

DDDG Meeting 02

27 May 2025 at 10:00 - Web-Conference

Attendee	Company
Attendees	
Peter Waymont [PW]	UK Power Networks
Code Administrator	
Furqan Aziz [FA]	Chair
Hannah Proffitt [HP]	Secretariat
Apologies	
Kevin Woollard [KW]	British Gas

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this meeting to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

Apologies

- 1.2 Apologies are included in the table above.

Minutes of the Previous Meeting

- 1.3 No feedback was provided.

2. Actions

- 2.1 The Chair provided the following updates on the outstanding actions.

01/01 - The Chair to contact Ofgem for further clarity on their request, and then to contact the ENA to request attendance to the Commercial Operations Group (COG) to discuss the request with DNOs.

- 2.2 The Chair advised he had contacted Ofgem and received a response but had not yet contacted the Energy Networks Association (ENA).

- 2.3 *Post meeting note – the ENA have confirmed the Chair can attend the next COG meeting on 04 June.*

- 2.4 The Chair presented the response from Ofgem, advising they had clarified they feel there is a gap in data availability that a smarter DCUSA website could address. Ofgem provided links to the Norwegian regulator's website with some examples of tools for finding network rates. The Chair highlighted that these use Power BI and Swagger.
- 2.5 PW asked where the data would come from. The Chair explained that DNOs would send the data to DCUSA who will convert it and put it into a REST API.
- 2.6 PW asked what resource will be required for DCUSA to do this. The Chair advised that the process will be automated so it should just be maintenance that is needed.
- 2.7 PW asked whether DNOs will be able to submit a spreadsheet and then an automated process will reformat the information. The Chair agreed, advising there may be some restrictions on the spreadsheets such as not being able to change the title or not including certain characters.
- 2.8 PW asked whether Ofgem are expecting DCUSA to just provide the REST API, or whether they are expecting DCUSA to also build the website/graphs for consumers to view.
- 2.9 The Chair advised that building the website/graphs would be more expensive and could be a second phase of the project. PW agreed that they should focus on the API feed first and that anything else would be secondary.

Action 02/01 – The Chair to attend the ENA COG on 04 June 2025 to discuss Ofgem's request with DNOs.

Action 02/02 – The Chair to liaise with Xanda regarding Ofgem's request and ask for a cost to present to the DCUSA Board at the June meeting.

Action 01/02 – The Chair to liaise with DCUSA technical partners to better understand the technical requirements and resourcing required for a DCUSA open REST API. The Chair to present all findings at the May DCUSA board.

- 2.10 The Chair advised that the proposal to have a REST API for publicly available Change Proposal information was raised at the last meeting by KW. The Chair noted that they had presented this to the DCUSA Board at their May meeting, where members were supportive of the idea but felt there would not be sufficient demand from users.
- 2.11 The Chair advised they had taken an action at the Board meeting to send out a short questionnaire asking if parties were interested and whether they have the capabilities to integrate it. The Chair advised they will be issuing this shortly and will feed back responses at the next Board meeting.

Action 01/03 – The Chair to speak to KW after the meeting to ensure all information is captured, and then to request a cost estimate from Xanda to present to the DCUSA Board for approval at the May meeting.

- 2.12 The Chair advised that this action was complete.

3. DDDG Items

Feedback from the DCUSA Board on DDDG 01 items

3.1 This was discussed under section 2.10.

4. Review of User Feedback and Requests

All feedback received via the website

4.1 The Chair advised they had received three issues submitted through the feedback form and presented these.

'When I do a search of the digital DCUSA document, the left-hand 'Results' pane lists the DCUSA sections which contain the search term, plus the number of occurrences of that term. However, when I then click on the name of the DCUSA section, I'm only taken to the first occurrence. There seems to be no easy way of accessing the other occurrences, other than a time-consuming scroll through what can be quite lengthy sections. Could be improved to list all occurrences in the left-hand pane, with direct links.'

4.2 PW noted that the occurrences are highlighted and can be scrolled through using the arrows.

4.3 It was agreed to add a helper message to highlight this and to add tool tips on the arrows and cross for 'scroll up', 'scroll down' and 'cancel'.

Action 02/03 – Chair to progress new development idea - Helper message to be added to the DCUSA digital document search advising the arrows can be used to scroll through the occurrences of the search term and to add tool tips to the arrows and cross for 'scroll up', 'scroll down' and 'cancel'.

'Change pages on the website are not kept up to date - statuses are often incorrect and expected implementation dates in the past. These definitely could be improved i do like the look and feel - its uncluttered and easy to find things. i like the home page with the actions on.'

4.4 The Chair advised they had spoken to the DCUSA team and they felt it was likely a legacy issue. The Chair noted they have implemented check boxes that need to be completed before saving a change to ensure all aspects are up to date. The Chair noted an email is also now circulated weekly summarising the live Changes and their key information so this can be validated.

4.5 PW highlighted that on the Change Register all changes have an 'Expected Implementation Date'. PW suggested that for implemented changes, this should show their actual implementation date, and for changes that have been rejected or withdrawn, the date should be removed.

4.6 The Chair suggested that these dates could be colour coded, with expected implementation dates being highlighted orange, actual implementation dates being highlighted green, and dates for rejected/withdrawn changes being removed.

Action 02/04 – Chair to progress new development idea - Within the Change Register, amend 'Expected Implementation Date' to 'Implementation Date' and add colour coding highlighting expected implementation dates orange, actual implementation dates green, and removing dates for rejected/withdrawn changes. Tool tips to be added to explain colour coding.

'An RFI relating to DCP 439 'Backdating Tariff Changes' was issued on 6th May, with a closing date for responses by 28th May 2025. Normally, the DCUSA website calendar shows a tracking line for any RFI's/Consultations, but it is not showing for this one. In addition, there is nothing in the 'Related Documents' and it would be useful to see the status as 'RFI'.'

- 4.7 The Chair noted they had referred this to the DCUSA team who had advised that going forward they will ensure RFIs are always added to the website as an activity. The team advised they currently do not have a status on the change timeline for RFIs as they are part of the definition phase.
- 4.8 The Chair asked if an RFI status should be added. It was agreed for the Chair to refer this back to the DCUSA team to ask them to provide a recommendation on this to the DCUSA Board.

Action 02/05 – The Chair to ask the DCUSA team whether they feel there is value in adding a status in the change timelines for RFIs, and to present their recommendation to the Board.

Feedback or improvements from attendees

- 4.9 The Chair asked for any further feedback from attendees. Nothing was raised.

5. Website Review

- 5.1 Due to there only being one member in attendance, it was agreed to complete this at the next meeting.

6. Any Other Business

- 6.1 No other business was raised.

New and Open Actions

Action Ref.	Action	Owner	Update
01/02	The Chair to liaise with DCUSA technical partners to better understand the technical requirements and resourcing required for a DCUSA open REST API. The Chair to present all findings at the May DCUSA board.	The Chair	Action ongoing. The Chair presented KW's request to the DCUSA Board at their May meeting. The Chair took an action to send questionnaire asking if parties were interested and whether they have the capabilities to integrate this. This will be issued shortly and results fed back to the Board at their June meeting.
02/01	The Chair to attend the ENA COG on 04 June 2025 to discuss Ofgem's request with DNOs. The Chair to update the DCUSA Board following this discussion.	The Chair	New action.
02/02	The Chair to liaise with Xanda regarding Ofgem's request and ask for a cost to present to the DCUSA Board at the June meeting.	The Chair	New action.
02/03	Chair to progress new development idea - Helper message to be added to the DCUSA digital document search advising the arrows can be used to scroll through the occurrences of the search term and to add tool tips to the arrows and cross for 'scroll up', 'scroll down' and 'cancel'.	The Chair	New action.

DCUSA

02/04	Chair to progress new development idea - Within the Change Register, amend 'Expected Implementation Date' to 'Implementation Date' and add colour coding highlighting expected implementation dates orange, actual implementation dates green, and removing dates for rejected/withdrawn changes. Tool tips to be added to explain colour coding.	The Chair	New action.
02/05	The Chair to ask the DCUSA team whether they feel there is value in adding a status in the change timelines for RFIs, and to present their recommendation to the Board.	The Chair	New action.

Closed Actions

Action Ref.		Update	
01/01	The Chair to contact Ofgem for further clarity on their request, and then to contact the ENA to request attendance to the COG to discuss the request with DNOs.	The Chair	Action closed. This has been completed. Ofgem response discussed under agenda item 2. The Chair to attend the COG on 4 th June.
01/03	The Chair to speak to KW after the meeting to ensure all information is captured, and then to request a cost estimate from Xanda to present to the DCUSA Board for approval at the May meeting.	The Chair	Action closed. This has been completed.