

DCP 467 Working Group - Meeting 06

29 September 2026 at 14:00 - Web-Conference

Attendee	Company
Working Group Members	
Amy Cox [AmC]	EDF
Angela Copeland [AnC]	SPEN
David Jones [DJ]	Alt Han
Jordan Hills [JH]	SSE
Komal Brown [KB]	Scottish Power
Paul Morris [PM]	UKPN
Richard Brady [RB]	National Grid
Scott Mcphillimy [SM]	Ofgem
Steve Harker [SH]	Utilita
Victoria Burkett [VB]	EON
Code Administrator	
Andy Green [RC] (Chair)	ElectraLink
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink
Apologies	
Richard Hill [RH]	British Gas

1. Administration

Recording

- 1.1 The Chair advised members that the meeting would be recorded for the purposes of aiding the technical secretariat only.

Apologies

- 1.2 Apologies are detailed in the table above.

Terms of Reference and Competition Law Guidance

- 1.3 The Working Group reviewed the “Competition Law Guidance” and “Terms of Reference”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.

Minutes of the Previous Meeting

- 1.4 The Chair presented the minutes of the previous meeting. No comments were raised.
- 1.5 Updates on the actions are provided in **Appendix A**.

2. Purpose of the Meeting

- 2.1 The purpose of this meeting is to finalise the consultation document.

3. Finalise Consultation Document

- 3.1 The group discussed the purpose of the consultation, with several members questioning whether the Secure Data Exchange Portal (SDEP) solution was going to replace the original solution of using the online reporting tools.
- 3.2 The Proposer confirmed that he wishes to take forward the original solution, but that the purpose of the second consultation was to explore whether the SDEP could be put forward as a possible alternative solution. The Proposer suggested that using the SDEP is worth exploring as it could be a beneficial way forward for industry.
- 3.3 The Proposer asked whether, if they were to introduce using the SDEP as an alternative solution, a new CP would need to be raised or whether it could be included under the current DCP 467. The Chair confirmed that they would need to seek approval from the DCUSA Panel to amend the intent of the current CP.
- 3.4 Several members raised their concerns regarding an obligation being introduced to enforce use of the online portals. KB raised that Suppliers could face using numerous different portals for different DNOs, creating multiple processes and additional complexity. KB added that these different processes would also be in addition to needing to use the current process for DNOs without a tool. AC agreed.
- 3.5 RB raised that National Grid will be launching their own portal shortly, due to money being lost due to issues with reporting of defect codes. RB noted that a landing page had previously been suggested to direct users to the correct reporting process based on location or MPAN.
- 3.6 SM questioned whether it would be possible for the landing page to act as a single point of contact to input information that then gets sent to the DNO’s portals.
- 3.7 The Chair noted that an action regarding the landing page is currently ongoing and that if developed by DCUSA, there would be costs associated. The Chair noted that governance would be required to maintain the page and keep any information up to date

- 3.8 RB asked whether the SDEP had been considered for this purpose previously. VB clarified that the SDEP has been available for secure communications between Suppliers and DNOs for several years and can support photographs and other communications. VB added that the REC mandates the use of the SDEP for secure communications and that it was developed during the MRA and SPA period. Several members raised concerns regarding a lack of awareness of the SDEP amongst DNOs.
- 3.9 KB asked RB whether National Grid's portal will be the same as UK Power Network's. RB confirmed that it will be a separate portal but will request the same basic information. RB agreed that alignment between DNO portals will be necessary.
- 3.10 One member suggested that the most efficient route could be to progress the original proposal to vote, and then if the change is rejected, a subsequent CP could be raised to explore using the SDEP. All members agreed for the original CP to progress to Change Report stage.
- 3.11 The Chair explained that the Working Group's view is advisory and that voting will determine the industry recommendation. As the change is a Part 1 matter, Ofgem will make the final decision.
- 3.12 The Chair agreed to produce a first draft of the Change Report, which will contain the consultation responses, a summary of the positions expressed by different parties and the Working Group's conclusions, including concerns about inconsistent processes and supplier impact. The Chair agreed to include the groups' consideration of the SDEP solution and ultimate decision not to take it forward.

Action 06/01 - The Chair to draft a Change Report and to circulate to members for review ahead of the next meeting.

- 3.13 The group reviewed and discussed the current legal text drafting, considering whether to list required data items or whether to reference that it must include what is in the relevant flow. The Chair suggested that referencing the flow would mean that a DCP would not need to be raised to update the text in the situation that the flow changed. The group agreed that the text should list the requirements.
- 3.14 The Chair agreed to revise the text to include minimum data requirements, likely through an appendix or table referenced by the relevant clauses. The requirements may be stated as a minimum, allowing parties to capture additional useful information where appropriate.

Action 06/02 - The Chair to update the legal text and to send to members for review ahead of the next meeting.

4. Next Steps and Work Plan

- 4.1 The Working Group discussed the next steps, and the following items were captured:
- The Chair to draft a Change Report and to circulate to members for review ahead of the next meeting.

- The Chair to update the legal text and to send to members for review ahead of the next meeting.
- The Working Group to meet again on 26 October to finalise the Change Report and legal text.

5. Any Other Business

- 5.1 The Chair asked whether there were any other items of business to discuss, to which nothing was raised.

6. Date of Next Meeting

- 6.1 The next Working Group meeting will be on 26 October at 1pm.

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
03/01	The Chair to explore the feasibility and costs associated with developing a landing page to be hosted on the DCUSA website that would direct users to the correct reporting process based on location or MPAN.	The Chair	Action ongoing.
05/02	The Chair to ask CF (REC) how long the process would take to onboard SIPs and MOPs to the SDEP.	The Chair	Action ongoing. <i>Awaiting a response.</i>
06/01	The Chair to draft a Change Report and to circulate to members for review ahead of the next meeting.	The Chair	New action.
06/02	The Chair to update the legal text and to send to members for review ahead of the next meeting.	The Chair	New action.

Closed Actions

Action Ref.			Update
05/01	The Chair to ask CF (REC) for a MOP distribution list so that MOPs can be invited to respond to the upcoming DCP 467 consultation.	The Chair	Action closed. <i>Action complete.</i>
05/03	The Chair to draft a consultation and to circulate to the Working Group for review.	The Chair	Action closed. <i>Action complete.</i>