

# DCP 428 Working Group - Meeting 02

11 December 2023 at 10:00 - Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Emily Waters [EW]	BU-UK
Hazel Paterson [HP]	SPEN
Jo Brown [JB]	NGED
Laura Quinn [LQ]	SPEN
Laurie Harman [LH]	British Gas
Peter Waymont [PW]	UKPN
Rachel Wallace [RW]	BU-UK
<b>Code Administrator</b>	
Dylan Townsend [DT] (Chair)	ElectraLink
<b>Apologies</b>	
Victoria Burkett	SSE Energy
Richard Colwill	ElectraLink
Alysson Peña [AP]	ElectraLink

## 1. Administration

### Recording

- 1.1 The Chair asked members if they were comfortable for this Working Group to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Secretariat in producing an accurate report of the meeting. The recording will be deleted after 15 Working Days.

### Apologies

- 1.2 There were apologies received from Victoria Burkett, Richard Colwill and Alysson Peña for this meeting.

### Competition Law Guidance

- 1.3 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

### Minutes of the previous meeting

- 1.4 The minutes of the last meeting were reviewed and the Working Group agreed that they were a true and fair representation of the meeting.

### Updated Actions

- 1.5 The Working Group reviewed the new and open actions for the previous meeting and updates on all actions are set out in Attachment 1 the 'Actions Log' tab contained in Attachment 1.

## 2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the DCP 428 consultation responses and determine any next steps.

## 3. Review of DCP 428 Consultation Responses

- 3.1 The Chair ran the group through each of the responses to the nine questions the Working Group sought feedback, with the Working Group commenting against each response. The document capturing the Working Group's comments is provided as Attachment 2.

### Next Steps

- 3.2 Following their review of the consultation responses the Working Group came to realisation that it would be worth understanding whether parties would support a process whereby no invoice is issued where the value would be zero. It was noted that this was an argument put forward in response to a number of comments made and essentially needs Suppliers to confirm that the receipt of Daily Statements is sufficient for Suppliers given the burden of issuing a zero value invoice places on distributors.
- 3.3 Further to the above, it was also considered beneficial to better understand and quantify the likely volume of any such invoices that will be created.
- 3.4 Therefore, the Working Group agreed to draft and then issue a short RFI to obtain responses to some questions which would hopefully answer the two points above. This decision has been captured in the 'Decisions Log' tab contained in Attachment 1.
- 3.5 Regarding the suggestion to not issue invoices to Suppliers for zero values given the extra burden that would place on Distributors both in sending but also potentially on one or another Party then clearing down (i.e., by either Distributors or Suppliers) the group formulated the below question:
- If an invoice were to total to £0, then in your view is there any value in an invoice being sent?
- 3.6 In terms of being able to quantify the likely volume of any such invoices that will be created the group formulated the below questions:
- If your system creates zero value invoices, then do you send them?
    - If so, how many zero value invoices have you issued in the last 12 months?
  - How many Supplier MPIDs currently get daily 'Supercustomer' statements compared to the total number of Supplier MPIDs that exist MDD?
- 3.7 The Secretariat agreed to take an action to draft the RFI and then to issue to the Working Group for review with the intent being that it is issued early January.

**ACTION 02/01: Secretariat to draft the RFI and then to issue to the Working Group for review with the intent being that it is issued early January**

#### 4. Agenda items for the next meeting

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4.1 The working group discussed the agenda items that should be included on the agenda for the next meeting and agreed to the following items:

- Review of RFI responses; and
- Determine next steps.

#### 5. Review/ Update Work Plan

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5.1 The Working Group discussed their next steps for inclusion in their 'Work Plan' and agreed that the timeline should be updated to reflect the following next steps:

- Secretariat to draft brief RFI and send to Working Group for review by 18 December 2023;
- Working Group members to review draft RFI and provide any comments/amendments to Secretariat by 02 January 2024;
- Secretariat to update RFI document inline with any comments/amendments received and issue to Suppliers/Distributors on 02 January 2024 for a period of two weeks; and
- Third Working Group meeting to be held on 22 January 2024 to review RFI responses.

5.2 The latest version of the work plan can be found in the 'Work Plan' tab contained in Attachment 1.

#### 6. Any Other Business

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6.1 The Chair asked the group whether there were any other items of business to discuss.

6.2 There were no other items raised.

#### 7. Date of Next Meeting

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7.1 The next Working Group meeting will be held on Monday, 22 January 2024.

#### 8. Attachments

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- Attachment 1 - DCP 428 Working Group Monitoring Log
- Attachment 2 - DCP 428 Collated Consultation Response with Working Group Comments