

DCUSA Panel Meeting 210 (Open Session)

20 December 2023 at 10:00am

3rd Floor, Northumberland House, 303 306 High Holborn, London,
WC1V 7JZ / MS Teams

Attendee	Role	Company
Panel Members		
Donna Jamieson [DJ]	Panel Member (Chair)	DCUSA Ltd
Karl Marylon [KM]	Alternate Panel Member	DCUSA Ltd
Donald Preston [DP]	Alternate Panel Member	DCUSA Ltd
Simon Vicary [SV]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Lee Wells [LW]	Alternate Panel Member	DCUSA Ltd
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Observers		
Mark DeSouza Wilson [MDW]	Observer	BSC
Nadir Hafeez [NH]	Observer	Ofgem
Code Administrators		
Richard Colwill [RC]	Secretariat	ElectraLink Ltd
George Kestner [GK]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT]	Secretariat	ElectraLink Ltd
Apologies		
Simon Yeo [SY]	Panel Member	DCUSA Ltd

1. Administration

Welcomes and Introductions

1.1 The Chair welcomed all attendees to the meeting.

Permission to record Meeting

1.2 The Panel RESOLVED to record this Meeting.

Apologies

1.3 It was noted that 'Apologies' had been received from: Simon Yeo and Angelo Fitzhenry.

Non-Confidential Minutes

1.4 The minutes of the last meeting were reviewed, and the Panel agreed that they were a true and fair representation of the meeting.

Updated Actions

1.5 The Panel reviewed the new and open actions for the previous closed session Panel meetings and updates on all actions are set out in Appendix A.

2. Updates from the Industry Working Groups/Codes

Balancing & Settlement Code (BSC)

2.1 MDW provided an update on items related to the BSC. Key points included the following:

- Early 2024 Elexon are introducing a new system (Elexon Support) for managing queries.
- The Elexon 2024/25 business plan will be published shortly.
- **CP1591 "New Site Visit Check Code Valid Set value"** is currently out for consultation, with a deadline for responses set for 5pm, 10 January 2024.
- **P463 'Introduce a Standard Change Process'** has been raised and the expectation is to consult in February 2024.

2.2 The Panel NOTED the BSC update.

Ofgem

2.3 NH provided an update on items related to Ofgem. Key points included the following::

- DCP 411 'Charging De-energised sites': the Estimated Decision Date ('EDD') had been delayed until the end of January 2024.
- DCP 392 'Charging of Third Party DNO Works to Transmission Connection Users': due to a change in the policy lead and prioritisation of other work, the revised EDD would be 15 January 2024.

Smart Energy Code (SEC)

- 2.4 The Panel NOTED that no SEC representative was in attendance for this meeting and that no update was provided during this meeting.

Retail Energy Code (REC)

- 2.5 The Panel NOTED that no REC representative was in attendance for this meeting and that no update was provided during this meeting.

3. Change Register

- 3.1 DT presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_01). DT explained which changes had changed status since the last Panel meeting as well as any that had moved into a new status since the paper was published. Key points included:

- DCP 428 'Zero REP-002/A Data': This CP has finished the 'Consultation' phase, and the Working Group is reviewing next steps.
- DCP 429 'Obtaining an Independent Credit Assessment': This CP has finished the 'Consultation' phase, and the Working Group is reviewing next steps.
- DCP 343 'Use of a nominated calculation agent for the calculation of the LV mains split': This CP had been 'Rejected' by Ofgem.

- 3.2 RC stepped through the CP timetable tab. Key points included:

- **DCP 423 'LDNO Discounts for Negative Scaling'** – original plan was to issue Change Report in January; however, this has been pushed back to March to allow for a consultation based on the modelling results.
- **DCP 421 'Update the Tables in Schedule 15 of DCUSA'** - original plan was to issue Change Report in December; however, this has been pushed back to January to allow more time for the Working Group to review the modelling results.
- **DCP 417 'Ability for the DCUSA Secretariat to Raise Change Proposals'** - original plan was to issue Change Report in December; however, this has been pushed back to March to allow more time for the Working Group to finalise the solution.
- **DCP 325 'Reviewing the requirements of Sections 35A ('Provision of Cost Information'), 35B ('Production of the Annual Review Pack'), Schedule 15 ('Cost Information Table') and Schedule 20 ('Production of the Annual Review Pack')'** - original plan was to issue a Change Report in January; however, this has been pushed back to March because consultation will now be issued in January.

- 3.3 The Panel NOTED the Change Register.

4. Initial Assessments

- 4.1 DT presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_02). It was noted that the paper presented one new Change Proposal for Initial Assessment by the Panel as set out below.

DCP 432 'Amend the Recognised Credit Assessment Agency table in Schedule 1'

- 4.2 The Panel NOTED that the intent of DCP 432 is to bring into effect the change from Graydon to Creditsafe ratings and to reflect the fact that Experian no longer provides 'Bronze', 'Silver' or 'Gold' reports.
- 4.3 For DCP 432, the Panel:
- ACCEPTED the referral of the CP;
 - AGREED that the CP should be treated as a 'Standard' Change;
 - AGREED that DCP 432 should be treated as a Part 2 Matter;
 - AGREED that DCP 432 should be progressed to the Change Report Phase; and
 - AGREE the progression of the CP in accordance with the proposed timetable recommended by the Secretariat.

210/01 Initial Assessments: The Secretariat would progress DCP 432 'Amend the Recognised Credit Assessment Agency table in Schedule 1' in line with the recommended process.

5. Change Reports

- 5.1 DT presented the Change Report Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_03). The paper was taken as read.
- 5.2 Two Change Reports had been submitted for approval this month.

DCP 430 'Reducing Good Payment Record'

- 5.3 The Panel were reminded that the intent of DCP 430 is to clarify how Distributors should deal with late payments in considering good payment record reductions.
- 5.4 The Panel:
- DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
 - DETERMINED that the Parties eligible to vote on the CP were those identified as 'Impacted Parties' within the Change Report;
 - DETERMINED that the voting period for the CP should be 15 Working Days, and
 - APPROVED the Change Report for issue to Parties for voting on 21 December 2024.

DCP 431 'Party Novation Process'

- 5.5 The Panel were reminded that the intent of DCP 431 is to add clarity to the DCUSA for how a Party can transfer its rights and obligations to another Party via a novation agreement.
- 5.6 It was noted that a Panel member had provided feedback to the Secretariat prior to the meeting which consisted of explaining that the document contains some typos that required correcting including the word 'DCUA' needing to state 'DCUSA' and inconsistent use of full stop in following the word 'Ltd.'. DT noted that these have been corrected in the version that will be circulated to Parties.
- 5.7 The Panel:
- DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
 - DETERMINED that the Parties eligible to vote on the CP were those identified as 'Impacted Parties' within the Change Report;
 - DETERMINED that the voting period for the CP should be 15 Working Days, and
 - APPROVED the Change Report for issue to Parties for voting on 21 December 2024.

210/02 Change Reports: The Secretariat would: (1) progress DCP 430 'Reducing Good Payment Record' to the voting stage; and (2) progress DCP 431 'Party Novation Process' to the voting stage.

6. Housekeeping Log

- 6.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_04). The paper was taken as read.
- 6.2 DT confirmed that, as agreed in the previous Open Panel meeting (Action 209/01), housekeeping item 124 'Correction of typographical error in Clause 21.2B' had been added to the Housekeeping Log.
- 6.3 The Panel NOTED the updates to the Housekeeping Log.

7. Accession Applications

- 7.1 DT presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_05). The paper was taken as read.
- 7.2 DT NOTED that three new Accession Applications had been received from applicants wishing to accede to DCUSA. These applications were from:
- Dollymans Storage Limited (CVA Registrant);
 - Advanced Electricity Networks Limited (IDNO); and
 - Independent Distribution Connection Specialists Limited (IDNO).

- 7.3 The Panel SCRUTINISED the Accession Applications and RESOLVED to prepare the relevant Accession Agreement paperwork for signing and progress the three Accession Applications following the meeting.

210/03 Accession Applications: The Secretariat would Progress the Accession Application for (1) Dollymans Storage Limited; (2) Advanced Electricity Networks Limited; and (3) Independent Distribution Connection Specialists, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.

8. CACoP Headline Report

- 8.1 DT presented the CACoP Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_06). The paper was taken as read. Key points included:

- Review of Responses to the Consultation Issued on Proposed Amendments to the CACoP Document: following a review of consultation feedback, two new principles had been added to the CACoP Document.
- STC would be chairing the CACoP Forum in 2024.
- CACoP had considered including the Data Integration Platform within the CACoP forum membership and this would be discussed at the next meeting.
- Ofgem would not be carrying out a cross-Code survey in 2024.

- 8.2 The Panel SCRUTINISED the CACoP Headline Report with members noting that they don't remember seeing the consultation related to the proposed amendments to the CACoP document, however, that this may have been lower down the priority list for a lot of Parties. DT advised that he believed this had been publicised in the DCUSA newsletter but couldn't say with absolute certainty that it did and that all other codes should have also sent some form of communication.

- 8.3 The Panel NOTED the CACoP Headline Report.

9. DCMDG Headline Report

- 9.1 DT presented the DCMDG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_07). The paper was taken as read. Key points included:

- Ofgem had provided updates on: their thinking on upcoming DUoS reform work to improve stability and remove inconsistencies in DUoS arrangements and to future-proof the IDNO model; the identification of an issue relating to the assignment of TNUoS Charging Bands; and of the progress of open code modifications.
- An update was provided on the notification of updated charging statement addendums and the member who had raised this topic was considering whether to raise a change proposal
- Following prior work, DCMDG had concluded that they would not need to consider DUoS Charges for Phased Capacity Sites further as it was noted that a Panel member had agreed to include it within a broader change that will be raised in respect of Schedule 22.

- There was an AOB item related to the timeline for the next allocation of sites to charging bands, which had been discussed and that the outcome of that discussion appeared to suggest that there were two potential approaches that may be used

9.2 The Panel NOTED the DCMDG Headline Report.

10. SIG Headline Report

10.1 RC presented the SIG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_08). The paper was taken as read. Key points included:

- SIG had reviewed consultation responses to DIF 70 'Meter Bypass', and had noted that the potential requirement for Suppliers to make available 24-hour metering services recently put forward by Ofgem should eliminate the need for Distributors to deal with these queries, and had agreed to further consider this matter in January.
- Due to the number of issues recently raised and with those issues relating to varying subjects, it has been agreed to split each into separate sub-groups so that appropriate attendees can be targeted for each rather than combining them together as had originally been planned.

10.2 The Panel NOTED the SIG Headline Report.

11. DCUSA Monthly Horizon Scan

11.1 DT presented the DCUSA Monthly Horizon Scan paper to the Panel, which had been circulated prior to the meeting. See paper (Panel_2023_1220_09). The paper was taken as read.

11.2 DT highlighted that no changes had been made to the Horizon Scan since the November meeting and asked Panel members if they wished to have anything added or amended. It was noted that there were no new items or amendments suggested by the Panel.

11.3 The Panel NOTED the Horizon Scan.

12. Any Other Business

12.1 No item of Other Business was raised, as follows:

13. Date of next meeting: 17 January 2024 at 10:00am

13.1 The next meeting will be held in person at ElectraLink's offices, 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via Microsoft Teams.

Appendix A: Summary of Actions

New and Open Actions – Open Session

Ref No.	Action	Owner	Update
207/04	<u>Accession Applications (1)</u> : The Secretariat would liaise with REC Code Manager regarding the flow chart that shows what the requirements and obligations were for SIPs start to operate in the market and to either publish it or provide a link to it on the DCUSA website alongside the DCUSA Accession Application form.	ElectraLink	<p>Update: 18 October 2023: The Secretariat had been in discussions with the REC Code Manager and this was in the process of being obtained. KEEP OPEN</p> <p>Update: 15 November 2023: Following feedback, this action was still ongoing. An updated flow chart was available had linked to a news announcement on the website; however, discussions were continuing around what this could be better presented in the future. KEEP OPEN</p>
207/07	<u>2023 Panel Elections</u> : The Secretariat Would: (1) proceed with organising the 2023 Panel Elections as recommended; and (2) hold The Disputes Committee elections in parallel with the Panel Election.	ElectraLink	<p>Update: 18 October 2023: The Official Panel Elections had taken place and, due to the Supplier Member position being contested, would need to go to a second voting round. Three roles remained unfilled (the CVA Registrant Member, the CVA Registrant Alternate and the Supplier Alternate). For operational reasons the Disputes Committee election had not taken place but would be issued shortly. KEEP OPEN</p> <p>Update: 15 November 2023: the results of the Panel Elections had been finalised and circulated. Additional nominations for the Disputes Committee were being sought and this would be raised at</p>

			the next DCMDG meeting. KEEP OPEN.
207/08	<p><u>Review of Updated Templates:</u> Following feedback at the September 2023 Open Panel, the Secretariat would amend the Change Proposal form and circulate an updated copy to Panel Members for comment ahead of final approval at the October 2023 Open Panel.</p> <p>Update 18 October 2023: The October 2023 Open Panel RESOLVED that the Secretariat would additionally delete the 'Legal Text' example section from the template.</p>	ElectraLink	<p>Update: 18 October 2023: These were tabled and presented at the October Open Panel and updated versions would be circulated for further comments. KEEP OPEN</p> <p>Update: 15 November 2023: Due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p>
208/04	<p><u>Review of Updated Templates</u> – The Secretariat to amend the Change Proposal Form template in-line with Panel's views expressed during and within the minutes of the October 2023 Panel meeting.</p>	ElectraLink	<p>Update: 15 November 2023: As per Action 207/08, due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p>
209/02	<p><u>Accession Applications:</u> The Secretariat would Progress the Accession Application for (1) Fulmar Services Limited; and (2) Radius contracting Limited, pending confirmation of a live MPID or Radius Contracting Limited, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.</p>	ElectraLink	
209/04	<p><u>AoB Item 1: 'Rota Disconnections':</u> The Secretariat to draft a letter formally complaining about the gaps in Rota Disconnections data and circulate to the Panel for comment and approval, before sending it to the Chair for signing and issue.</p>	ElectraLink	
210/01	<p><u>Initial Assessments:</u> The Secretariat would progress DCP 432 'Amend the Recognised Credit Assessment Agency table in Schedule 1' in line with the recommended process.</p>	ElectraLink	
210/02	<p><u>Change Reports:</u> The Secretariat would: (1) progress DCP 430 'Reducing Good Payment Record' to the voting stage; and (2) progress DCP 431 'Party Novation Process' to the voting stage.</p>	ElectraLink	
210/03	<p><u>Accession Applications:</u> The Secretariat would Progress the Accession Application for (1) Dollymans Storage Limited; (2) Advanced Electricity Networks Limited; and (3) Independent Distribution Connection Specialists, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.</p>	ElectraLink	

Closed Actions – Open Session

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Ref No.	Action	Owner	Update
207/07	<u>2023 Panel Elections</u> : The Secretariat Would: (1) proceed with organising the 2023 Panel Elections as recommended; and (2) hold The Disputes Committee elections in parallel with the Panel Election.	ElectraLink	<p>Update: 18 October 2023: The Official Panel Elections had taken place and, due to the Supplier Member position being contested, would need to go to a second voting round. Three roles remained unfilled (the CVA Registrant Member, the CVA Registrant Alternate and the Supplier Alternate). For operational reasons the Disputes Committee election had not taken place but would be issued shortly. KEEP OPEN</p> <p>Update: 15 November 2023: the results of the Panel Elections had been finalised and circulated. Additional nominations for the Disputes Committee were being sought and this would be raised at the next DCMDG meeting. KEEP OPEN.</p> <p>December 2023: Agreed to close</p>
207/10	<u>Withdrawal</u> : The Secretariat to withdraw Power4All Limited from DCUSA Accession on 6 October 2023 and handle all associated processes.	ElectraLink	<p>Update: 18 October 2023: The Company Secretary was progressing this. KEEP OPEN</p> <p>Update: 15 November 2023: This was being progressed by the Company Secretary. KEEP OPEN</p> <p>December 2023: Agreed to close</p>
209/01	<u>Housekeeping Log</u> : The Secretariat (1) update the Housekeeping Log to reflect the progress of DCP 427 'Housekeeping Log Items'; and (2) to add the typographical error around the spelling of 'Data Transfer Network' in Clause 21.2B to the Housekeeping Log.	ElectraLink	December 2023: Agreed to close
209/03	<u>DCUSA Panel Meeting Dates 2024</u> : The Secretariat to schedule and make arrangements for DCUSA Panel Meetings in 2024.	ElectraLink	December 2023: Agreed to close