

## DIF 64 Subgroup Meeting 05

18 November 2024 at 13:00 - Web-Conference

| Attendee                     | Company         |
|------------------------------|-----------------|
| <b>Working Group Members</b> |                 |
| Carl Henshaw [CH]            | National Grid   |
| Donna Jamieson [DJ]          | IDCSL           |
| Emma Christensen [EC]        | UKPN            |
| Frank Shackelford [FS]       | SSEN            |
| John Greene [JG]             | SSE             |
| Kevin Woollard [KW]          | Centrica        |
| Mel Swift [MS]               | GTC             |
| Monique Pereira [MP]         | Indigo          |
| Sam Fisher [SF]              | Energy Networks |
| Sam Townend [ST]             | ENWL            |
| Simon Vicary [SV]            | EDF             |
| Sue Bottom [SB]              | SPEN            |
| Zoe Flowers [ZF]             | NGED            |
| <b>Apologies</b>             |                 |
| Victoria Burkett [VB]        | SSE             |
| <b>Code Administrator</b>    |                 |
| Craig Booth [CB]             | Chair           |
| Mel Kendal [MK]              | Secretariat     |

## 1. Administration

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### Recording

- 1.1 The Chair asked members if they were comfortable for this Working Group to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting. The recording will be deleted after 15 Working Days.

### Competition Law Guidance and Terms of Reference

- 1.2 The Working Group reviewed the "Competition Law Guidance" and "Terms of Reference". All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

## 2. Actions Review

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- 2.1 The Chair confirmed that there were no open actions to review from the previous meeting.

## 3. Purpose of the Meeting

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- 3.1 The Chair set out that the purpose of the meeting was to discuss the rota load process following the completion of the process for 2024, and to discuss any concerns and/or steps needed arising as a result of issuing of a single set of data later in the year (the DCP 436 decision).

## 4. Discuss Rota Load Processes Following 2024 Completion

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- 4.1 The Chair asked members of the group to provide their views on how the process went for 2024.
- 4.2 ST informed the group that the process worked very well from their side, and they managed to align the new process with their internal processes nicely. They have implemented enhanced checks throughout the processes to ensure that the data is as accurate as possible to remove the need for multiple submissions of data.
- 4.3 In terms of queries, ST confirmed that following September submissions, there have been no direct queries received. ST opened this up to the group as an additional opportunity to provide any queries following this year's process.
- 4.4 JG stated that they had received a query from their internal IT team regarding data for DNOs/IDNOs within the same postcode.
- 4.5 MS explained that in relation to DNOs/IDNOs with joint postcodes, this will always default to the one with the largest number. If there is more DNO connections, it will take that rota load block and vice versa. MS also stated that there is often a delay in the issue of postcodes and them being available which may be one of the reasons for discrepancies.
- 4.6 ST stated that as this is a query for the DNOs/IDNOs, this can be sent directly to himself and SF who will be happy to pick this up offline.

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| Action 01/05 | JG to provide ST with DNO/IDNO within the same postcode query to ST and SF to discuss further offline. |
| Action 02/05 | ST and SF to provide a response to the DNO/IDNO within the same postcode query raised by JG.           |

- 4.7 KW stated that the quality of the data was better than previous years; however, whilst carrying out cross-checks with the post office postcode data with rota load blocks, there seems to be a large number of discrepancies. KW agreed to provide these findings to ST to investigate further offline.

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| Action 03/05 | KW to provide ST with findings of cross checks in post office postcodes/Rota Load Blocks to investigate further offline. |
| Action 04/05 | ST and SF to provide a response to the postcode/rota load block discrepancy query raised by KW.                          |

## 5. Discuss Concerns Arising as a Result of Date Changes

- 5.1 The Chair invited the group to provide any concerns arising as a result of date changes – the group did not provide any additional concerns, but it was noted that additional concerns may follow post-investigation of the queries mentioned above.

## 6. Next Meeting Date – 18 November 2025

- 6.1 The next subgroup meeting date will be on 18 November 2025 from 10:00am to 12:00pm.

## 7. Any Other Business

- 7.1 The Chair asked members of the group whether it was helpful for the DNOs to let the Secretariat know when key milestones had been reached, with the Secretariat then communicating these updates to Suppliers – SV confirmed that this was useful and gave them confidence to plan accordingly.
- 7.2 ST, SF and MS confirmed that this is a process that can be continued in the future as good practice.
- 7.3 The Chair asked the group whether it would be useful to schedule a meeting around the same time next year to allow for these discussions and queries to take place again – the group agreed that this would be beneficial, and the Secretariat agreed to issue a meeting for the same time next year.

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| Action 05/05 | The Secretariat to issue the next DIF 64 Meeting for 18 November 2025. |
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## New and Open Actions

| Action Ref. | Action   | Owner       | Update      |
|-------------|--|-------------|-------------|
| 01/05       | JG to provide ST with DNO/IDNO within the same postcode query to ST and SF to discuss further offline.                   | JG          | New Action. |
| 02/05       | ST and SF to provide a response to the DNO/IDNO within the same postcode query raised by JG.                             | ST/SF       | New Action. |
| 03/05       | KW to provide ST with findings of cross checks in post office postcodes/Rota Load Blocks to investigate further offline. | KW          | New Action. |
| 04/05       | ST and SF to provide a response to the postcode/rota load block discrepancy query raised by KW.                          | ST/SF       | New Action. |
| 05/05       | The Secretariat to issue the next DIF 64 Meeting for 18 November 2025.   | Secretariat | New Action. |

## Closed Actions

| Action Ref.  |  |             | Update  |
|--------------|--|-------------|---------|
| <b>01/04</b> | Explore adding the guidance document to the ENA website.   | Sam Townend | Closed. |
| <b>02/04</b> | Issue updates on the progress of the rota load alpha identifiers this year (dependant on receiving the updates from the DNOs, IDNOs and/or ENA.) | Secretariat | Closed. |
| <b>03/04</b> | Reach out to the ENA to check whether it can publish contact details for bulk checking on the Powercut105 website.                               | Chair       | Closed. |
| <b>04/04</b> | Reach out to the ENA to check whether it would be possible for Suppliers to request bulk checking, even if this has to go back to the customer.  | Chair       | Closed. |