

DCP 421 Working Group - Meeting 09

08 July 2024 at 10:00 - Web-Conference

Attendee	Company
Working Group Members	
Blessing Ekpe [BE]	SSE
Chris Barker [CB]	ENWL
James Knight [JK]	Centrica
Kara Burke [KB]	NPg
Rebecca Nock[RN]	National Grid
Mathew Shore[MS]	UKPK
Code Administrator	
Andy Green [AG] (Chair)	ElectraLink
Apologies	
David Wornell [DW]	National Grid
Chirs ONG[CO]	UKPN

1. Administration

- 1.1 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.
- 1.2 The Working Group agreed for the meeting to be recording, this is to aid the technical secretariat produce better quality minutes and these will be deleted after 15 working days.
- 1.3 The Chair noted that there was one apology received for this meeting which was from Chirs Ong but acknowledged that Mathew Shore was in the meeting so there is UKPN representation.
- 1.4 An action log has been created and all updates are provided in Appendix A.
- 1.5 The Chair explained the purpose of the meeting was to review the legal text and the template in readiness for this change to be sent for consultation.

2. Review Draft Legal Text

- 2.1 The Chair explained that there’d been some feedback on the draft legal text and change report that had been drafted and that after speaking with a number of interested parties, including DCUSA panel members, it was agreed that the best course of action was to issue this change for a second consultation as whilst it had been agreed that the tables should be removed from the body of the legal text, the drafted legal text had not been consulted on yet.
- 2.2 It was also noted that after feedback the legal text had been redrafted and KB agreed to walk the Working Group through the new version. This legal text drafting can be found in Attachment 1 DCP 421 Draft Legal Text v7.0
- 2.3 KB advised the main concern was around the level of detail of what has to be in the tables as the previous drafting stated the tables require updating but not what needs to be included in the tables.
- 2.4 KB also advised that there were two options for the legal text, one was to include screen shots of the tables to show the reader what information was to be included in the tables and the other option was rather than including screenshots to display what was in the template, to use written explanations of what was in the template.
- 2.5 It was explained the first change was to move the glossary from the end of the schedule to the beginning, as this is how the glossary is displayed in most of the other DCUSA schedules.
- 2.6 There were no objections to this in the Working Group.
- 2.7 A new paragraph 1.1 was created to give an introduction to the schedule and what it does. It was noted this was also common practice now with other DCUSA schedules.
- 2.8 There were a few amendments made to the items in the glossary to simplify the descriptions and a reconciliation was also conducted to make sure the items the glossary held were still in use.
- 2.9 A new sub header was inserted called ‘Template’ and there were a couple of paragraphs to explain what the template was for.

- 2.10 Additional clarity was added to paragraph 1.5 explaining what years the template referred to and explained what was in table 1.
- 2.11 Paragraph 1.6 did the above for table 2 and paragraph 1.7 did the same for table 3.
- 2.12 The Working Group agreed that a description of the contents of the Tables was required in the legal text to remove any ambiguity and ensure it is clear what the Tables should contain. The Working Group identified two ways of doing this: by including copies of the tables in the legal text (as is done currently); or by including worded descriptions of the table contents in the legal text. It was discussed that using copies or screenshots of the tables is more constrictive than using worded descriptions, as they would need to be updated whenever there is a change to the tables, but that the worded descriptions could become quite long and overly complex as they would be describing all of the information required in the tables.
- 2.13 The Working Group held a vote on whether the legal text should show screenshots of the tables or worded descriptions of the tables. Six Working Group members agreed that the screenshots should be included with one Working Group member preferring to have the worded descriptions.
- 2.14 The Working Group member who preferred to have the worded description of the tables went on to explain that they only marginally preferred to have the items explained in text format and that they were comfortable with the use of screenshots or copies of the tables, as in the current legal text.
- 2.15 The Working Group went on to discuss the obligation the draft legal text puts on the secretariat to ensure that the template is uploaded to the DCUSA website a timely fashion once changes to the template have been approved via the change process.
- 2.16 It was agreed that 5 Working Days felt like an appropriate window for any new versions of the template to be updated on the DCUSA website, post approval. The Working Group would like to gain party views on whether the 5 working day window is appropriate or not.
- 2.17 The Working Group went on to discuss the consultation questions needed and agreed they would be.
- Do you have any comments on Attachment 5_Proposed Cost Information Template and do you believe its contents are fit for purpose?
 - Do you agree that 5 Working Days is an appropriate timescale for the secretariat to update the website with any approved changes to the template.
 - Do you have any comments on the legal text?
 - Do you have any other comments?
- 2.18 It was noted that the first consultation had already asked if parties understood the change, supported the change, which objectives would be better facilitated as long as a number of other questions, so these did not require to be revisited.
- 2.19 The Chair advised that he would draft a consultation document and share with the Working Group to review with the expectation that the consultation would be issued to industry on Monday 15 July.

4 Next Steps

4.1 The Working Group agreed to reconvene on Thursday 08 August at 10am to review the feedback from the consultation.

5 Any Other Business

5.1 There was no other business raised.

New and Open Actions

Action Ref.	Action	Owner	Update
07/01	KB to update the template	KB	New action

Closed Actions

Action Ref.			Update
01/01	Issue a call to action to Suppliers to increase engagement in DCP 421.	Chair	Closed
02/01	Add column J with explanations.	KB	Closed
01/02	Reword paragraphs in section 4, except for paragraph 4.10.	KB	Closed
02/02	Reword paragraph 4.10 and question 7.	MS	Closed
05/02	Update the objectives table to correct numbering.	Chair	Closed
06/02	Move the wider impacts question to later in the document.	Chair	Closed
01/03	Chair to add additional lines to the spreadsheet to the Revenue raised out CDCM item.	Chair	Closed

02/03	Chair to summarise Q14 in a table format so it's easier to understand the views of which objectives responders to the consultation believed were better facilitated	Chair	Closed
03/03	Chair to pick up with Dylan re removal of COVID-19 items and modelling	Chair	Closed
03/04	Chair to draft the change report in advance of the next meeting.	Chair	Closed
03/02	Seek advice on whether any elements in the proposed spreadsheet template, table 2, would ever need to be reported on the stock exchange first.	Chair	Closed
04/02	Seek advice on the governance arrangements for updating something hosted separately on the DCUSA website versus being embedded in the body of the DCUSA.	Chair	Closed
01/04	Chair to check if the references to the table in schedule 15, in other schedules of the DCUSA can be updated as part of this change proposal or if these changes require a new DCP being raised or can be made via house keeping changes.	Chair	Closed
02/04	Kara to share the clauses outside of schedule 15 where references to the information in the tables are made.	Kara Burke	Closed
03/04	KB to complete the modelling request form.	Kara Burke	Closed
06/01	Check the impact to the specific interconnector and report back to the Working Group.	KB	New action

DCUSA

06/02	Determine how to host the document on the website in as prominent a position as possible.	Chair	New action
06/03	Redraft the legal text for use with DCP 421 and circulate to the Working Group for discussion and review.	Chair	New action
06/04	Update the DCUSA website to correct the implementation date.	Chair	New action