

# DCUSA Panel Meeting 213 (Open Session)

20 March 2024 at 10:00am

3rd Floor, Northumberland House, 303 306 High Holborn, London,  
WC1V 7JZ / MS Teams

Attendee	Role	Company
<b>Panel Members</b>		
Donna Jamieson [DJ]	Panel Member (Chair)	DCUSA Ltd
Victoria Burkett [VB]	Panel Member	DCUSA Ltd
Karl Marylon [KM]	Alternate Panel Member	DCUSA Ltd
Simon Vicary [SV]	Panel Member	DCUSA Ltd
Peter Waymont [PW]	Panel Member	DCUSA Ltd
Lee Wells [LW]	Alternate Panel Member	DCUSA Ltd
Kevin Woollard [KW]	Panel Member	DCUSA Ltd
Simon Yeo [SY]	Panel Member	DCUSA Ltd
<b>Observers</b>		
Mark DeSouza Wilson [MDW]	Observer	BSC
Nadir Hafeez [NH]	Observer	Ofgem
<b>Code Administrator</b>		
Craig Booth [CB]	Secretariat	ElectraLink Ltd
Richard Colwill [RC]	Secretariat	ElectraLink Ltd
Angelo Fitzhenry [AF]	Secretariat	ElectraLink Ltd
Andy Green [AG]	Secretariat	ElectraLink Ltd
George Kestner [GK]	Secretariat	ElectraLink Ltd
Alysson Peña [AP]	Secretariat	ElectraLink Ltd
Dylan Townsend [DT]	Secretariat	ElectraLink Ltd
<b>Apologies</b>		
Donald Preston [DP]	Alternate Panel Member	DCUSA Ltd
Alex Travell [AT]	Alternate Panel Member	DCUSA Ltd

## 1. Administration

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### Permission to record Meeting

1.1 The Panel RESOLVED to record this Meeting.

### Welcomes and Introductions

1.2 The Chair welcomed all attendees to the meeting.

### Apologies

1.3 It was noted that 'Apologies' had been received from: Donald Preston and Alex Travell.

### Non-Confidential Minutes

1.4 The minutes of the last meeting were reviewed, and the Panel agreed that they were a true and fair representation of the meeting.

### Updated Actions

1.5 The Panel reviewed the new and open actions for the previous closed session Panel meetings and updates on all actions are set out in Appendix A.

## 2. Updates from the Industry Working Groups/Codes

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### Balancing & Settlement Code (BSC)

2.1 MC provided an update on items related to the BSC. Key points included the following:

- MHHS: Non SIT programme participants would need to submit their pre-qualification submission by the 26 April 2024. This would be to assess the readiness of participants for MHHS. There were support sessions planned on 4, 9 and 17 April 2024, should anybody require additional advice.
- Elexon had published a line loss factors for 2024/25 and these were now on the portal.
- The Settlement Calendar 2024-25 had been updated on the portal.
- Elexon were running some introduction to the electricity market seminars, which would take place on 24 April 2024 and 11 September 2024.
- Issue 111 SMRS liquidated damages were going into the MHHS arrangements: it had been identified that the Annex K1 and the BSCP 501 arrangements were not suitable for market wide half hourly settlements and that the next meeting to discuss this would take place on 25 March 2024.

2.2 One Panel member NOTED that with respect to changes to SMRS, that there are a number of updates happening related to MHHS and asked if/how this would be coordinated with REC. MDW explained that this was related to how SLAs impacted the arrangements for liquidated damages rather than amending the service provisions themselves. Another Panel member asked for links for the online sessions and any other items that had been discussed during the meeting. MDW agreed to provide these after the meeting.

**213/01 Updates from the Industry Working Groups/Codes: BSC:** MDW to provide links for online sessions as well as any other items that had been discussed during the meeting

2.3 The Panel NOTED the BSC update.

### Ofgem

2.4 NH provided an update on items related to Ofgem. Key points included the following:

- An update was provided on Change Proposals that sat with Ofgem:
  - DCP 411 'Charging De-energised sites': The EDD had been delayed until to **811** April 2024 due to the need to complete a legal review.
- Other Ofgem activities included:
  - Energy Code Reform: this was a joint consultation with DESNZ, into preferred policy options for code manager selection regulations and licence conditions, and had now been published. This consultation would close on 5 May 2024.

2.5 The Panel NOTED the Ofgem update.

### Smart Energy Code (SEC)

2.6 The Panel NOTED that no SEC representative was in attendance for this meeting and that no update was provided during this meeting.

### Retail Energy Code (REC)

2.7 The Panel NOTED that no REC representative was in attendance for this meeting and that no update was provided during this meeting.

### General Meeting administration

2.8 The Panel NOTED that the REC and SEC code representatives had not attended nor provided an update at recent DCUSA Panel Meetings. The Panel NOTED the importance and potential benefits from improving cross-code interactions and potentially initiating reciprocal provisions for the Secretariat to attend relevant code Panels but that this required some further thought. The Panel RESOLVED that the Secretariat should informally reach out to the REC and SEC Code Administrators in order to explore if there were better ways for making working together easier.

**213/02 Updates from the Industry Working Groups/Codes:** reach out to the REC and SEC Code Administrators in order to explore if there were better ways for making working together easier and sharing updates of each other's activities.

## 3. Change Register

3.1 RC presented the Change Register updates to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_01). RC explained which changes had changed status since the last Panel meeting as well as any that had moved into a new status since the paper was published.

3.2 RC presented the 'Timetables' tab and highlighted that the timetables for the following CPs had changed:

- [DCP 428](#) 'Zero REP-002/A Data': it was agreed that as the Change Report had been provided to the Panel during the February meeting, that once the legal text had been reviewed and agreed by the Working Group that the Change Report could be issued to the Panel ex-committee for approval.
- [DCP 425](#) 'Cost Apportionment Factor "cap" methodology': the Change Report has been tabled for discussion later in the Open Panel Meeting (Item 6).
- [DCP 423](#) 'LDNO Discounts for negative scaling': this had been delayed as the working group needed more time to test the modelling.
- [DCP 421](#) 'Update the Tables in schedule 15 of DCUSA': the Working Group needed more time to review the legal text. It was expected that this CP would be tabled at the April 2024 Open Panel meeting.
- [DCP 420](#) 'Include Car Charging Stations In The Definition For Non Final Demand': This had received considerable interest for EV charge point operators and it was anticipated that further information would be forthcoming from Charge UK and this would be presented to the Working Group in the future.
- [DCP 419](#) 'Pre-Notifications of Planned Supply De-Energisations': The Working Group was looking at alternative solutions but needed to conduct an impact assessment.
- [DCP 417](#) 'Ability for the DCUSA Secretariat to Raise Change Proposals': The solution was being finalised and would be tabled at the April 2024 Open Panel meeting.
- [DCP 325](#) 'Reviewing the requirements of Sections 35A ('Provision of Cost Information'), 35B ('Production of the Annual Review Pack'), Schedule 15 ('Cost Information Table') and Schedule 20 ('Production of the Annual Review Pack')': the Consultation for this would be issued later this month.

3.3 The Panel SCRUTINISED The Change Register, with one Panel member noting the update with respect to the additional interest in DCP 420, to which RC explained that a number of possible solutions had been proposed and were being discussed and a number of real-life examples had been provided which could be included in the Change Report.

3.4 DT noted that DCP 395 and DCP 414 were due to be implemented on 1 April 2024 as part of version 16.1 of the DCUSA.

3.5 The Panel NOTED the Change Register updates.

## 4. Initial Assessments

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4.1 DT presented the Initial Assessment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_02). It was NOTED that the paper presented one new Change Proposal for Initial Assessment by the Panel as set out below.

## DCP 438 'Rate of Return Change Proposal'

- 4.2 The Panel NOTED that the intent of DCP 438 is to update the rate of return as the previous legal text is out of date. In particular, the CP proposes to remove references to the ED1 price control period because it is no longer relevant.
- 4.3 The Panel SCRUTINISED DCP 438. Points raised included the following:
- The Panel discussed if this could be progressed straight to Change Report stage, but NOTED that this issue was specific and there was a potential discussion to be had regarding ways the text could be future-proofed, so AGREED that this needed to be progressed through a Working Group and Consultation.
  - The Panel AGREED that implementation of this CP should be aligned with the start of a DUoS charging year instead of the next applicable DCUSA release as was currently stated in the Change Proposal form .
  - The Panel NOTED that amendments to the legal text should be red lined in future to make identifying changes to the text easier.
- 4.4 For DCP 438, the Panel:
- ACCEPTED the referral of the CP;
  - AGREED that the CP should be treated as a 'Standard' Change;
  - AGREED that the CP should be treated as a Part 1 Matter;
  - AGREED that the CP should be progressed to the Definition Phase and for a Working Group to be set up in order to further refine the proposed solution; and
  - AGREED the progression of the CP in accordance with the proposed timetable recommended by the Secretariat.

**213/03 Initial Assessments:** The Secretariat to: (1) progress DCP 438 'Rate of Return change to the Definition Phase and to set up a Working Group in order to further refine the proposed solution; and (2) Add a Placeholder to the Housekeeping Log to review and revisit ED1 definitions once the scope of these has become known.

- 4.5 With respect to what DCP 438 was seeking to achieve, DT questioned whether there was something that could or should be done in the future to ensure as many of various references throughout the DCUSA that relate to DNO Price Controls are picked up in a single change rather than the piecemeal approach that is being seen currently. It was noted that this was a reference to the fact that the RIIO-ED1 price control period ended on 31 March 2023 and RIIO-ED2 commenced on 01 April 2023 and since then there have been a number of CPs raised to deal with discreet provisions.
- 4.6 Panel members agreed that, where possible, it would be preferable to consolidate such changes together and suggested one approach would be to collate the various references together so that they can be reviewed. Once those references are collated, it could be more easily determined which could potentially form a single change in the future and which might need to be dealt with separately.

- 4.7 The Panel RESOLVED to add a placeholder for references in the DCUSA related to distributors price controls to the Housekeeping Log in order to collate the applicable references and determine next steps in the future.

**213/04 Initial Assessments:** The Secretariat to add placeholder to the Housekeeping Log to review and revisit references in the DCUSA related to distributors price controls.

## 5. Title and Intent Statement Amendment

- 5.1 CB presented the Title and Intent Statement Amendment Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_03).
- 5.2 The Panel NOTED that DCP 436 'Date change for the provision of Rota Load Block Alpha Identifiers', which had been approved by the Panel at the February 2024 Open Panel, had progressed to the Working Group stage. However, the Working Group had agreed that the scope of this CP as written may be too narrow in scope to assist impacted Parties in the way that had been intended.
- 5.3 The Working Group had therefore proposed amending the title and intent statement of DCP 436 and had drafted an amended Change Proposal, which was presented to the Panel for scrutiny and review.
- 5.4 The Panel SCRUTINISED the proposal to amend the Title and Intent Statement for DCP 436 and considered that as proposed, the intent statement still didn't quote work and recommended an amendment to the intent statement as follows:

*The proposal is to change the dates related to the provision of Rota Load Block Alpha Identifiers to later dates and ~~to identify and consult on potential changes to optimise~~ the way the data is provided (e.g., providing subsets based on changes to block letters, new connections, etc.). Later dates would ensure that the most up to date Rota Load Block Alpha Identifiers are provided to Customers via Suppliers during the winter when the use of Rota Load Disconnections are most likely to be needed. Without changing the dates, (I)DNOs would need to issue Rota Load Block Alpha Identifiers to Suppliers twice per year to achieve this accuracy during winter, which is disruptive to (I)DNOs and Suppliers. The provision of the additional subset of data may also support Suppliers in updating their systems in a more efficient manner.*

- 5.5 CB agreed that he would take this back to the Proposer to confirm that they were happy with the proposed change made by the Panel. CB also confirmed that he would ensure that references to the title and intent statement for DCP 436 on the DCUSA website would all be updated in line with the agreed wording.

**213/05 Title and Intent Statement Amendment:** The Secretariat to take Panel's suggested update to the intent statement back to the Proposer to confirm that they are happy with the proposed change made by the Panel and to ensure that references to the title and intent statement for DCP 436 on the DCUSA website are all be updated in line with the agreed wording.

## 6. Change Reports

- 6.1 DT presented the Change Report Cover Paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_04). It was noted that the paper presented one Change Report for approval this month.

## DCP 425 'Cost Apportionment Factor "cap" methodology'

- 6.2 The Panel NOTED that the intent of DCP 425 is to provide further clarification as to how costs of Reinforcement are apportioned between the Company and the Customer (a Generation Connection) when the High-Cost Project Threshold is triggered.
- 6.3 The Panel SCRUTINISED the Change Report for DCP 425. Points raised included:
- o Identified a typographical error in the Change Report which was a reference to DCP 417 and requested that this be amended prior to it being issued for voting; and
  - o that the 'Impacted Parties' area on the first page noted that alongside DNO/IDNO Parties that "Customers (Generation Connection)" were stated as being impacted but that this text should be removed as Customers are not Party to the DCUSA.
- 6.4 Subject to the rectifying the above issues, for DCP 425, the Panel:
- o DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
  - o DETERMINED that the Parties eligible to vote on the CP were those identified as 'Impacted Parties' within the Change Report;
  - o DETERMINED that the voting period for the CP should be 15 Working Days, and
  - o APPROVED the Change Report for issue to Parties for voting on 21 March 2024.

## DCP 434 'Credit Cover RAV in ED-2'

- 6.5 The Panel NOTED that the intent of DCP 434 is to update the RAV calculation used in Credit Cover to reflect ED-2
- 6.6 The Panel SCRUTINISED the Change Report for DCP 434. Points raised included:
- o Noted that by the looks of things, the legal text had not yet undergone legal review, to which RC explained that the text had been issued for legal review but had not yet been provided back to the Secretariat and thus was hoping that post-meeting approval of any amended legal text would be acceptable, to which the Panel agreed; and
  - o that the 'Impacted Parties' area on the first page contained reference to 'Gas Suppliers' and 'OTSO Party' but that neither Party Category would be impacted by the CP and therefore should be removed.
- 6.7 Subject to the rectifying the above issues, for DCP 434, the Panel:
- o DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;

- o DETERMINED that the Parties eligible to vote on the CP were those identified as ‘Impacted Parties’ within the Change Report (subject to the removal of the reference to ‘Gas Suppliers’ and ‘OTSO Party’);
- o DETERMINED that the voting period for the CP should be 15 Working Days, and
- o APPROVED the Change Report for issue to Parties for voting on 21 March 2024.

## DCP 435 ‘Party Novation Process’

6.8 The Panel NOTED that the intent of DCP 435 is to add a process within DCUSA to enable a Party to transfer its rights and obligations to another Party via a novation agreement.

6.9 For DCP 435, the Panel:

- o DETERMINED that the Change Report contained the level of information required to enable Parties to understand the impact of the proposed amendments and to vote on the CP;
- o DETERMINED that the Parties eligible to vote on the CP were those identified as ‘Impacted Parties within the Change Report’;
- o DETERMINED that the voting period for the CP should be 15 Working Days, and
- o APPROVED the Change Report for issue to Parties for voting on 21 March 2024.

**213/06 Change Reports:** (1) For DCP 425 ‘Cost Apportionment Factor “cap” Methodology’, the Secretariat correct the typographical error (reference to DCP 417) and the list of impacted Parties and then progress DCP425 to the voting stage; (2) For DCP 434 ‘Credit Cover RAV in ED-2, ’the Secretariat to circulate DCP 434 legal text to the Panel for ex-committee scrutiny and approval and the list of impacted Parties and then progress DCP 434 to the voting stage; and (3) For DCP 435 ‘Party Novation Process’, the Secretariat is to progress DCP 435 to the voting stage.

## 7. Housekeeping Log

7.1 DT presented the Housekeeping Log Summary Paper and Housekeeping Log to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_05). The paper was taken as read.

7.2 DT NOTED that the format of the Housekeeping Log Summary Paper had been amended to combine the cover paper and the log itself into a single document and invited comments on whether this format should be adopted in the future.

### Correction of typographical error in Section 1C paragraph 10.26.3

7.3 DT NOTED that between the previous Panel meeting and the drafting of this paper, one new housekeeping item was identified by the Secretariat: in Section 1C a full stop had been identified as missing at the end of paragraph 10.26.3.

7.4 The Panel SCRUTINISED this housekeeping item and RESOLVED to add this item to the Housekeeping Log.

**213/07 Housekeeping Log:** The Secretariat add the item ‘Correction of typographical error in Section 1C paragraph 10.26.3’ to the Housekeeping Log

## 8. Accession Applications

- 8.1 DT presented the Accession Applications paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_06). The Paper was taken as read.
- 8.2 DT NOTED that three new Accession Applications had been received and vetted by the Secretariat from applicants wishing to accede to DCUSA. These applications were from:
- [Renantis Energy Trading Srl. UK Branch \(Supplier category\)](#)
  - [ICD Energy Metering Services Limited \(SIP category\)](#)
  - [E E Solutions Limited \(Supplier category\)](#)
- 8.3 The Panel SCRUTINISED the three Accession Applications and NOTED that the application for Renantis Energy Trading Srl. UK Branch did not have an Emergency SRN, to which DT confirmed that this was a transposition error in pulling through the relevant information from the website which had been provided by the Applicant and agreed that this would be added to the schedule of Party details that forms part of the Accession Agreement.
- 8.4 The Panel RESOLVED for the Secretariat to progress the Accession Applications following the meeting and to prepare the relevant Accession Agreement paperwork for signing and

**213/08 Accession Applications:** The Secretariat to progress the Accession Application for (1) Renantis Energy Trading Srl. UK Branch; (2) ICD Energy Metering Services Limited; and (3) E E Solutions Limited, by drafting and sending the applicants Accession Agreements and advising the DCUSA Board that the Panel have instructed them to countersign these Accession Agreements.

## 9. Party Withdrawal Notice

- 9.1 DT presented the Party Withdrawal Notice paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_07). It was noted that the paper provided the Panel with information pertaining to the proposed withdrawal of Eco Green Management Limited. DT advised that:
- On 13 March 2024 Eco Green Management Limited had provided a notification that they were in the process of transferring their electricity supply licence to E E Solutions Limited, and that novation applications for Eco Green Management Limited's BSC obligations were in the process of being progressed accordingly.
  - As DCUSA did not have appropriate novation procedures in place, Eco Green Management Limited had provided written withdrawal notice for the DCUSA in accordance with Clause 54.5.1, and E E Solutions Limited had submitted an Accession Application to the DCUSA, which had been APPROVED earlier in this Panel Meeting (see Item 8 Paragraph 8.3 and 8.3).
  - DT PROVIDED ASSURANCES that Ofgem had proposed to grant consent for the transfer, effective from 1 April 2024.

- DT PROVIDED ASSURANCES that Eco Green Management Limited had no outstanding DCUSA charges and that Eco Green Management Limited was not a registered Shareholder of DCUSA.

9.2 The Panel SCRUTINISED this application and noted that Eco Green Management Limited would need to cease being a Party as of 31 March 2024 and that therefore the effective from date for the Accession of E E solutions Limited would be 01 April 2024 to ensure that there were no gaps between the two and nor any overlap.

9.3 The Panel AGREED that Eco Green Management Limited would withdraw from the DCUSA on 31 March 2024.

**213/09 Party Withdrawal Notice:** The Secretariat to progress the withdrawal of Eco Green Management Limited from the DCUSA as of 31 March 2024.

## 10. DCMDG Headline Report

10.1 DT presented the DCMDG Headline Report paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_08). The paper was taken as read and it was noted the Panel had no questions or comments.

10.2 The Panel NOTED the DCMDG Headline Report.

## 11. IWG Headline Report

11.1 RC provided the Panel with a verbal update regarding the latest meeting of the IWG. Key points included:

- That the ENA were working on an innovation project to enable upgrades to DNO fuses. This had been developed by UKPN and Octopus Energy, who had identified the possibility of upgrading to low-carbon fuses. This could potentially deliver efficiencies to EV and heat pump installations and SIP providers in the future, although additional training would be required.
- That there had been a discussion regarding updates to procedures for reporting about any matter or incident that is a Category C Situations.
- That a new asbestos guidance document had been published, and UKPN had developed a new process for identifying and escalating identified instances of asbestos which was being trialled by other networks.

11.2 The Panel NOTED the verbal update.

## 12. DCUSA Monthly Horizon Scan

12.1 DT presented the DCUSA Monthly Horizon Scan paper to the Panel, which had been circulated prior to the meeting. See paper (Panel\_2024\_0320\_09). The paper was taken as read.

- 12.2 DT NOTED that the only update since the last Meeting was that, as agreed in the last Open Panel Meeting (Item 212/06) the item, 'Ofgem Consultation on SoLR Offset Levy' had been added to the Horizon Scan.
- 12.3 DT also NOTED that Ofgem had recently published a letter related to the proposal for the Data Best Practice Guidance to be something that is formally introduced into codes and that Code Administrators and Panels would be expected to act in accordance with it in the future. DT asked whether this should be included in the Horizon Scan moving forward, to which the Panel agreed that it should.
- 12.4 The Panel NOTED the Horizon Scan.

## 13. Any Other Business

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- 13.1 No items of Other Business were raised.

## 14. Date of next meeting: 17 April 2024 at 10:00am

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- 14.1 The next meeting will be held in person at ElectraLink's offices, 3rd Floor, Northumberland House, 303-306 High Holborn, London, WC1V 7JZ and via Microsoft Teams.

## Appendix A: Summary of Actions

### New and Open Actions – Open Session

Ref No.	Action	Owner	Update
212/01	<b>Initial Assessments:</b> The Secretariat to: (1) progress DCP 434 'Credit Cover RAV in ED-2' to the Change Report Phase; (2) progress DCP 435 'Party Novation Process v2' to the Change Report Phase; (3) subject to a single proposer being agreed, progress DCP 436 'Date Change for the provision of Rota Load Block Alpha Identifiers' to the Definition Phase and to set up a Working Group in order to further refine the proposed solution; and (4) subject to Ofgem confirming that this could proceed without impacting upon the DUoS SCR, progress DCP 437 'To Shorten The DUoS Pricing Notice Periods' to the Definition Phase and to set up a Working Group in order to further refine the proposed solution.	ElectraLink	Update 20 March 2024: These had all progressed to the extent that they could be, but DCP 437 was being delayed as this required confirmation of impacts upon Ofgem's DUoS SCR, which was expected to be provided on 21 March 2024. NH advised that Ofgem were likely to approve this to go ahead but would provide written confirmation as per the timeline. The Panel RESOLVED to keep his Action open until this written confirmation was received. KEEP OPEN
212/02	<b>Change Reports: 'DCP 428':</b> As the Legal text for DCP 428 had not been available ahead of the February 2024 Open Panel Meeting, the amended Legal text will need to be reviewed and approved by the Working group, after which the Panel will review and approve/reject this through an ex-Committee Decision via email.	ElectraLink	Update 20 March 2024: This was still waiting legal response. The Panel Agreed that this should be circulated by email for ex-Committee decision at the earliest opportunity. KEEP OPEN
213/01	<b>Updates from the Industry Working Groups/Codes: BSC:</b> MDW to provide links for online sessions as well as any other items that had been discussed during the meeting	MDW	
213/02	<b>Updates from the Industry Working Groups/Codes:</b> reach out to the REC and SEC Code Administrators in order to explore if there were better ways for making working together easier and sharing updates of each other's activities.	ElectraLink	
213/03	<b>Initial Assessments:</b> The Secretariat to: (1) progress DCP 438 'Rate of Return change to the Definition Phase and to set up a Working Group in order to further refine the proposed solution; and (2) Add a Placeholder to the Housekeeping Log to review and revisit ED1 definitions once the scope of these has become known.	ElectraLink	
213/04	<b>Initial Assessments:</b> The Secretariat to add placeholder to the Housekeeping Log to review and revisit references in the DCUSA related to distributors price controls.	ElectraLink	
213/05	<b>Title and Intent Statement Amendment:</b> The Secretariat to take Panel's suggested update to the intent statement back to the Proposer to confirm that they are happy with the proposed change made by the Panel and to ensure that references to the title and	ElectraLink	

	intent statement for DCP 436 on the DCUSA website are all be updated in line with the agreed wording.		
213/06	<b>Change Reports:</b> (1) For DCP 425 'Cost Apportionment Factor "cap" Methodology', the Secretariat correct the typographical error (reference to DCP 417) and the list of impacted Parties and then progress DCP425 to the voting stage; (2) For DCP 434 'Credit Cover RAV in ED-2, 'the Secretariat to circulate DCP 434 legal text to the Panel for ex-committee scrutiny and approval and the list of impacted Parties and then progress DCP 434 to the voting stage; and (3) For DCP 435 'Party Novation Process', the Secretariat is to progress DCP 435 to the voting stage.	ElectraLink	
213/07	<b>Housekeeping Log:</b> The Secretariat add the item 'Correction of typographical error in Section 1C paragraph 10.26.3' to the Housekeeping Log	ElectraLink	
213/08	<b>Accession Applications:</b> The Secretariat to progress the Accession Application for (1) Renantis Energy Trading Srl. UK Branch; (2) ICD Energy Metering Services Limited; and (3) E E Solutions Limited, by drafting and sending the applicants Accession Agreements and advising the DCUSA Board that the Panel have instructed them to countersign these Accession Agreements.	ElectraLink	
213/09	<b>Party Withdrawal Notice:</b> The Secretariat to progress the withdrawal of Eco Green Management Limited from the DCUSA as of 31 March 2024.	ElectraLink	

**Closed Actions – Open Session**

Ref No.	Action	Owner	Update
207/08	<p><u>Review of Updated Templates:</u> Following feedback at the September 2023 Open Panel, the Secretariat would amend the Change Proposal form and circulate an updated copy to Panel Members for comment ahead of final approval at the October 2023 Open Panel.</p> <p>Update 18 October 2023: The October 2023 Open Panel RESOLVED that the Secretariat would additionally delete the 'Legal Text' example section from the template.</p>	ElectraLink	<p>Update: 18 October 2023: These were tabled and presented at the October Open Panel and updated versions would be circulated for further comments. KEEP OPEN</p> <p>Update: 15 November 2023: Due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p> <p>Update 17 January 2024: This remained ongoing. KEEP OPEN</p> <p>Update 21 February 2024: This was being progressed and was anticipated to be completed before the March 2024 Open Panel Meeting. KEEP OPEN</p> <p>Update 20 March 2024: This had been completed and would be circulated after the meeting for review and comment. CLOSED</p>
208/04	<p><u>Review of Updated Templates</u> – The Secretariat to amend the Change Proposal Form template in-line with Panel's views expressed during and within the minutes of the October 2023 Panel meeting.</p>	ElectraLink	<p>Update: 15 November 2023: As per Action 207/08, due to competing priorities, this had been deferred and not been progressed this month. KEEP OPEN</p> <p>Update 17 January 2024: This remained ongoing. KEEP OPEN</p> <p>Update 21 February 2024: This was being progressed and was anticipated to be completed before the March 2024 Open Panel Meeting. KEEP OPEN</p> <p>Update 20 March 2024: This had been completed and would be circulated after the meeting for review and comment. CLOSED</p>
209/02	<p><u>Accession Applications:</u> The Secretariat would Progress the Accession Application for (1) Fulmar Services Limited; and (2) Radius contracting Limited, pending confirmation of a live MPID or Radius Contracting Limited, by advising the DCUSA Board that the Panel have instructed them to countersign the Accession Application.</p>	ElectraLink	<p>Update 17 January 2024: Something was delaying the receipt of a live MPID for Radius Contracting Limited. LEAVE OPEN</p> <p>Update 21 February 2024: This was being progressed and a discussion was anticipated with the REC Code Manager before the March 2024 Open Panel Meeting. KEEP OPEN</p>

			Update 20 March 2024: The Secretariat had been in contact with Radius Contracting Ltd and this was now being progressed. This Action had now sat with the Board. CLOSED
211/05	<b><u>AoB 'Updating Biographies and Photographs on the DCUSA website'</u></b> : The Secretariat to provide links to the relevant areas of the website containing Panel member biographies and photographs and ask Panel members to review and where necessary, provide updated biographies and photographs to the Secretariat for inclusion on the DCUSA website.	ElectraLink	Update 21 February 2024: This was being progressed but four Panel Members had not responded to the request. KEEP OPEN.  Update 20 March 2024: The Secretariat had contacted all Board Members and any received changes had been updated on the website. CLOSED
212/03	<u>Housekeeping Log</u> : The Secretariat to add an item to the Housekeeping Log that would remove references to 'fax', 'facsimile' and 'telex'. This would need to be progressed via a separate CP to coincide with the switch-off of these services in 2025.	ElectraLink	Update 20 March 2024: This had been completed. CLOSED
212/04	<u>Accession Applications</u> : The Secretariat to progress the Accession Application for AC Electrics (Cleland) Limited, by drafting and sending to the applicant an Accession Agreement and advising the DCUSA Board that the Panel have instructed them to countersign the Accession Agreement.	ElectraLink	Update 20 March 2024: This had been completed. CLOSED
212/05	<u>Party Withdrawal Notice</u> : The Secretariat to progress the withdrawal of Shell Energy Supply UK Limited from the DCUSA. .	ElectraLink	Update 20 March 2024: This had been completed. CLOSED
212/06	<u>DCUSA Monthly Horizon Scan</u> : The Secretariat to add the Ofgem Consultation on SoLR Offset Levy to the Horizon Scan	ElectraLink	Update 20 March 2024: This had been completed. CLOSED