4 (Invoice Data).
 - Must be populated where site specific DUoS type is 'Can'.
 - Addition of 'cancelled invoice date' under R4 (Invoice Data).
 - Must be populated where site specific DUoS type is 'Can'.
 - VP stated there is currently a 'date of original bill' and the Working Group agreed that it would be beneficial to include the original invoice date as there have been cases where the same invoice number has been used for multiple sites.
 - Amendment of 'Primary MPAN' to 'Site ID' under R3 (Site Info)
 - Addition of 'site capacity' under R3 (Site Info)
 - One responder suggested that an overall flow batch invoice total record would be helpful – the Working Group discussed this and were unaware if the dip flow has any headers or footers to contain this information. It was noted that the 2021 version did not have this. Following this, the Chair agreed to take an action to speak with the Chair of DCP 415 '*Replacement of D0242/D0315 for MHHS*' for further information around this.

ACTION 03/01: The Chair to speak with the Chair of DCP 415 to seek further information around whether there is a header/footer on the current dip flow, and if so, what are the requirements.

- One responder suggested adding a line to state whether a site is misaligned – VP confirmed this would not cause any issues from a Durabill's perspective. The Working Group discussed this, and suggested this should be asked as a question within the second Consultation.
- St Clements responded to the Consultation stating that they could include the maximum demand within the invoice period and the dates and times the maximum of maximum demand if this would be useful – i.e., to help reduce the number of queries from Suppliers. St Clements stated that if this was to be included, additional guidance would be needed around how this should be populated in the below scenarios:
 - Capacity is not being charged.
 - No reads have been received by the DNO.
 - All reads have been received by the DNO with a 0 value.
- One member stated that this information would be useful where there is excess demand.
- After further discussion, the Working Group agreed to add the below to the flow structure:

- Maximum Demand in the Invoice Period → Set to zero if zero or Null consumption.
- Maximum Demand in the Invoice Period Date & Time → Set to first HH in billing period if MD = 0.
- Additional wording to 'Number of Days Billed' - If charge type =CAPAC or XSCAP, shows a capacity value.
- 'VAT Rate Code' and 'VAT Rate' added to R5a (Invoice Lines).

3.3 The Working Group noted the need for a second Consultation, and agreed there will likely be further changes that come from the additional responses.

4. Review of Second Consultation

4.1 The Chair invited the Working Group to discuss the second Consultation.

4.2 The Working Group discussed and agreed to ask the below questions within the second Consultation:

- Following the previous consultation, the Working Group agreed the majority of respondents supported the DIP flow to include other invoicing types. Would you support the inclusion of the following invoice types-meter asset provision, transactional charges under the DCUSA and late payment charges?
- Would it be useful to include an identifier for misaligned multi-site MPANs?
- Are there any wider system changes, costs or resourcing impacts as a result of this change being approved?
- Would you support making this flow mandatory for all bill types mentioned in Q1? If no, do you support HH DUoS being mandatory and if so, should the other invoice types be optional or not included?
- Do you have any comments on the drafted legal text?
- Do you have any further comments?

4.3 The Working Group were happy for the Secretariat to draft and finalise the DCP 416 Consultation v2 and circulate to wider industry on 15 February 2023 with a response deadline of 01 March 2023 (two-week response period).

ACTION 03/02: The Secretariat to finalise the Consultation v2 and circulate to wider industry on 15 February 2023, with a response deadline of 01 March 2023.

4.4 The Secretariat also agreed to take an action to draft the Change Report for the Working Group to review at the next meeting.

ACTION 03/03: The Secretariat to draft the Change Report for the Working Group to review at the next meeting.

4.5

5. Review of Draft Legal Text

5.1 Earlier in the meeting, the Working Group agreed to make the below updates to the draft legal text – this can be found as **Attachment 1**.

Amend Clause 21.5 as shown:

- “electronic invoice” means, an account providing the data items set out in the [REP-ebill] sent using the DIP, save that for non-MHHS customers invoiced pursuant to Clause 20.2B it shall mean data flow D2021 (as amended from time to time) sent using the Data Transfer Network.

Add Clause 20.4B as shown:

- Where the Company submits, and the User agrees to receive, accounts by sending an electronic invoice it shall use an electronic invoice for all of that User's accounts (including revised accounts and credit-notes). For the avoidance of doubt, where this Clause 20.4B applies, Clause 59.4 shall apply to the sending of accounts during any period in which the Date Transfer Network is unavailable.

Add Clause 22.4B as shown:

- Where the Company submits, and the User agrees to receive, accounts by sending an electronic invoice it shall use an electronic invoice for all of that User's accounts (including revised accounts and credit-notes). For the avoidance of doubt, where this Clause 22.4B applies, Clause 59.4 shall apply to the sending of accounts during any period in which the Date Transfer Network is unavailable.

- 5.2 The Secretariat agreed to take an action to update the draft legal text with the above amendments and circulate to the Working Group post-meeting for review.

ACTION 03/04: The Secretariat to make the necessary updates to the draft legal text and circulate to the Working Group post-meeting for review.

6. DCP 416 Workplan

- 6.1 The Working Group reviewed the workplan for DCP 416 and agreed with the proposed dates. The updated workplan can be found as **Attachment 2**.
- 6.2 The workplan will be updated after each meeting.

7. Agenda Items for Next Meeting

- 7.1 The Working Group discussed the next steps, and the following items were captured:
1. The Secretariat to finalise the DCP 416 Consultation v2 and circulate to wider industry on 15 February 2023.
 2. The Secretariat to draft the DCP 416 Change Report.
 3. The Working Group to review the collated Consultation v2 responses and the draft Change Report at the next meeting.

8. Any Other Business

- 8.1 The Chair asked the group whether there were any other items of business to discuss.

8.2 There were no other items raised.

9. Date of Next Meeting

9.1 The next Working Group meeting will be held on 03 March 2023 at 10am.

10. Attachments

- Attachment 1_DCP 416 Workplan
- Attachment 2_DCP 416 Draft Legal Text

APPENDIX A

New and Open Actions

| Action Ref. | Action | Owner | Update |
|-------------|---|--------------|---|
| 01/01 | The DTS representative [AA] to carry out a gap analysis that shows the key differences between the current d-flow and the proposed DIP flow and share with the Working Group. | DTS Rep [AA] | Ongoing. <i>AA will update WG when completed.</i> |
| 03/01 | The Chair to speak with the Chair of DCP 415 to seek further information around whether there is a header/footer on the current dip flow, and if so, what are the requirements. | Chair | Ongoing. |
| 03/02 | The Secretariat to finalise the Consultation v2 and circulate to wider industry on 15 February 2023, with a response deadline of 01 March 2023. | Secretariat | Ongoing. |
| 03/03 | The Secretariat to draft the Change Report for the Working Group to review at the next meeting. | Secretariat | Ongoing. |
| 03/04 | The Secretariat to make the necessary updates to the draft legal text and circulate to the Working Group post-meeting for review. | Secretariat | Ongoing. |

Closed Actions

| Action Ref. | Action | Owner | Update |
|-------------|---|---------------|----------------|
| 02/01 | The Working Group to review the strawman flow structure and make the necessary updates. | Working Group | Closed. |

02/02

The Secretariat to make the necessary amendments to the draft legal text following the Consultation responses.

Secretariat

Closed.