

DCP 428 Working Group - Meeting 03

06 February 2024 at 13:00 - Web-Conference

Attendee	Company
Emily Waters [EW]	BU-UK
Hazel Paterson [HP]	SPEN
Jo Brown [JB]	NGED
Laura Quinn [LQ]	SPEN
Laurie Harman [LH]	British Gas
Peter Waymont [PW]	UKPN
Rachel Wallace [RW]	BU-UK
Victoria Burkett [VB]	SSE Energy
Code Administrator	
Richard Colwill [RC] (Chair)	ElectraLink
Alysson Peña [AP] (TechSec)	ElectraLink

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this Working Group to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Secretariat in producing an accurate report of the meeting. The recording will be deleted after 15 Working Days.

Apologies

- 1.2 There were no apologies received for this meeting.

Competition Law Guidance

- 1.3 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

Minutes of the previous meeting

- 1.4 The minutes of the last meeting were reviewed, and the Working Group agreed that they were a true and fair representation of the meeting.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the DCP 428 RFI responses and determine next steps.

3. Review of DCP 428 Consultation Responses

- 3.1 The Chair ran the group through each of the responses to three questions the Working Group sought feedback, with the Working Group commenting against each response. The document capturing the Working Group's comments is provided as Attachment 2.

Next Steps

- 3.2 After consideration of the consultation and RFI responses, the Working Group identified the following area for further consideration:
- Should zero invoices be issued or is the Daily Statement and Initial Account information sufficient?
- 3.3 The Working Group considered the above and after review concluded that the proposed solution should be that zero invoices should not be sent. This would also be the case should there be a combination of positive and negative values but overall, it nets to £0.
- 3.4 The rationale for this is that the Suppliers will have all the information available through the Daily Statements and Initial Accounts to calculate that no invoice will be issued as the total is £0. It is deemed that this is the most efficient approach and goes further to better facilitate DCUSA General Objective 4 as it reduces the admin burden.

ACTION 03/01: Secretariat to send Draft Legal Text to DCUSA Legal Team for review before the next scheduled meeting, Tuesday, 13 February 2024.

ACTION 03/02: Secretariat to draft the Change Report and circulate to the Working Group for review before the next scheduled meeting, Tuesday, 13 February 2024.

4. Agenda items for the next meeting

- 4.1 The working group discussed the agenda items that should be included on the agenda for the next meeting and agreed to the following items:
- Review Change Report; and
 - Determine next steps.

5. Any Other Business

- 5.1 The Chair asked the group whether there were any other items of business to discuss.
- 5.2 There was one. A member asked the Working Group regarding the new invoicing process from aggregated and site specific. To which members in the group answered by explaining there are going to be 'two worlds' working alongside each other. 'Old World' 'New World'
- 5.3 A member explained that the invoices will contain a title which will help suppliers identify a supercustomer and aggregated invoice.
- 5.4 There was no other business raised.

6. Date of Next Meeting

- 6.1 The next Working Group meeting will be held on Tuesday, 13 February 2024.

7. Attachments

- Attachment 1 - DCP 428 Working Group Monitoring Log
- Attachment 2 - DCP 428 Collated RFI Response with Working Group Comments