

DCP 436 Working Group Meeting 02

16 April 2024 at 13:00 - Web-Conference

Attendee	Company
Working Group Members	
Cathy Mulliss [CM]	EON
Edda Dirks [ED]	SSE
Donna Jamieson [DJ]	IDCSL
Kevin Woollard [KW]	Centrica
Mark Bellman [MB]	ENWL
Megan Goss [MG]	Indigo Networks
Paul Nicholson [PN]	NPg
Samuel Fisher [SF]	Energy Networks
Sam Townend [ST]	ENWL
Simon Vicary [SV]	EDF
Code Administrator	
Craig Booth [CB]	Chair
Hannah Proffitt [HP]	Secretariat

Apologies

Attendee	Company
Working Group Members	
Victoria Burkett [VB]	SSE

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this Working Group to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting. The recording will be deleted after 15 Working Days.

Apologies

- 1.2 Apologies are noted in the table above.

Competition Law Guidance and Terms of Reference

- 1.3 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.

Action Log

- 1.4 Updates are provided in the Action Log within the appendix.

Minutes of the previous meeting

- 1.5 The Chair ran through the minutes of the Mid-Consultation Q&A. There were no suggested amendments.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the consultation responses and consider next steps.

3. Review Responses to the DCP 436 Consultation

- 3.1 The Working Group reviewed the consultation responses.
- 3.2 The Working Group discussed data accuracy, with the Proposer clarifying that this was one of the main drivers of the change.
- 3.3 One member noted that the change is not directly addressing data quality but that by moving the date to later in the year, the data quality should improve as a result.
- 3.4 One member noted that it is likely they will raise a Change Proposal to directly address the data quality.
- 3.5 Members discussed whether there is a need for an additional change as there is already a requirement within DCUSA for the information to be provided.
- 3.6 Another member highlighted that if the dates are pushed back to December, it gives Suppliers less time to get the information onto customers bills if there are any issues with the data quality. The group considered that quality control needs to be in place to ensure data accuracy.

- 3.7 The Proposer highlighted that the ENA group are finalising documents relating to existing checks and lessons learned and suggested that they could walk through this in a separate session. The Working Group questioned which forum would be the correct place to discuss data quality as this is a compliance issue rather than being in scope of the Working Group. One member highlighted a relevant previous Standing Issues Group (SIG) sub-group. The Chair agreed to investigate reconvening the group.

Action 02/01 – Chair to investigate reconvening SIG sub-group to discuss data quality and compliance.

- 3.8 Members discussed the question of whether this change has been driven by the Department for Energy Security and Net Zero (DESNZ) initiative. It was discussed that the work ongoing now is about the protected sites list, as opposed to the rota load blocks and data provisions. The later the data is submitted, the more accurate this will be for Suppliers, given the nature of the changes being made. Any changes to the protected sites list has the potential to impact the block letters.
- 3.9 The Working Group discussed the dates for submission and acknowledged that there would be a compromise between having the most accurate (latest) data against the need to provide this to customers in a timely fashion.
- 3.10 The Working Group agreed to contact the ENA to discuss the potential for the timeline to be clear on how long it takes for each activity.

Action 02/02 – PN and ST to contact ENA to discuss the potential for the timeline to be clear on how long it takes for each activity.

- 3.11 The Working Group clarified that there is no DCUSA requirement for the data to be provided twice a year, and that exceptional circumstances have caused this in previous years. The DCUSA requirement is for a single submission per year.
- 3.12 Regarding the suggestion of a subset of data being provided showing changes to the block letter for post codes that had changed or for new post codes that had been created in the previous 12 months, the Working Group clarified that this would be alongside the full data set not instead of. Two data sets would be provided.
- 3.13 Regarding the risk that some quarterly billed customers would not receive their revised block letter until after the risk period had passed, the Working Group highlighted that the risk exists already but recognised that moving the date further back could result in more customers being affected.
- 3.14 The group agreed to continue reviewing the consultation responses at the next meeting and agreed for this to be held on Wednesday 24 April 2024 10am to 1pm.

4. Agree Dates/Approach

- 4.1 This will be discussed at the next meeting.

5. Review/Update Work Plan

5.1 This will be discussed at the next meeting.

6. Any Other Business

6.1 No other business was raised.

New and Open Actions

Action Ref.	Action	Owner	Update
02/01	Chair to investigate reconvening SIG sub-group to discuss data quality and compliance.	The Chair	New action.
02/02	PN and ST to contact ENA to discuss the potential for the timeline to be clear on how long it takes for each activity.	PN and ST	New action.

Closed Actions

Action Ref.		Update	
01/01	Reach out to contract managers to request more engagement from Supplier Parties.	Chair	Action closed – this was completed and more Suppliers have joined the Working Group as a result.
01/02	Issue a paper to the March Panel for an amendment to the title and intent of this Change Proposal.	Chair	Action closed – this was completed.
01/03	Draft the consultation offline and circulate this for review, first to the Proposer and then subsequently to the Working Group.	Chair	Action closed – this was completed and consultation responses are to be reviewed in this meeting.
01/04	Issue the consultation on 20 March 2024, following the presumed approval of the amendment to the CP title and intent.	Chair	Action closed – this was completed and consultation responses are to be reviewed in this meeting.