

## DCUSA Panel Meeting 207 (Open Session)

20 September 2023 at 10:00am

3rd Floor, Northumberland House, 303 306 High Holborn, London,  
WC1V 7JZ / MS Teams

Attendee	Role	Company
<u>Panel Members</u>		
<u>Karl Maryon [KM]</u>	<u>Alternate Panel Member</u>	<u>DCUSA Ltd</u>
<u>Simon Vicary [SV]</u>	<u>Panel Member</u>	<u>DCUSA Ltd</u>
<u>Peter Waymont [PW]</u>	<u>Panel Member</u>	<u>DCUSA Ltd</u>
<u>Lee Wells [LW]</u>	<u>Panel Member</u>	<u>DCUSA Ltd</u>
<u>Kevin Woollard [KW]</u>	<u>Panel Member (Chair)</u>	<u>DCUSA Ltd</u>
<u>Observers</u>		
<u>Nadir Hafeez [NH]</u>	<u>Observer</u>	<u>Ofgem</u>
<u>Clare Wagstaffe [CW]</u>	<u>Observer</u>	<u>SSEN</u>
<u>Code Administrators</u>		
<u>Craig Booth [CB]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Richard Colwill [RC]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Angelo Fitzhenry [AF]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Andy Green [AG]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>George Kestner [GK]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Melissa Kendal [MK]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Dylan Townsend [DT]</u>	<u>Secretariat</u>	<u>ElectraLink Ltd</u>
<u>Apologies</u>		
<u>Donna Jamieson [DJ]</u>	<u>Panel Member</u>	<u>DCUSA Ltd</u>
<u>Donald Preston [DP]</u>	<u>Alternate Panel Member</u>	<u>DCUSA Ltd</u>

<u>Alex Travell [AT]</u>	<u>Alternate Panel Member</u>	<u>DCUSA Ltd</u>
<u>Simon Yeo [SY]</u>	<u>Panel Member</u>	<u>DCUSA Ltd</u>

## 1. Administration

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### Welcomes and Introductions

1.1 The Chair welcomed all attendees to the meeting.

### Permission to record Meeting

1.2 The Panel RESOLVED to record this Meeting.

### Apologies

1.3 It was noted that 'Apologies' had been received from: Donna Jamieson, Donald Preston, Simon Yeo and Alex Travell.

### Non-Confidential Minutes

1.4 The minutes of the last meeting were reviewed and the following minor typographical errors were identified:

- Paragraph 1.2: the apologies section contained a misspelling of Kevin Woollard's name.
- Paragraph 2.8: this paragraph should have referenced 'REC' instead of 'SEC';
- Paragraph 9.1: the first bullet should have referenced 'DCP', not 'DCM'; and the 2nd bullet should have referenced 'DCMDG', not 'DCMDC'.

1.5 The Panel approved these corrections and agreed that, other than these typographical errors, the minutes were a true and fair representation of the meeting.

### Updated Actions

1.6 The Panel reviewed the new and open actions for the previous closed session Panel meetings and updates on all actions are set out in Appendix A.

## 2. Updates from the Industry Working Groups/Codes

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### Balancing & Settlement Code (BSC)

2.1 It was NOTED that there was no BSC representative in attendance at the meeting and thus no BSC update was provided to the Panel during the meeting.

### Ofgem

2.2 NH provided an update on items related to Ofgem. Key points included the following:

- Updates were provided on the progress of the following Change Proposals:
  - DCP 413 'Value of a User's Credit Allowance in Schedule 1': an EDD had been assigned as 6 October 2023;
  - DCP 411 'Charging De-energised sites': the EDD remained 30 November 2023;

- DCP 343 'Use of a nominated calculation agent for the calculation of the LV mains split': the Estimated Decision Date (EDD) had changed to the end of 29 September 2023; and
- DCP 392 'Charging of Third Party DNO works to transmission connection users': the EDD had been postponed until 25 October 2023

- This month there were no updates to give on Energy Code reform.
- Ofgem's FSO team would meet in a few weeks to decide the timeline for their call for volunteers.
- An update on the DUoS SCR would be provided by Andrew Malley at the next DCMDG meeting.

2.3 The Panel SCRUTINISED the Ofgem update, with one Panel member raising the fact that Ofgem had recently issued an 'Open Letter' on strategic transmission charging reform and that there was some cross over with the DUoS SCR. The Panel RESOLVED to add this to the Horizon Scan.

**207/01 Industry Updates: Ofgem:** Secretariat to add Ofgem's Open Letter on strategic transmission charging reform to the DCUSA Monthly Horizon Scan.

2.4 The Panel NOTED the Ofgem update.

### Smart Energy Code (SEC)

2.5 It was NOTED that there was no SEC representative in attendance at the meeting. However, AB had advised that SECMP0046 'Allow DNOs to control Electric Vehicle chargers connected to Smart Meter infrastructure' had been withdrawn.

2.6 The Panel NOTED the SEC update.

### Retail Energy Code (REC)

2.7 It was NOTED that there was no REC representative in attendance at the meeting and thus no REC update was provided to the Panel during the meeting.

## 3. Change Register

3.1 DT presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_01). The paper was taken as read.

3.2 RC presented the changes to the Timetable tab. Key points included:

- DCP 424 – timetable change, this was a consequential change of a BSC change and was being held to align with the BSC change.
- DCP 419 an RFI was being issued, suppliers had not been keen on the proposed solution so more feedback was being sought.
- DCP 417 a second consultation had been issued and comments had been due by 19 September 2023. An updated consultation would be issued this week.

- DCP 325: this linked in to DCP 421. Plan had been to run these in alignment but now this was not going to happen They were hoping to merge the two instead.

3.3 The Panel SCRUTINISED the Change Register. No comments were raised.

3.4 The Panel NOTED the Change Register.

## 4. Initial Assessments

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4.1 DT presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_02). The paper was taken as read.

4.2 DT noted that two Change Proposals (CPs) were being presented to the Panel for initial assessment with a recommendation from the Secretariat that both CPs enter into the DCUSA change process. The two CPs considered by the Panel were:

- DCP 428 'Zero REP-002/A data'; and
- DCP 429 'Obtaining an Independent Credit Assessment'.

### DCP 428 'Zero REP-002/A data'

4.3 The Panel noted that the intent of DCP 428 is to specify how parties should deal with zero or blank data in the supercustomer/aggregated billing messages when sending daily statements or raising invoices. For DCP 428, the DCUSA Panel:

- ACCEPTED the referral of the CP;
- AGREED that the CP should be treated as a 'Standard' Change;
- AGREED that DCP 428 should be treated as a Part 2 Matter; and
- AGREED that DCP 428 should be progressed to the Definition Phase in accordance with the proposed timetable recommended by the Secretariat and for a Working Group to be established to further develop the proposed solution.

4.4 The Panel also requested for the 'Implementation Date' within the 'Indicative Timeline' of the CP form, be amended to state 01 April 2025 instead of 01 April 2015.

### DCP 429 'Obtaining an Independent Credit Assessment'

4.5 The Panel noted that the intent of DCP 429 is to update the reference to the Company obtaining an Independent Credit Assessment from a recognised Credit Assessment Agency chosen by the User contained in Schedule 1 of the DCUSA. For DCP 429 the DCUSA Panel:

- ACCEPTED the referral of the CP;
- AGREED that the CP should be treated as a 'Standard' Change;
- AGREED that DCP 429 should be treated as a Part 2 Matter; and

- AGREED that DCP 429 should be progressed to the Definition Phase in accordance with the proposed timetable recommended by the Secretariat and for a Working Group to be established to further develop the proposed solution.

**207/02 Initial Assessments:** The Secretariat would: (1) update the 'Implementation Date' within the 'Indicative Timeline' for DCP 428 from 2015 to 2025; (2) progress DCP 428 'Zero REP-002/A data' in line with the recommended process; and (3) progress DCP 429 'Obtaining an Independent Credit Assessment' in line with the recommended process.

## 5. Change Reports

- 5.1 DT presented the Change Report Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_03). It was noted that two Change Reports had been submitted this month. The paper was taken as read.

### DCP 426 'Multiple Party Categories'

- 5.2 The Panel were reminded that the intent of DCP 426 is to add clarity to the DCUSA for how a Party can hold more than one Party Category and how they can add additional Party Categories if required.
- 5.3 The Panel SCRUTINISED the Change Report for DCP 426 and had no comments on the documentation. The Panel therefore:
- DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
  - DETERMINED that the Parties eligible to vote on the CP were those identified as 'Impacted Parties' within the Change Report;
  - DETERMINED that the voting period for the CP should be 15 Working Days, and
  - APPROVED the Change Report for issue to Parties on 21 September 2023.

### DCP 427 'Housekeeping Log Items'

- 5.4 The Panel were reminded that the intent of DCP 427 is to address and where appropriate to implement a number of housekeeping items that have been identified over a period of time.
- 5.5 The Panel SCRUTINISED the Change Report for DCP 427 and had no comments on the documentation and therefore:
- DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
  - DETERMINED that the Parties eligible to vote on the CP were those identified as 'Impacted Parties' within the Change Report;
  - DETERMINED that the voting period for the CP should be 15 Working Days, and
  - APPROVED the Change Report for issue to Parties on 21 September 2023.

**207/03 Change Reports:** The Secretariat would: (1) progress DCP 426 'Multiple Party Categories' to the voting stage; and (2) progress DCP 427 'Housekeeping Log Items' to the voting stage.

## 6. Housekeeping Log

- 6.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_04). The paper was taken as read and DT noted that no additional items had been identified since the previous Panel meeting but that an item would be added next month for the Panel to consider. DT explained that the item to be added next month related DNO company names in Schedule 17 and 18 were out of kilter with the entities' current names.
- 6.2 The Panel NOTED the Housekeeping Log.

## 7. Accession Applications

- 7.1 DT presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_05). The paper was taken as read.
- 7.2 DT NOTED that two new Accession Applications had been received from applicants wishing to accede to DCUSA, both for the Safe Isolation Provider (SIP) Party Category. These applications were from:
- Octopus Energy Services Limited; and
  - Rodgers Electrical Services Limited.
- 7.3 The Panel SCRUTINISED the Accession Applications during which time a brief discussion took place regarding a question from one of the Panel members on the accession from RODGERS ELECTRICAL SERVICES LIMITED as they only had a role code of 'Y' (i.e., the role code allocated to SIPs) and not a role code of 'M' (i.e., the role code allocated to Meter Operators). The question was whether this was an acceptable approach, given that the initial understanding for SIPs to accede to the DCUSA was that they would effectively already operate as a Meter Operator Agent.
- 7.4 DT explained that the Secretariat had been part of trilateral conversations regarding this point with the REC Code Manager and Elexon as managers of the MDD processes and that this was deemed to be acceptable from a REC Performance Assurance side of things. It was noted that such instances would be managed according to what Role Code(s) each entity was allocated to, allowing MEMs who only undertake the SIP role to be assessed against the specific requirements applicable to that role and not other requirements that a full Meter Operator Agent would be assessed against.
- 7.5 It was observed that going through the process of requesting an MPID and having that MPID assigned solely to the 'Y' Role Code would allow such entities the ability to send and receive data flows and that this was the key requirement.
- 7.6 The Panel noted that this creating and publishing a flow chart that explained exactly what the requirements and obligations were for SIPs to become Party to the DCUSA would be a useful task. In response, DT advised that such a flow chart had been produced by REC as part of the of trilateral



conversations with REC and Elexon. The Panel RESOLVED that the Secretariat should find out more about this flowchart and, if suitable, publish or share it on the DCUSA website for information.

**207/04 Accession Applications (1):** The Secretariat would liaise with REC Code Manager regarding the flow chart that shows what the requirements and obligations were for SIPs start to operate in the market and to either publish it or provide a link to it on the DCUSA website alongside the DCUSA Accession Application form.

7.7 For both Accession Applications, the Panel:

- **INSTRUCTED** the Panel Secretary to notify each Party and the Authority of the Applicant's identity and the information which will form the Party details;
- **INSTRUCTED** the Panel Secretary to prepare an Accession Agreement for the Applicant; and
- **RECOMMENDED** that the Board executes the Accession Agreement on behalf of all Parties.

**207/05 Accession Applications (2):** The Secretariat would Progress the Accession Applications for (1) Octopus Energy Services Limited's and (2) Rodgers Electrical Services Limited's by noting to the DCUSA Board that the Panel have instructed them to countersign the Accession Application.

## 8. 2023 Panel Elections

- 8.1 DT presented the 2023 Panel Elections paper to the Panel. See paper (Panel\_2023\_0920\_06). The paper was taken as read. It was noted that the paper set out the proposed timetable for the Panel nomination, voting and appointment process as required under Clause 6 of the DCUSA.
- 8.2 The Panel were reminded that in accordance with Schedule 10, Clause 5.1(a) 'the Directors of the Company shall be all the Panel members; and where the Panel members who are required to resign on 01 December 2023 are not re-appointed, they will be also be required to resign from the Board of Directors. Any new Panel members will be required to be appointed as Directors.'
- 8.3 The Panel SCRUTINISED the 2023 Panel Election Paper and **APPROVED** the elections timetable set out in the paper.
- 8.4 AF asked whether this election round could also be applied to the Disputes Committee, due to the fact that there were still a significant number of vacancies on that committee that were not filled during the election process last year. The Panel agreed that this was a sensible approach.

**207/06 2023 Panel Elections:** The Secretariat Would: (1) proceed with organising the 2023 Panel Elections as recommended; and (2) hold The Disputes Committee elections in parallel with the Panel Election.

## 9. Derogation Application

- 9.1 DT presented the Derogation Application paper to the Panel. See paper (Panel\_2023\_0920\_07).
- 9.2 DT explained that the Derogation Application that the DNOs and some IDNOs put forward related to an issue that has come about due to the implementation of DCP 389. The issue is that the way in which the newly introduced Annual Allocation Review of Final Demand Sites allocated to Residual Charging Bands



with no actual data (i.e., with a best guess approach) obliges DNOs/IDNOs to potentially backdate rebates/charges past a point which is realistically possible/practical.

- 9.3 DT confirmed that the Derogation Application had been sent to all Contract Managers and Ofgem on Friday, 1 September 2023 seeking any representations or objections but that none had been received.
- 9.4 The Panel discussed points related to the relatively short period between the application being put forward and a Panel decision being required as well as what kind of impact this may have on Suppliers as well as consumers. On the latter point, DT explained that some DNOs had calculated the net results of the re-banding exercise and that they will be seeking to apply charges and not rebates, and therefore, in some cases, some consumers will be better off. It was further explained that any shortfall in allowed revenue would feed through to charges in the following years across all customers.
- 9.5 The DCUSA Panel considered the above Derogation Application and in accordance with Clause 56.1 of the DCUSA, the Panel resolved to grant the Derogation to all DNO and IDNO Parties in relation to the obligation set out within Paragraph 6.11 of Schedule 32. The Panel has specified that the term of the Derogation is until 31 March 2024. The Panel also encouraged a Party to raise a Change Proposal as soon as possible to amend the relevant text in the DCUSA (i.e., Paragraph 6.11 of Schedule 32) such that it reflects the reality of how sites are billed and the limitations for backdating of sites on the basis of LLFC IDs. The Panel requested for the Secretariat to raise this point during the next DCMDG meeting.

**207/07 Derogation Application:** In respect of the derogation request relating to Paragraph 6.11 of Schedule 32 of DCUSA, the Secretariat would (1) confirm that this derogation had been APPROVED; and (2) encourage the DNOs and IDNOs to raise a CP at DCMDG in order to prevent this derogation from becoming a recurring request.

## 10. Review of Updated Templates

- 10.1 DT presented the Review of Updated Templates paper to the Panel. See paper (Panel\_2023\_0920\_08). As per action 206/04, this had been originally tabled at and rescheduled from the August 2023 Open Panel Meeting. The paper was taken as read.
- 10.2 DT provided a summary of the two new templates and showed how this used forms and dropdown boxes to replace the way in which guidance information had been presented. Key points included:
- The ToR Documents would add: an item explaining how DCUSA owned data flows should be handled; guidance around implementation lead times; and guidance around how different sets of objectives should be noted.
  - The Change Proposal Form: removed or simplified a number of duplicate fields; moved guidance into dropdown text that could be overwritten; and removed some redundant text.
- 10.3 The Panel SCRUTINISED the Update Templates. Comments raised included the following:
- No comments on the ToR Document were raised.
  - The Panel NOTED that not all CP proposers were experts in DCUSA and its procedures, and that the new forms needed to reflect this. Some suggestions for additional changes were made.

- The Panel NOTED that there were differences in the downloadable documents and the versions submitted through the website. DT explained that these reflected how users interacted with the different formats.

#### 10.4 The Panel RESOLVED:

- To APPROVE the new ToR Form; and
- That the Secretariat should circulate updated CP form for additional comment and table a revised version for scrutiny and review at the October 2023 Open Panel Meeting.

**207/08 Review of Updated Templates:** Following feedback at the September 2023 Open Panel, the Secretariat would amend the Change Proposal form and circulate an updated copy to Panel Members for comment ahead of final approval at the October 2023 Open Panel.

### 11. CACoP Headline Report

11.1 DT presented the CACoP Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_09). The paper was taken as read.

11.2 The Panel NOTED the report.

### 12. DCMDG Headline Report

12.1 DT presented the DCMDG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_07). The paper was taken as read.

12.2 The Panel NOTED the report.

### 13. IWG Headline Report

13.1 RC provided a verbal IWG Headline Report paper to the Panel.

13.2 RC explained that there was one core item worthy of noting, related to reporting obligations for MOPs when attending sites to install smart meters. Some DNOs had created a website for submitting this information, which was more user friendly than the telephone-based system that was otherwise in use, and which allowed photographs to be submitted. The IWG had NOTED the risk that multiple different portals might end up being created by different organisations and had tabled the suggestion for the industry to cooperate and develop a single portal.

13.3 The Panel NOTED the report.

### 14. SIG Headline Report

14.1 RC presented the IWG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_11). The paper was taken as read.

14.2 The Secretariat advised that they expected additional information on Rota Blocks to be issued in mid-October 2023.

- 14.3 The Panel discussed whether the DNOs/IDNOs were in Breach of their obligations as a Derogation Application had not been requested. The Secretariat NOTED that the obligation was for the DNOs/IDNOs to have provided their data to the nominated central source and for them to have ensured that the nominated central source had provided the collated data to the Secretariat by the start of August. The obligation for Suppliers is for them inform their customers of their allocated Alpha Identifier commencing on 1 October of each year. It was therefore concluded that the DNOs/IDNOs were in breach of their obligations in regards to ensuring that the Alpha Identifier data was provided to the Secretariat in the correct timescales.
- 14.4 It was and FURTHER NOTED that no Derogation Application had been received as of the date of the September 2023 Panel Meeting.
- 14.5 The Panel NOTED that the way in which some Suppliers systems are built, makes it hard for them to accommodate ad-hoc changes to the data, such as more than one publication in the year.
- 14.6 The Panel discussed how this information could be obtained and whether a CP to implement a system change was required to prevent this from being a recurring problem in the future. RC took an action to contact impacted parties and confirm the date at which this data would be available by.
- 14.7 The Panel queried whether non-DCUSA parties were able to access this data, such as third-party subcontractors that handled billing. It was confirmed that ENA allowed this but DCUSA only granted such access by request and that a notice explaining this was currently on the website. The ENA had reservations about publishing this data as it was subject to change, and risks around version control had been identified. The Panel NOTED that a CP might be raised to adopt best practice for the future, and suggested that the 105 website might be a sensible place for this data to be held.
- 14.8 The Panel RESOLVED to NOTE their concerns around the handling of this matter and AGREED that the Secretariat should confirm to the DNOs and IDNOs that they are technically in breach of the DCUSA and that this ought to be remedied as soon as possible.
- 14.9 The Panel NOTED the SIG Headline Report.

**207/09 SIG Headline Report:** Following from the discussion about Rota Blocks, the Panel NOTED their concerns that the DNOs and IDNOs should have sought a derogation and RESOLVED that the Secretariat would: (1) confirm to the DNOs and IDNOs that they are in Breach of their obligations; (2) seek to obtain the date by which future iterations of this data should be available by; and (3) investigate whether a CP might be raised to encourage best practice for the future, which might include promoting the 105 website as a place to store this data.

## 15. DCUSA Monthly Horizon Scan

- 15.1 DT presented the DCUSA Monthly Horizon Scan paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_12). The paper was taken as read.
- 15.2 DT advised that there were no updates to the Horizon Scan this month, but advised that some movement was expected shortly on the following two items:
- Future System Operator; and

- License Exempt Networks update from DESNZ.

15.3 As agreed in Ofgem's Industry Update, Secretariat would add Ofgem's Open Letter on strategic transmission charging reform to the Horizon Scan as this referred to the DUoS SCR.

15.4 The Panel NOTED the Horizon Scan.

## 16. DCUSA Party Withdrawal Notice

16.1 DT presented the DCUSA Party Withdrawal paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2023\_0920\_13). The paper was taken as read.

16.2 DT explained that Power4All Limited had had their licence revoked and that at previous Closed Panel meetings the Panel had resolved to initiate termination processes for their DCUSA membership. However, since then, Power4All limited had written to provide a Party Withdrawal notice, and it would be faster and administratively easier to process this withdrawal than to continue with the termination process.

16.3 The Panel AGREED that Power4All Limited would withdraw from the DCUSA on 6 October 2023.

**207/10 Withdrawal:** The Secretariat to withdraw Power4All Limited from DCUSA Accession on 6 October 2023 and handle all associated processes.

## 17. Any Other Business

17.1 One item of Other Business was raised, as follows:

### **AOB Item 1 'Meeting Timings'**

17.2 One Panel member asked that the timings of the Open Panel be adjusted as this meeting often overran. The Panel RESOLVED to extend the Open Panel to 1.5 hours and to adjust consequent Panel and Board meeting timings accordingly.

**207/11 AoB 'Meeting Timings':** The Secretariat would reschedule the calendar invitations for Open Panel Meetings to run for 1.5 hours, instead of the 1 hour that they were currently scheduled for, and to reschedule the Closed Panel and Board timings accordingly..

## 18. Date of next meeting: 18 October 2023 at 10:00am

18.1 The next meeting will be held in person at ElectraLink's offices, 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via Microsoft Teams.

## Appendix A: Summary of Actions

### New and Open Actions – Open Session

Ref No.	Action	Owner	Update
207/01	<u>Industry Updates: Ofgem:</u> Secretariat to add Ofgem’s Open Letter on strategic transmission charging reform to the DCUSA Monthly Horizon Scan.	ElectraLink	
207/02	<u>Initial Assessments:</u> The Secretariat would: (1) update the ‘Implementation Date’ within the ‘Indicative Timeline’ for DCP 428 from 2015 to 2025; (2) progress DCP 428 ‘Zero REP-002/A data’ in line with the recommended process; and (3) progress DCP 429 ‘Obtaining an Independent Credit Assessment’ in line with the recommended process.	ElectraLink	
207/03	<u>Change Reports:</u> The Secretariat would: (1) progress DCP 426 ‘Multiple Party Categories’ to the voting stage; and (2) progress DCP 427 ‘Housekeeping Log Items’ to the voting stage.	ElectraLink	
207/04	<u>Accession Applications (1):</u> The Secretariat would liaise with REC Code Manager regarding the flow chart that shows what the requirements and obligations were for SIPs start to operate in the market and to either publish it or provide a link to it on the DCUSA website alongside the DCUSA Accession Application form.	ElectraLink	
207/05	<u>Accession Applications (2):</u> The Secretariat would Progress the Accession Applications for (1) Octopus Energy Services Limited’s and (2) Rodgers Electrical Services Limited’s by noting to the DCUSA Board that the Panel have instructed them to countersign the Accession Application.	ElectraLink	
207/07	<u>2023 Panel Elections:</u> The Secretariat Would: (1) proceed with organising the 2023 Panel Elections as recommended; and (2) hold The Disputes Committee elections in parallel with the Panel Election.	ElectraLink	
207/07	<u>Derogation Application:</u> In respect of the derogation request relating to Paragraph 6.11 of Schedule 32 of DCUSA, the Secretariat would (1) confirm that this derogation had been APPROVED; and (2) encourage the DNOs and IDNOs to raise a CP at DCMDG in order to prevent this derogation from becoming a recurring request.	ElectraLink	
207/08	<u>Review of Updated Templates:</u> Following feedback at the September 2023 Open Panel, the Secretariat would amend the Change Proposal form and circulate an updated copy to Panel Members for comment ahead of final approval at the October 2023 Open Panel.	ElectraLink	

<b>207/09</b>	<u>SIG Headline Report</u> : Following from the discussion about Rota Blocks, the Panel NOTED their concerns that the DNOs and IDNOs should have sought a derogation and RESOLVED that the Secretariat would: (1) confirm to the DNOs and IDNOs that they are in Breach of their obligations; (2) seek to obtain the date by which future iterations of this data should be available by; and (3) investigate whether a CP might be raised to encourage best practice for the future, which might include promoting the 105 website as a place to store this data.	ElectraLink	
<b>207/10</b>	<u>Withdrawal</u> : The Secretariat to withdraw Power4All Limited from DCUSA Accession on 6 October 2023 and handle all associated processes.	ElectraLink	
<b>207/11</b>	<u>AoB 'Meeting Timings</u> : The Secretariat would reschedule the calendar invitations for Open Panel Meetings to run for 1.5 hours, instead of the 1 hour that they were currently scheduled for, and to reschedule the Closed Panel and Board timings accordingly.	ElectraLink	

#### Closed Actions – Open Session

Ref No.	Action	Owner	Update
<b>202/04</b>	Assessing against the DCUSA Objectives: The Secretariat to update the Change Proposal form template and Working Group Terms of Reference document in line with the Panel decisions.	<u>ElectraLink</u>	<p>Update 21 June: Yet to be completed- LEAVE OPEN</p> <p>Update 19 July 2023: Secretariat currently progressing updates to the Change Proposal form and Working Group terms of reference. The Panel NOTED that any changes needed to be approved by the panel. The Secretariat confirmed that these changes would be circulated to the Panel for review and ex-Committee Decision before being finalised. LEAVE OPEN.</p> <p>Update 16 August 2023: This had been circulated as a late paper and was tabled in the August Open Panel Meeting. However, the Panel RESOLVED to defer this for ex-Committee decision in order to have sufficient opportunity to review and scrutinise this paper. LEAVE OPEN</p> <p><b>Update: 20 September 2023: This was tabled at the September 2023 Open Panel Meeting. CLOSED.</b></p>
<b>205/03</b>	AoB: Design of CP Form: Taking account of feedback from the Panel meeting related to amendments to the CP form, and other ongoing actions to add content to the CP form, the Secretariat is	<u>ElectraLink</u>	<p>Update 16 August 2023: This had been circulated as a late paper and was tabled in the August Open Panel Meeting. However, the Panel RESOLVED to defer this until the</p>

	to undertake the drafting of these and then present the updated CP Form to a future Panel Meeting for review and approval.		September Open Panel Meeting in order to have sufficient opportunity to review and scrutinise this paper. LEAVE OPEN Update: 20 September 2023: This was tabled at the September 2023 Open Panel Meeting. CLOSED.
<b>206/01</b>	Change Register: Update timetable tracker: The Secretariat to amend the 'Consultation' markers on the Timetable Tracker to reflect the number of consultations that had taken place. This current marker of 'CON' would be replaced with 'CON1', 'CON2' etc.	<a href="#">ElectraLink</a>	Update: 20 September 2023: This has been completed. CLOSED.
<b>206/02</b>	Initial Assessments: The Secretariat to: (1) Progress DCP 425 'Cost Apportionment Factor "cap" methodology' in line with the recommended process; (2) Progress DCP 426 'Multiple Party Categories' in line with the recommended process; and (3) Support ex-Committee Panel decision by email to consider and make a decision on DCP 427 'Housekeeping Log Items'	<a href="#">ElectraLink</a>	Update: 20 September 2023: These have been progressed and completed. CLOSED.
<b>206/03</b>	Accession Applications: The Secretariat to: (1) Progress the Accession Application for Dynamic Electric Metering Limited's Accession Application by noting to the DCUSA Board that the Panel have instructed them to countersign the Accession Application; and (2) Progress the Accession Application for Utility Assets Limited's Accession Application by noting to the DCUSA Board that the Panel have instructed them to countersign the Accession Application; Board that the Panel have instructed them to countersign the Accession Application.	<a href="#">ElectraLink</a>	Update: 20 September 2023: These have been progressed, although we are still awaiting Utility Assets Limited's countersigned paperwork. CLOSED.
<b>206/04</b>	Review of Updated Templates: This paper had been circulated as a late paper. In order to give the Panel sufficient time to review and consider this item, the Panel RESOLVED to defer consideration of this item. The Secretariat to table this item on the September Open Panel Meeting.	<a href="#">ElectraLink</a>	Update: 20 September 2023: This was tabled at the September 2023 Open Panel Meeting. CLOSED.