

DDDG Meeting 03

24 June 2025 at 10:00 - Web-Conference

Attendee	Company
Attendees	
Kevin Woollard [KW]	British Gas
Samantha Wilcock [SW]	Shell
Code Administrator	
Furqan Aziz [FA]	Chair
Hannah Proffitt [HP]	Secretariat
Apologies	
Peter Waymont [PW]	UK Power Networks
Edda Dirks [ED]	SSE
Mark Bellman [MB]	ENWL
Donna Jamieson [DJ]	IDCSL

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this meeting to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting.

Apologies

- 1.2 Apologies are included in the table above.

Minutes of the Previous Meeting

- 1.3 No feedback was provided.

2. Actions

- 2.1 The Chair provided the following updates on the outstanding actions.

Action 01/02 – The Chair to liaise with DCUSA technical partners to better understand the technical requirements and resourcing required for a DCUSA open REST API. The Chair to present all findings at the May DCUSA board.

- 2.2 The Chair noted that the Board agreed on a one-time foundational build to build a lightweight unified API layer (that can be used for all future approved datasets). This will progress and an update will be provided at the next meeting.

Action 02/01 - The Chair to attend the ENA COG on 04 June 2025 to discuss Ofgem’s request with DNOs. The Chair to update the DCUSA Board following this discussion.

- 2.3 The Chair summarised Ofgem’s request, noting that they are requesting a centralised hub for all network charging information. They are requesting that this is done using a secure automatic data connection (API) to pull data directly from the DNOs. This would allow rates to be displayed consistently in a single dashboard.
- 2.4 The Chair advised they had presented the request to the members of the Commercial Operations Group (COG) who asked for more time to review. The Chair noted that COG members felt a mock view of the design would be beneficial.
- 2.5 The Chair advised that the DCUSA Board had agreed, and asked that this mock view is presented at the DCMDG in July for feedback. The Chair added that the DCUSA Board raised questions regarding data accuracy

03/01 – The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting.

- 2.6 The Chair summarised that this would progress over the next couple of months.

Action 02/02 – The Chair to liaise with Xanda regarding Ofgem’s request and ask for a cost to present to the DCUSA Board at the June meeting.

- 2.7 The Chair advised that this was complete and that the cost was presented to the DCUSA Board at their June meeting.

Action 02/03 - Chair to progress new development idea - Helper message to be added to the DCUSA digital document search advising the arrows can be used to scroll through the occurrences of the search term and to add tool tips to the arrows and cross for ‘scroll up’, ‘scroll down’ and ‘cancel’.

- 2.8 The Chair advised that this had been approved by the DCUSA Board to progress.

Action 02/04 - Chair to progress new development idea - Within the Change Register, amend ‘Expected Implementation Date’ to ‘Implementation Date’ and add colour coding highlighting expected implementation dates orange, actual implementation dates green, and removing dates for rejected/withdrawn changes. Tool tips to be added to explain colour coding.

- 2.9 The Chair advised that this had been approved by the DCUSA Board to progress.

Action 02/05 - The Chair to ask the DCUSA team whether they feel there is value in adding a status in the change timelines for RFIs, and to present their recommendation to the Board.

2.10 The Chair advised this would be complete for next meeting.

3. DDDG Items

Feedback from the DCUSA Board on DDDG 02 items

Ticket 715 – request to set up a REST API to access all publicly available Change Proposal information.

- 3.1 The Chair advised they had sent a questionnaire to parties asking if they were interested and whether they have the capabilities to integrate this. The Chair noted that there was no clear consensus, however that there was interest in the idea.
- 3.2 The Chair noted that the Board agreed on a one-time foundational build to build a lightweight unified API layer (that can be used for all future approved datasets).
- 3.3 KW asked how many individual data fields will be accessible to the API. The Chair advised that this had not yet been determined, but that he had suggested to the Board that anything currently available should be included.
- 3.4 KW noted that when they had looked at the different codes' change registers, they found there is a lack of consistency in the terminology used, and suggested that aligning this would be useful. The Chair agreed that a standardised approach would be beneficial but that work is unlikely to be in scope.

Ticket 761 – request for tooltips on the interactive search icons

- 3.5 The Chair advised that this was approved by the DCUSA Board to progress.

Ticket 762 – request for the implementation date to be visually styled

- 3.6 The Chair advised that this was approved by the DCUSA Board to progress.

4. Review of User Feedback and Requests

All feedback received via the website

- 4.1 The Chair advised they had received 4 requests.

'If I have left/right I scrolled in the party list I can't copy out an email address. It only works if I have scrolled back to the far left and right swipe the email.'

- 4.2 The Chair agreed that this should be fixed to improve the user experience. The Chair agreed to speak to the technical partners to find a way to make it easier for users to copy a particular line or cell.

03/02 - Chair to progress new development idea - making it easier for users to copy a particular line or cell on the party list.

'The staff at ElectraLink had a meeting today with a rundown of all the live Change proposals and a status update that they plan to have every 3 months. This was a sheet that had : • Live, • On Hold, • and ones that are live but stagnant. This would be great on the website as a live tool in a filter function with filter options.'

- 4.3 The Chair agreed that amending the filters could resolve this. The Chair agreed to speak to the technical partners regarding possible solutions.

03/03 - Chair to progress new development idea - adding the ability to filter the Change Register by CPs that are live, on hold, or live but stagnant.

- 4.4 SW raised that the circular progress visuals on the Change Register can be confusing, and noted that the progress stages are not consistent with the stages included in the delivery schedules. The Chair agreed to speak to the team about how this can be made clearer.

03/04 - Chair to progress new development idea – making the circular progress visuals on the Change Register clearer and consistent with the delivery schedule.

'In the Change section on the website. It would be useful to have another tab that could filter: • the progress of the CPs(for example: All in Definition/ all in voting / all on hold) • And the impacted parties (If I just wanted to look at what affects IDNOs) I do know you can export the data to a CSV file, but it would be cool to be able to filter it live on the website and then be able to export the filtered data. And then obviously a "Clear all filters" button or function.'

- 4.5 The Chair highlighted that on the overview tab CPs are grouped by stages, however that this feels hidden and could be more useful on the homepage. The Chair agreed that it could be possible to add a filter for impacted parties

03/05 - Chair to progress new development idea – making the overview page of the Change Register (with CPs grouped by stage) more obvious/easier to find and adding the ability to filter by impacted parties.

'Once you have opened a DCP change, and it redirects you to the specific DCP page. In the right hand bottom box named Delivery Schedule- a section that: 1) explains the flow of the progression stages for the Changes and their definitions(What does Initial assessment/ Definition/ Consultation 1 / Change Report / Voting / Awaiting Authority Decision etc. mean) and 2) Possibly a small brief explanation as you hover the cursor over the delivery schedule stages? I think this might help make the website a bit more user friendly and also help new members to gain a Beter understanding of some of the knowledge areas as more young people are put in place and we need to learn what all this means. It would be great to access this on the website instead of having to ask someone to teach us internally.'

- 4.6 The Chair agreed it would be useful for information to be added to explain the delivery schedule stages. The Chair agreed to progress this.

03/06 - Chair to progress new development idea – on the delivery schedule, brief explanations of each stage to be added when you hover the cursor over them.

Feedback or improvements from attendees

- 4.7 The Chair asked for any further feedback from attendees.
- 4.8 SW highlighted that keeping things as simple as possible is helpful, as well as making sure everything is as few clicks away as possible. SW suggested that if the website is as straightforward/easy to navigate

as possible, there may be an increase in the number of parties responding to non mandatory RFIs and an increase in engagement.

- 4.9 SW added that a pocketbook guide to DCUSA would be useful for new starters, and that when users sign up to the website or reset their password, it would be helpful for the emails to contain links to useful information/FAQs/videos.
- 4.10 SW suggested that signposting to the DCUSA basics and introductory information could be useful to include in meeting invites for members to review ahead of attending. SW also noted that a visual of where DCUSA fits into the industry would be useful on the website.

5. Website Review

- 5.1 Due to there only being one member remaining on the call, it was agreed to complete this at the next meeting.

6. Any Other Business

- 6.1 No other business was raised.

New and Open Actions

Action Ref.	Action	Owner	Update
01/02	The Chair to liaise with DCUSA technical partners to better understand the technical requirements and resourcing required for a DCUSA open REST API. The Chair to present all findings at the May DCUSA board.	The Chair	Action ongoing. The Chair noted that the Board agreed on a one-time foundational build to build a lightweight unified API layer (that can be used for all future approved datasets). This will progress and an update will be provided at the next meeting.
02/05	The Chair to ask the DCUSA team whether they feel there is value in adding a status in the change timelines for RFIs, and to present their recommendation to the Board.	The Chair	Action ongoing. The Chair advised that this would be completed ahead of the next meeting.
03/01	The Chair to create a mock view of the charging data and present to the DCMDG at the July meeting.	The Chair	New action.
03/02	Chair to progress new development idea - making it easier for users to copy a particular line or cell on the party list.	The Chair	New action.
03/03	Chair to progress new development idea - adding the ability to filter the Change Register by CPs that are live, on hold, or live but stagnant.	The Chair	New action.

DCUSA

03/04	Chair to progress new development idea – making the circular progress visuals on the Change Register clearer and consistent with the delivery schedule.	The Chair	New action.
03/05	Chair to progress new development idea – making the overview page of the Change Register (with CPs grouped by stage) more obvious/easier to find and adding the ability to filter by impacted parties.	The Chair	New action.

Closed Actions

Action Ref.		Update	
02/01	The Chair to attend the ENA COG on 04 June 2025 to discuss Ofgem's request with DNOs. The Chair to update the DCUSA Board following this discussion.	The Chair	Action closed. The Chair presented this to the COG. The COG requested a mock view and more time to review the request. DCUSA Board agreed for a mock view to be presented at the DCMDG meeting in July. New action taken.
02/02	The Chair to liaise with Xanda regarding Ofgem's request and ask for a cost to present to the DCUSA Board at the June meeting.	The Chair	Action closed. The Chair advised that this was complete and that the cost was presented to the DCUSA Board at their June meeting.
02/03	Chair to progress new development idea - Helper message to be added to the DCUSA digital document search advising the arrows can be used to scroll through the occurrences of the search term and to add tool tips to the arrows and cross for 'scroll up', 'scroll down' and 'cancel'.	The Chair	Action closed. The Chair advised that this had been approved by the DCUSA Board to progress.

DCUSA

02/04	Chair to progress new development idea - Within the Change Register, amend 'Expected Implementation Date' to 'Implementation Date' and add colour coding highlighting expected implementation dates orange, actual implementation dates green, and removing dates for rejected/withdrawn changes. Tool tips to be added to explain colour coding.	The Chair	Action closed. The Chair advised that this had been approved by the DCUSA Board to progress.
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