DCP 467 Working Group - Meeting 07

05 November 2026 at 13:00 - Web-Conference

Attendee	Company
Working Group Members	
Alex Pentecost [AP]	Eclipse Power
Angela Copeland [AnC]	SPEN
Caroline Freimuller [CF]	REC
Chiquitita Kwesiga [CK]	National Grid
David Jones [DJ]	Alt Han
George Barnes [GB]	Utilita
Komal Brown [KB]	Scottish Power
Karen Ince [KI]	ENWL
Paul Morris [PM]	UKPN
Richard Brady [RB]	National Grid
Scott Mcphillimy [SM]	Ofgem
Steve Harker [SH]	Utilita
Victoria Burkett [VB]	EON
Warren Lacey [WL]	Northern Powergrid
Code Administrator	
Andy Green [AG] (Chair)	ElectraLink
Hannah Proffitt [HP] (Technical Secretariat)	ElectraLink

1. Administration

Recording

1.1 The Chair advised members that the meeting would be recorded for the purposes of aiding the technical secretariat only.

Apologies

1.2 No apologies had been noted for this meeting.

Terms of Reference and Competition Law Guidance

1.3 The Working Group reviewed the "Competition Law Guidance" and "Terms of Reference". All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting and agreed to the Terms of Reference.

Minutes of the Previous Meeting

1.4 The Chair presented the minutes of the previous meeting. No comments were raised.

1.5 Updates on the actions are provided in **Appendix A**.

2. Purpose of the Meeting

2.1 The purpose of this meeting is to review the draft legal text and the draft Change Report.

3. Review of Legal Text

3.1 The Chair noted that there hadn't been any changes to the legal text since the last Working Group meeting and highlighted that the main areas for change were to clauses 30.5A.1, 30.5A.2 and 30.5B.1 and that this is where the obligations for what should be included in the online tool should be captured, so this will sit in a new clause 30.5C.

3.2 One question was raised regarding whether the Working Group should consider the wording and use of "applicable" in the legal text as it makes it sound as though it is optional and provides the potential of a DNO rejecting the report when they shouldn't. The Chair acknowledges this and suggests that the clause be split in two to instruct the pieces of information that are mandatory within the reporting tool and those that need to be included with best endeavours.

3.3 One Working Group members questioned the process in terms of voting on this Change Proposal and how Ofgem come to their decision to approve the CP. The Chair explained the DCUSA Process and explained that the consultation responses form discussion points for the Working Group to consider. These changes will then be included in the legal text drafting that will then be reviewed by the DCUSA Legal Team and then will be issued to all DCUSA Parties for them to vote on whether to accept or reject the changes. This is then issued to Ofgem for them to make a decision.

3.4 The timelines for this CP were questioned and the Chair confirmed that the group would probably not make the November DCUSA Panel and they are realistically aiming for the December Panel. This would mean that the voting would be issued in January 2027 to take in to account the number of bank holidays that are upcoming.

3.5 A further Working Group noted that the reporting tool would need to have a line to include photographs or a sketch as if this is not available there is a risk that Suppliers would be non-compliant with their theft obligations. It was confirmed that an option to include a photograph or other

supporting evidence would be included in the draft legal text. This is something that could be included in the Change Report.

3.6 It was agreed that the draft legal text would be reviewed by Gowlings, the DCUSA legal advisors, to ensure that there aren't any unintended consequences and other systems that would be affected by this change.

Action 07/01: The Chair to update the legal text to reflect the discussions held and to circulate to Working Group members for final approval.

4. Review of Change Report

4.1 The Chair walked the Working Group through the draft of Change Report document and the comments that have been provided by Working Group members. It was agreed that the Change Report would be updated by the Chair to reflect the discussions held.

4.2 Some main points raised were as follows:

4.3 The Chair questioned whether the 6-month lead time following approval was achievable and it was agreed by members on the call that it would be, however, it was discussed that a point would need to be raised with the legal advisors regarding a DNO providing a new tool and the lead time needed to implement.

4.4 The Chair questioned whether the Working Group would be happy to include a paragraph in the "Why Change?" section of the Change Report to include experience from a DNO that has found that 30-35% of their visits were being aborted due to data inaccuracies and other reasons and it is believed that an online reporting tool would help to reduce these failed visits significantly. The Working Group agreed that this would be useful to provide Parties with more rationale to support the CP.

4.5 The Proposer of the CP suggested that a table of the pros and cons be included in the Change Report which the Chair agreed to include.

4.6 One Working Group member raised a concern regarding the costs to Suppliers to implement this change as it can create extra workload, contractual changes for meter operators and these are not small process changes costs but significant amounts. This was acknowledged by the Working Group, and it was discussed that industry need to find the balance and to ultimately improve data quality and ultimately it will Ofgem's decision whether this is accepted into industry or not. The question was asked of Ofgem whether this is something they would consider mandating across the DNOs, but the Ofgem Representative explained that they would not be able to give an answer right now without waiting for the final report to come through will all of the industry views.

Action 07/02: The Chair to contact Gowlings to obtain legal advice from the DCUSA Legal Advisors regarding the draft legal text changes

Action 07/03: The Chair to update the draft Change Report document to reflect the discussion held and to circulate to the Working Group for review before the next Working Group meeting.

5. Next Steps and Work Plan

5.1 The Working Group discussed the next steps, and the following items were captured:

- The Chair to update the legal text to reflect the discussions held at the meeting.
- The Chair to update the draft Change Report to reflect the discussion held at the meeting.
- The Chair to contact Gowlings to discuss the queries regarding the legal text drafting with the DCUSA Legal Advisors.
- The Working Group to meet again on 23 November at 10am to finalise the Change Report and legal text.

6. Any Other Business

6.1 The Chair asked whether there were any other items of business to discuss, to which nothing was raised.

7. Date of Next Meeting

7.1 The next Working Group meeting will be on 23 November at 10am but if it is decided that it is not required, there is an option to cancel.

APPENDIX A

New and Open Actions

Action Ref.	Action	Owner	Update
03/01	The Chair to explore the feasibility and costs associated with developing a landing page to be hosted on the DCUSA website that would direct users to the correct reporting process based on location or MPAN.	The Chair	**Action ongoing.**
05/02	The Chair to ask CF (REC) how long the process would take to onboard SIPs and MOPs to the SDEP.	The Chair	**Action ongoing.** *Awaiting a response.*
07/01	The Chair to update the legal text to reflect the discussions held and to circulate to Working Group members for final approval for issuing to the DCUSA Legal Advisors.	The Chair	**New Action.**
07/02	The Chair to contact Gowlings to obtain legal advice from the DCUSA Legal Advisors regarding the draft legal text changes	The Chair	**New Action.**
07/03	The Chair to update the draft Change Report document to reflect the discussion held and to circulate to the Working Group for review before the next Working Group meeting.	The Chair	**New Action.**

Closed Actions

Action Ref.			Update
06/01	The Chair to draft a Change Report and to circulate to members for review ahead of the next meeting.	The Chair	**Action Closed.**

06/02	The Chair to update the legal text and to send to members for review ahead of the next meeting.	The Chair	**Action Closed.**