

DCUSA Embedded Capacity Request Subgroup Meeting 01

15 September 2025 at 10:00

Attendee	Company
Working Group Members	
Helen Stack (HS)	Centrica
Frasier Gascoigne (FG)	NPg
Paul Bennet (PB)	Centrica
Julie Richmond (JR)	SPEN
Nik Willis (NW)	Stark
Conner Reid (CR)	SPEN
Joe Colebrook (JC)	Innova
Monique Pereira (MP)	Indigo
Peter Douglass (PD)	Ethical Power
Code Administrator	
Andy Green	Chair
Apologies	
None	N/A

1. Administration

Recording

- 1.1 The Chair asked members if they were comfortable for this Subgroup to be recorded. No members objected to this request. The purpose of this recording is purely to aid the Technical Secretariat in producing an accurate report of the meeting. The recording will be deleted once these minutes have been approved.

Competition Law Guidance and Terms of Reference

- 1.2 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All subgroup members agreed to be bound by the Competition Law Guidance for the duration of the meeting.

2. Purpose of the Meeting

- 2.1 The Chair set out that the purpose of the meeting was to review the three ECR change requests that have been raised and then also to agree on how future ECR change requests are managed moving forwards.

3. Overview of current process and agreement on ECR change request moving forwards

- 3.1 It was noted that whilst there is currently work ongoing on the LTDS, SIM and also the ECR, the DCUSA can manage their ECR change requests as BAU but it was highlighted that the SIM work will create unique identifiers and other data items that future ECR change requests could use to support changes.

- 3.2 The chair walked the group through the current process on how ECR change requests are raised and actioned.

- 3.3 The process is detail as follows:

- ECR Change request form is completed by proposer and sent to the DCUSA team.
- The DCUSA panel review these requests and approve to be issued to industry.
- Contract managers and interested ECR parties are then emailed with of the ECR change request along with the ECR change request form and they have 5 working days to provide comment.
- If no comment is provided the ECR change request is approved and actioned.
- If comment is provided appropriate action is taken

3.4 For further information on the ECR process, please click [here](#)

- 3.4 It was agreed that whilst this process has been in place for some time, contract managers and DCUSA panel members may not be the best people to review these changes.

- 3.5 Due to the above the group agreed that moving forwards an ECR group will be created, along with a distribution list and they will review all future ECR change requests initially before they are presented to the DCUSA panel.
- 3.6 It was agreed that this would ensure that any future ECR change requests would be reviewed by subject matter experts prior to the panel review and the subsequent notice to contract managers and other interested parties.
- 3.7 It was noted that the current BAU process would remain post the ECR group reviewing changes.

4. Ethical Power ECR Change Request

- 4.1 PD walked the group through the ECR change request that his organisation had raised.
- 4.2 It was noted that the unique identifier was the first item to discuss. PD stated that his organisation uses the ECR data a lot to notify them of changes within capacity.
- 4.3 The challenge they have faced is that the ECR is a combination of legacy data and new data and this creates issues as there's no consistency in how site names, locations and addresses have been captured as there's no unique identifier to highlight what and where a site is.
- 4.4 It was noted that a unique identifier would remedy the issue of identifying where a site is located for each entry within the ECR.
- 4.5 PD also noted that the ECR change request also raises a data cleansing/correction of the existing data to make the information more useful.
- 4.6 JR suggested that the SIM process is looking at introducing a unique identifier for each object. This will be housed within the SIM file called MRID.
- 4.7 She also noted that they are looking at cleansing their data and that this is an exercise all DNOs should be doing as BAU.
- 4.8 FG noted that the SIM project will hopefully be delivering this MRID in November so it may be easier to wait to see what this data item looks like once it's delivered before taking this request further.
- 4.9 FG suggested that sharing best practice amongst the Distributors on how to capture the location/addresses within the ECR would be helpful, so a consistent process is used across the industry moving forwards.
- 4.10 It was agreed this would be useful and this could be something Distributors worked bilaterally on.
- 4.11 After further thought, FG suggested that whilst the industry is waiting for the SIM project to deliver the data items needed to progress the Ethical Power ECR change request, introducing a unique row ID that is only ECR related could be used to identify each site.
- 4.12 There was wide support for taking this approach forwards within the group as a temporary measure whilst industry was waiting for the SIM to deliver its changes.

- 4.13 JR highlighted that there is a column in the ECR which allows an identifier to be captured so that may be the area that is used for now.
- 4.14 PD agreed to resubmit the Ethical Power ECR change request form, considering what had been discussed in the meeting.

5. AOB Energy and RWE ECR change requests

- 5.1 It was agreed that for these two requests, it would be prudent to wait for the SIM to deliver its changes as this should allow parties to link back into the LTDS.

6. Next Meeting

- 6.1 It was agreed to reconvene meetings ad-hoc when new ECR change requests are raised.
- 6.2 It was noted that the December SIG meeting will be used to review how the SIM has progressed.

7. Any Other Business

- 7.1 There was no other business raised.

DCUSA